فيندرنوش برائے سال 2024-2023

لا ہورڈویژن کے درج ذیل کالجزمیں درج ذیل سامان کی خریداری کے لیے اچھی شہرت کی حامل سیزئیس انکم ٹیکس رجمزد فرموں سے سربمبر ثینڈردر کارہیں۔

سامان	Elsot	نمبرثار
(i) پلانٹ ایندمشیزی آئیٹر (ii) فرنیچرایندنیکیجر (iii) سورسسٹم i.e انسٹالیشن 35-k-w	كورنمنث كريجوايث كالج، ٹاؤن شپ، لا مور	-1
(i) كتابيل (ii) سپورش آييفز (iii) 1.T ايکوپمنش		-2
(iv) پلانٹ اینڈمشینری آئیٹر (v) فرنیچر اینڈنیٹچر		

شرائط وبدایات:-

1۔ ٹینڈروصول کرنے کی آخری تاریخ مورخہ 05.04.2024 دوپہر 01:00 بج تک ہوگی۔ٹینڈرمورخہ 06.04.2024 کو 02:00 بج بعداز دوپہر دفتر ہذا میں کھولے جا کیں گئے۔ 2۔ٹینڈر کے ہمراہ رجمز ڈفرموں سے زربیعا نہ کال ڈیپازٹ سیکورٹی کی صورت میں ٹینڈر کی تخمینہ مالیت کا 5% فیصدز پر دیخطی کے نام آنا چاہیے جو کہ قابل واپسی ہوگا۔ یہ بیعانہ ٹینڈر کی کامیاب تکیل کے بعد میلائی اورک آرڈر جاری کیا جائے گا۔

3_ ٹینڈردہندگان تمام میسز اورڈ یوٹیز کی ادائیگی کے ذمہدارہوں گئے۔

4۔ کامیاب ٹینڈردہندگان کوسپلائی اورک آرڈر کے اجراکے بعد 30 یوم کے اندر مطلوبہ سامان کی فراہمی ضروری ہوگی۔ورنہ CDR ضبط اورسپلائی اورک آرڈرمنسوخ کردیا جائےگا۔مزید براں پیپراکے مروجہ قوانین کے مطابق کاروائی عمل میں لائی جائے گی اور کم از کم فرخ پیش کرنے والی فرم کوفراہمی سامان کاسپلائی آرڈر جاری کردیا جائےگا۔اگروہ تمام شرائط پراُتر تا ہوگا۔

5_مطلوبة شرائط بورى ندمونے اور مقررہ تاریخ کے بعدوصول مونے والے ٹینڈرقابل قبول ندموں محے اورندى زيورة كيس كے۔

6۔بلیک اود فرموں کے ٹینڈر پرغورنیس کیاجائے گا۔اگر بعداز سپلائی آرڈر بھی زیر دخطی کے علم میں آیا کہ فرم بلیک اود حقیقت چھپائی گئی ہے توسپلائی آردر کینسل کر کے پیپرارولز کے تحت کاروائی عمل میں لائی جائے گئی۔

7۔تمام ریش مروجہ توانین کے تحت ہوں گئے۔

8_سامان متعلقه كالجزك اندر برلس كحوال كرناموكا اوروليورى جالان دفتر بذامس جمع كرواناموكا

9۔ ٹینڈرفارم بمعیشرائط وضوابط دفتر ہذاہے تاریخ اشاعت کے بعد بلغ-/2000روپے(نا قابل والہی) جمع کراکردفتری اوقات میں فوری طور پرحاصل کیے جاسکتے ہیں۔مزید پیپراکی ویبسائٹ ودفتر ہذا کی ویبسائٹ directorcollegeslahore.edu.pk پجی دیکھے جاسکتے ہیں۔

10_ٹینڈرفارم ہرکالج اور ہرمد کے لیے علیحدہ علیحدہ خریدنا ہوگا۔

چيز من اوار يور قام ميويش (معرفز) لا مورد ويون، A-9 بال رود، لا مور

<u>Directorate of Education (Colleges)</u> <u>Lahore Division, 9-A, Hall Road, Lahore</u>



