

DIRECTORATE OF EDUCATION(COLLEGES) LAHORE
DIVISION, LAHORE.



CHECK LIST FOR GROUP INSURANCE CASE

1. Covering Letter of the Principal.
2. Monthly Aid Application Form.
3. Attested Copy of C.N.I.C.
4. Attested Copy Last Computerized Pay Slip.
5. Attested Copy Last Pay Certificate.
6. Attested Copy of Computerized Death Certificate.
7. Affidavit.
8. Family Registration Certificate (N.A.D.R.A).
9. List of Family Members (N.A.D.R.A).
10. Succession Certificate by the Court of Law.
11. Attested Copy of Service Book (Scale 1 - 16)
12. Attested Copy of Service Statement (Scale 17- 20)

NOTE: THE CASE SHOULD BE IN DUPLICATE (TWO SETS)

******MZM******