Standard Bidding Documents

Procurement of Books for the Govt. Associate College for Boys, Syed Wala, Nankana Sahib

Directorate of Education (Colleges), Lahore Division, Lahore

Tel: 042-99205109 042-99205223

Http:directorcollegeslahore.edu.pk Email director.lhr.hed@gmail.com

Standard Bidding Document

Procurement of Books for the Govt. Associate College for Boys, Syed Wala, Nankana Sahib

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Director of Education (Colleges), Lahore Division, Lahore for Govt. Associate College for Boys, Syed Wala, Nankana Sahib through national and open competitive bidding, Tenderer/Bidder(s) (who intend to take part in the instant Tender) are required to submit the requisite information and documents mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document or Certificates are liable to be rejected ab initio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tenderer/Bidder for scrutiny.

CHECK LIST (Mandatory)

Sr. No.	Description	Attachment (Yes/No)	Valid/ Invalid	Page #
1	Copy of CNIC of the Owner of Firm			
2	Complete address where business is being Run			
3	Address of the firm/Company/bidder must be mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter (In case any person has been authorized)			
6	Registration Certificate of Company / Firm / Corporation / Supplier etc under the laws of Pakistan.			
7	Valid Income Tax Registration and active tax payer / return filer /Certificate			
8	Copy of Income Tax and GST Returns submitted to the FBR for the last Fiscal year			
9	Financial position / Bank statement of the month of June of last Two Years			
10	Compliance to the specifications of item(s)/ goods (all items) to be procured mentioned in this document (Undertaking)			
11	In full compliance of the Execution Schedule and Delivery period mentioned in Tender Document (Undertaking of same on legal Stamp paper)			
12	Submission of required undertaking on stamp paper duly attested by notary public that the firm is not blacklisted by any of Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan etc.			
13	Bid Security = 5% of Estimated Price			
14	Last Two Years Audit Report of the Firm			
15	Certificate to the effect that rates are not abnormal			

- VI. It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender / Bidding Document before submitting the Bid/tender. Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s).
- VII. Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply Order.
- VIII. The successful Bidder (s) will be responsible for all the deliveries and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (If provided)
- IX. Bidder(s) shall communicate all queries via office of the Director of Education Colleges, Lahore Div: Lahore.
- X. Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- XI. The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore** will not bear any cost or expense incurred by Bidder(s) in connection with preparation or submission of bids.
- XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.
- XIII. Communication address, E-mail, Telephone Numbers etc for the same should be provided with Technical Bid

 XIV An agreement between Director of Education (Colleges), Labore Division, Labore and successful firm
- XIV. An agreement between **Director of Education (Colleges), Lahore Division, Lahore** and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized persons as well as original authority letters must be attached / provided.
- XV. Supply period for items 30-days, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supply period, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard.
- XVI. In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the **Director of Education (Colleges), Lahore Division, Lahore** may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate.
- XVII. Supplies shall have to be delivered in the concerned colleges as required by **concerned Colleges/Director of Education (Colleges), Lahore Division, Lahore.** Arrangement of Labour and charges thereof shall be the responsibility of the Firm/Supplier.
- XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Director of Education (Colleges), Lahore Division, Lahore may forfeit CDR / Pay Order and take any punitive action as deemed appropriate.
- XIX. Payment of bill will be made after due process, on receipt of satisfactory report of the Principals of concerned colleges and Inspection Committee as per rules.
- XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted.
- XXI. The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.
- **Warranty period** offered for by the manufacturer shall be accepted which shall be not less than One year in any case.
- XXIII. Rates must be quoted in Pakistani Currency including all Taxes.
- XXIV. Validity period of offered rates should not be less than 120 days.
- XXV. The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on corner of envelope and filled in as "Tender for Purchase of Books" or obtaining any other information regarding Tenders can be visited Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore during office hours on any working day. (Ph. No. 042-99205223 & 042-99205109)
- XXVI. Whenever, the word/expression/phrase" imported" will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR).
- XXVII. The Bidding Documents containing comprehensive details can be obtained from **Budget Branch of Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore** during the working office hours after paying the Purchase Fee.
- 6. <u>Determination of Responsiveness qualification of the Bid (Tender)</u>
 - The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore**, prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:
- i. meets the eligibility criteria given in Tender Documents for provision of Items;
- ii. meets the Technical Specifications for the Miscellaneous Items against each Item.2
 A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract.
 The Tender determined as not substantially responsive shall not subsequently be made responsive by the

Bidder(s) by correction or withdrawal of the material deviation or reservation.

Rejection/Acceptance of the Bid

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall incur no liability, solely, by virtue of invoking discretion provided under sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is

- substantially non-responsive in manner prescribed in the Tender Document; or
- ii. submitted in other than prescribed forms & documents and specified manner; or
- iii. incomplete, partial, conditional, alternative, late; or
- iv. bid not submitted and relevant bid security is not submitted;
- v. subjected to interlineations / cuttings / corrections /erasures / over writings; or
- vi. the Bidder(s) refuses to accept the corrected Total Tender Price; or
- vii. the Bidder(s) has conflict of interest with the Procuring Agency/Purchaser; or
- viii. the Bidder(s) tries to influence the Tender evaluation/Contract award; or
- ix. the Bidder(s) engages incorrupt or fraudulent practices in competing for award of the Contract;
- x. the Bidder(s) fails to meet the evaluation criteria requirements;
- xi. the Bidder(s) has been black listed by any public or private sector organization;
- xii. the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on serious failures to provide satisfactory Goods;
- xiii. the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.
- xiv. the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document.
- xv. non-submission of verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements.
- xvi. Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company.

8. Headings and Titles

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9. Notice

Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be:

- in writing;
- ii. issued within reasonable time;
- iii. served by sending the same by special messenger, courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose;
 - The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

10. Tender Cost

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not responsible/liable for those costs/ expenses.

11. Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

12. Preparation/Submission of Tender

The Bidder(s) is required to bid for all items according to Form of Bid;

- a. Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender;
- b. Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

13. Tender Price

The quoted price shall be:

- a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject to variation/escalation:
- in Pak Rupees:
- ii. inclusive of all taxes, duties, levies, insurance, freight, etc.;
- iii. including all charges up to the delivery point / place at the concerned colleges.
- if not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per the above requirements;
- where no prices are entered against any item(s), the price of that item shall be deemed free of charge, and no separate payment shall be made for that item(s);
- in case of locally produced item, the price shall include all customs duties and sales and other taxes already paid or payable on the components and raw materials used in the manufacturing or assembling of the item.

14. Bid Security (Earnest Money)

The Bidder(s) shall furnish the Bid Security (Earnest Money) as under:

Purchase of Books Rs.5,00,000/- CDR 5% Rs.25,000/-(Must be attached with Technical Bid/Proposal)

for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender ١. Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of Director of Education (Colleges), Lahore Division, Lahore

denominated in Pak Rupees; ii.

have a minimum validity period of one hundred and twenty (120) days from the last date for submission of iii. the Tender.

The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or b. all of the following conditions:

if the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or

if the Bidder(s) does not accept the corrections of his Total Tender Price;

ii. if the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the iii. period of the Tender validity, in accordance with the Tender Document.

15.

i.

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to with draw the bid without forfeiting the Bid security (Earnest Money).

Modification/Withdrawal of the Tender

The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period b. of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

17. Opening of the Tender

Tenders shall be opened at 2:00 P.M on 6-04-2024 in the presence of the Bidder(s) for which they a. shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.

The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other b. details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

Clarification of the Tender

The Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

Correction of Errors/Amendment of Tender 19.

The Tender shall be checked for any arithmetic errors which shall be rectified, as follows: a.

if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price i. entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;

if there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting ii. from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected;

if there is a discrepancy in the actual sum of the Itemized total prices and the total Tender price quoted in iii. the Price Schedule, the actual sum of the itemized total prices shall govern;

The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender b. Price which shall be binding upon the Bidder(s).

Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments C. shall be termed as Evaluated Total Tender Price.

No credit shall be given for offering delivery period earlier than the specified period. d.

PPRA Section 33(2) (The procuring Agency may if necessary after the opening of the bids seek and accept such clarification/s of the bid as do not change the substance of the bid) shall be apply.

TECHNICAL EVALUATION CRITERIA: (A)

As per specifications / good quality and samples.

Satisfactory report of Technical Committee is mandatory to qualify.

Purchase of Books Price Rs.5,00,000/- CDR 5% (Rs.25,000/-)

Regarding purchase of Books, only registered firms / Book Agencies may be allowed to participate in the Tender/bid. Samples are mandatory. Registered firms / Book Agencies must be attached with the request for the purchase of Tender form/bid. In case of mis-statement this office may take any punitive action deem appropriate.

(B) **FINANCIAL EVALUATION CRITERIA:**

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals.

The Proposal/bid evaluated substantially responsive as per office specifications and the best quality on the basis of lowest rates of each item.

For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Purchase Committee.

0. Acceptance Letter/Purchase Order

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

21. Terms & Conditions of Contract Form

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender.

22. Redressal of Grievances by the Procuring Agency

- a. The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

23. <u>Instruction For Preparation Of Power Of Attorney/Letter of Authority</u>

- To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing attested Copy of National Identity Card.
- b) The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- c) Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s).
- d) In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney/Letter of Authority.

24. FORM OF BID;

Forms, Terms & Conditions, Specifications, List of items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

25. GENERAL OR SPECIAL CONDITIONS OF CONTRACT

i. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor in performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

ii. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

iii. <u>Standards</u>

The Goods provided/supplied under the Contract shall confirm to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified by the Procuring Agency.

The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking over of the Goods is completed.

The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete delivery, the Contractor shall complete the missing delivery immediately at his expenses.

The Contractor is required to provide a comprehensive logistics plan including supporting details regarding transportation, mobilization and personnel scheduling during warranty period.

The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viii. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency.

The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or waived by reason of pre-delivery inspection, testing or passing of the Goods.

Nothing contained in this document shall, in any way, release the Contractor from any Warranty or other obligations under the Contract.

x. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall clearly mention Terms and Conditions for the Goods supplied after the expiry of initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Procuring Agency. The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser. Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

xi. Defects Liability Expiry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either issue the Defects Liability Expiry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Expiry Certificate to be issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the periodcovered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance. The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (if applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. Price

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations. The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed

the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the

provisions of the Contract shall apply to the said Change. No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xvii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

26. Termination for Default

If the Contractor falls / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor.

Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Procuring Agency / Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majored

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government agencies.

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

- a. The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- e. The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract

30. Taxes and Duties

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan/Punjab.

31. Contract Cost

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the Procuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The successful Bidder(s) shall provide legal Stamp Papers of relevant value according to Government.

Assista Note: dior Trere should be Signature and Stamp of the Firm on all the pages of bidding documents. Directorate of Educible No Financial bid shall be entertained that will not mention the Total price in words.

Lahore Division, Lahore

Signature & Stamp of the bidder

Director of Education (Colleges)

Director of Education Procurating Agency)

Lahore Division, Lahore,



DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL / BID

(PURCHASE OF BOOKS)

Govt. Associate College for Boys, Syed Wala, Nankana Sahib

DATE & TIME: 06-04-2024 At 2:00. PM:

Sr. No.	Name of Items / Material.	Detail of Specifications	Specifications Agreed / Not Agreed / offered by the bidder	Remarks of Technical Evaluation Committee
1	BOOKS	AS per Lists Attached		



DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

FINANCIAL PROPOSAL/ BID

(PURCHASE OF BOOKS)

Govt. Associate College for Boys, Syed Wala, Nankana Sahib DATE & TIME: 18-04-2024 AT 2:00, PM.

1 BOOKS				
The second secon	As Per List Attached	- 1		

Lahore, dated	/2024	
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Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges), Lahore Division, Lahore (9-Hall Road, Lahore)

Subject:

SUBMISSION OF BID

Dear Sir, Lahore, Dated_____

- a) Having examined the Tender related documents we, the undersigned, in conformity withthe said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per tender / financial bid.
- We undertake, if our proposal is accepted, to provide the tender items within time framespecified, starting from the date of signing of the Contract.
- We agree to abide by our proposal for the period of ____ days from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- We agree to execute a Contract in the form to be communicated by the Procuring Agency.
- e) Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract agreement.
- We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray anyexpenses incurred by us in bidding.

Authorized Signatures with Official Seal

Annexure "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the assignment) in response to the Tender invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this	_day of	_20
For		
(Signature) (Name, Designation and Addre Accepted	ess)	

(Signature)

(Name, Title and Address of the Attorney)

Dated:

Annexure "C"

FORM OF UNDERTAKING

(On Firm/Company letterhead)

with	It is certifice regard to			ation submi			herein	as pe	r Ten	ider D	ocument
is tru the		and	terms &		containe	d in	the	Tend	ler l	Docum	nent for
actio	nfor furnishin										
Date	ed this		day of_				20				
Sigr	nature										
(Firn	n / Company	/ Seal)									
In th	ne capacity c	of									
	authorized sistant Direct ctorate of Education, L		bids for a	nd on beha	lf of:						

Annexure "D"

Form of Integrity Pact

We (Name of the Bidder(s)/supplier)
being the first duly sworn on oath submit, that Mr./Ms
[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
[The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.
Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.
Signature & Stamp
Subscribed and sworn to me thisday of2024.
Notary Public
Hu.
Assistant Director (C)
Directorate of Education (C) Lahore Division, Lahore

Annexure "E"

(Here	CONTRACT This agreement is made on ectorate of Education (Collein after called 1 st party) and M/s st bidder. The 1 st Party intends to proceed fications and quantity mentioned as uncollected.	leges), urethe follo	Lahore Div	after called	hore 2 nd party)/
Sr. No	Detail / Specifications of Items / Material to be Procured.	Quantity	Approved Rates	Total Amount	Delivery Period
					30-Days
					-
					_
		MS OF AGR			
2.	Supply / Installation should be completed. After prescribed period 0.067% of continuous the Contract price However the Direct empowered to extend the supply period completion period. In case supplier fails to make supply of the Director of Education (Colleges fine other than above said fine / forfappropriate.	ract amount for of Education, on the rinordinate of the color of the c	per day fine shall ion (Colleges), La request of suppl delay occurs, keep ivision, Lahore	be charged up ahore Division, lier submitted bing in viewre may impose the	b-to 10% of Lahore is before the sulting loss, he penalty /
3.	10% performance guarantee of supply				issuance of
4.	supply order shall have to be provided, v Supply must be in accordance with the				ons
	/approved sample etc, otherwise supply	will be rejec	ted. In such even	t 1 st Party may	forfeit CDR
5.	and cancel supply order. Supply shall have to be made at concer	ned colleges	Unloading shall h	ne the respons	ibility of the
5.	Firm /bidder.	neu coneges.	Onloading shall t	be the respons	ibility of the
6.	Payment of bill of Purchase /supply /			ade after due	process, on
7.	receipt of satisfactory report of Technica All Government Taxes (Federal/Provincial			es Tay PRA /	PST etc will
	have to be paid by the firm(s) as pe Exemption will be accepted whereas Bill	er prevailing of Entry / GD	Rule/Law/policy/i	rule (in vogue ts will not be a	e). Only FBR ccepted.
8.	Tenders Terms & conditions shall also to delete any condition deems appropriate.		oreover procuring	g Agency may	revise add /
9.	In case of any dispute arising between		regarding this co	ontract, the m	atter will be
	referred to the Chairman, Purchase C Division, Lahore who shall act as Arbitra will be final and binding upon the parties	ator in terms			
10.	In case of any legal remedy/dispute` resthe courts of Lahore city only.		e / writ / plaint, th	e matter will b	e agitated in
11.	IN WITNESS HEREOF, the Director of Ed	ducation (Col	leges), Lahore Div	ision, Lahore,	for and on
	behalf of and Mr				
	authorized by the M/s		or and on behalf	of the firm	signed these
	presents on the day and year first above Secretary Purchase Committee	written.	Signed by		
	For and on behalf of		For and on b	ehalf of the fir	m
	DEC, Lahore Div: Lahore.				
	WITNESSES		WITNESSES		
(Signature				
	Name Branch				
1 -	CNIC #		Address		
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ate of Ed	17. Stant (6) 17. Stant (6) 17. Branch				
Divisio	u' Reauch				
	CNIC #		The state of the s		
	V				

Address __ CNIC #___

<u>Directorate of Education (Colleges)</u> <u>Lahore Division, 9-A Hall Road, Lahore</u>



Standard Bidding Documents

Procurement of Plant & Machinery
for the
Govt. Associate College for Boys, Syed Wala,
Nankana Sahib



Directorate of Education (Colleges), Lahore Division, Lahore

Tel: 042-99205109 042-99205223

Http:directorcollegeslahore.edu.pk Email director.lhr.hed@gmail.com

Standard Bidding Document

Procurement of Plant & Machinery for the Govt. Associate College for Boys, Syed Wala, Nankana Sahib

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Director of Education (Colleges), Lahore Division, Lahore for Govt. Associate College for Boys, Syed Wala, Nankana Sahib through national and open competitive bidding, Tenderer/Bidder(s) (who intend to take part in the instant Tender) are required to submit the requisite information and documents mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document or Certificates are liable to be rejected ab initio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tenderer/Bidder for scrutiny.



CHECK LIST (Mandatory)

Sr. No.	Description	Attachment (Yes/No)	Valid/ Invalid	Page #
1	Copy of CNIC of the Owner of Firm	The state of the s		
2	Complete address where business is being Run			
3	Address of the firm/Company/bidder must be mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter (In case any person has been authorized)			
6	Registration Certificate of Company / Firm / Corporation / Supplier etc under the laws of Pakistan.			
7	Valid Income Tax Registration and active tax payer / return filer /Certificate			
8	Copy of Income Tax and GST Returns submitted to the FBR for the last Fiscal year			
)	Financial position / Bank statement of the month of June of last Two Years			
.0	Compliance to the specifications of item(s)/goods (all items) to be procured mentioned in this document (Undertaking)			
1	In full compliance of the Execution Schedule and Delivery period mentioned in Tender Document (Undertaking of same on legal Stamp paper)			
	Submission of required undertaking on stamp paper duly attested by notary public that the firm is not blacklisted by any of Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan etc.			
	Bid Security = 5% of Estimated Price	I Company of the Company		-
	ast Two Years Audit Report of the Firm	+		-
	Certificate to the effect that rates are no Ibnormal			



pirectorate of Education (Colleges), Lahors Division, Lahors, Single Stage Two Envelopes Terms & Conditions

١. Invitation to Bid

Firms registered under Income tay / Sales fay Art and active tay payer having good remaining are supply to participate in the fender. All fenders about the on the name of Hirector of Education (Editegacy) Lahore Division, Lahore, Procuring against tracers the right for reject of territoristics specially provided in the following procedure shall be single Stage Total Envelopes as per rule 38 (2) a of PPR 2014 updated.

1 Applicability of Puniab Procurement Rules

Punjab Procurement Rules 2014, which may be downloaded from visiteds of Punjab Procurers Regulatory Authority, will be strictly followed (http://ppra.punjab.gor.jet, in the document, unless otherwise mentioned to the contrary, "Rule" means a Rule made under Public / Punjab Procurement Regulatory Authority Act 2009 with reference to Punjab Procurement Rules 2014 (undertain) to the provisions of PPR, 2014 will be applicable

3, Methods of Advertisement (s)

- In compliance to Rule 12 (182) of Punjab Procurement Rules 2014, this Tender is being ١, advertised / placed on the website of the Authority's website http://ppra.pumab.goy.uk. on the website of the procuring agency (Director of Education (Colleges), Labora Division, Labora; director.lhr.hed@gamil.com
- This Tender may also be published / advertised in at least two national daily newspapers of wide 11. circulation, one in English and one in Urdu. (If applicable, under rule 17 (7) of FFR-2614, in case of estimated cost/price of the procurement exceeding (three million) rupses);

4. Type of Open Competitive Bidding

As per Rule 38 (2)(a), "Single Stage Two Envelopes" Bidding Procedure shall be used/followed. The said procedure is contemplated as follows:

(1) The bid shall be a Single Stage comprising Two Envelopes, containing separately the 'financial' and 'technical' proposals;

(111)

Technical proposals;
The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";
In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the procuring agency;
The procuring agency shall evaluate the technical proposal in the manner prescribed in scivence, vistocal reference to the price and shall reject any proposal which does not conform to the specified requirements; (IV)

During the technical evaluation no amendments in the technical proposal shall be permitted;

After the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publically at a time, date and venue arrowneed and (vi) communicated to the bidders in advance, within the bid validity period;

The financial proposal of the bids found technically non-responsive shall be retained unopened and shall be (vii) returned on the expliny of the grievance period or the decision of the complaint, if any, filed by the nonresponsive bidder, whichever is later: provided that the procuring agency may return the sealed financial proposal earlier if the disqualified or

non-responsive bidder, contractor or consultant submits an affidavit, through an authorized representative, to the effect that he is satisfied with the proceedings of the procuring agency;

The lowest evaluated bidder shall be awarded the contracts (vili)

The Technical Proposals / envelopes shall be opened in public / presence of the bidders at the date & time (lx) advised/mentioned in the Bidding Document. The Work/Supply order is issued/Contract is awarded to the lowest Bidder whose Bid has been determined to be the lowest / evaluated substantially responsive Bid.

The bid found to be the lowest/evaluated bid shall be accepted and Bidder(s) shall be awarded the Contract. (x)

INSTRUCTIONS TO BIDDER(S) 5.

Bid Security (Earnest Money) @ 05% of estimated price in shape of Call Deposit Receipt in favour of Director of Education (Colleges), Lahore Division, Lahore duly issued by any Scheduled Bank of Pakistan must be attached with the Technical Tender / Bid.

Plant & Machinery Price Rs. 7,49,000/- CDR 5% Rs.37,450/-(Must be attached with Technical Bid/Proposal)

Regarding purchase of Plant & Machinery only registered firm / manufacturer / Authorized partner may be allowed to participate in the Tender/bid. The bidder must to declare that the supplied plant & machinery equipments / material will be original, shall not be replica, refurbished, repaired or used and are also verifiable from the original manufacturer.. Successful firm / manufacturer / authorized partner /company will provide warranty details (Verifiable from original Manufacturer). The firm will ensure the genuine parts and after sale warranty services. The firm / authorized partner / manufacturer must be attached with the request for the purchase of Tender form/bld. In case of mis-statement this office may take any punitive action deem appropriate.

- I. The bids completed in all respects as prescribed and required under this Tender Documents, must be got executed into Tender Box, placed at Directorate of Education (Colleges), Lahore Division, Lahore, not later than 1:00 PM on last date of submission of bids i.e. 05-04-2024
- Bids submitted late / after due date & time shall not be considered/ entertained.

III. Bid security shall be returned to successful bidder(s) / firm(s) after furnishing of 10% performance guarantee which shall have to be provided soon after issuance of work / supply order and the same shall be returned

Assistant Directorate of Education (Conditions of the Directorate of Education (Conditions of the Directorate of Education (Conditions of Education)

Lahore Division, Lahore

The bids shall be publicly opened in the meeting In presence of bibbers, at 2:00 P.M on 06-04-2024. Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tender Document contained in Clause regarding invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding

Documents.

It is sole responsibility of the Bidder(s) that he has read and understood all provisions. VI. instructions, terms & conditions contained in this Tender / Bidding Document before submitting the Bid/tender. Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s). VII.

Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply

Order.

VIII The successful Bidder (s) will be responsible for all the deliveries and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (if provided)

IX. Bidder(s) shall communicate all queries via office of the Director of Education Colleges, Lahore Div: Lahore.

Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.

XI. The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore will not bear any cost or expense incurred by Bidder(s) in connection with preparation or submission of bids.

XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.

XIII. Communication address, E-mail, Telephone Numbers etc. for the same should be provided with Technical Bid XIV. An agreement between Director of Education (Colleges), Lahore Division, Lahore and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized persons as well as original authority letters must be attached / provided.

XV. Supply period for items 30 days, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supply period, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in

XVI. In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the Director of Education (Colleges), Lahore Division, Lahore may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate. XVII.

Supplies shall have to be delivered in the concerned colleges as required by concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore. Arrangement of Labour and charges thereof

shall be the responsibility of the Firm/Supplier.

XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Director of Education (Colleges), Lahore Division, Lahore may forfeit CDR / Pay Order and take any punitive action as deemed appropriate. XIX. Payment of bill will be made after due process, on receipt of satisfactory report of the Principals of concerned

colleges and Inspection Committee as per rules.

XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted.

XXI. The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.

XXII. Warranty period offered for by the manufacturer shall be accepted which shall be not less than One year in any case.

XXIII. Rates must be quoted in Pakistani Currency including all Taxes.

XXIV. Validity period of offered rates should not be less than 120 days.

The envelope of Tender must be sealed properly with transparent tap / wax and there should be XXV. written on corner of envelope and filled in as "Tender for Plant & Machinery" or obtaining any other information regarding Tenders can be visited Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore during office hours on any working day. (Ph. No. 042-99205223 & 042-99205109)

Whenever, the word/expression/phrase" imported" will be used, Tax exemption will only be allowed subject XXVI. to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR).

The Bidding Documents containing comprehensive details can be obtained from Budget Branch of XXVII. Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore during the working office hours after paying the Purchase Fee.

Determination of Responsiveness qualification of the Bid (Tender)

The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore, prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:

meets the eligibility criteria given in Tender Documents for provision of Items;

meets the Technical Specifications for the Miscellaneous Items against each Item.

A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract.

The Tender determined as not substantially responsive shall not subsequently be made responsive by the Bidder(s) by correction or withdrawal of the material deviation or reservation.



Rejection/Acceptance of the Bid 7.

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall incur no liability, solely, by virtue of invoking discretion provided under sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is:

substantially non-responsive in manner prescribed in the Tender Document, or

submitted in other than prescribed forms & documents and specified manner, or

iii incomplete, partial, conditional, alternative, late, or

lv. bid not submitted and relevant bid security is not submitted;

subjected to interlineations / cuttings / corrections /erasures / over writings; or

the Bidder(s) refuses to accept the corrected Total Tender Price; or

vii the Bidder(s) has conflict of interest with the Procuring Agency/Purchaser, or

Viii the Bidder(s) tries to influence the Tender evaluation/Contract award; or

the Bidder(s) engages incorrupt or fraudulent practices in competing for award of the Contract;

the Bidder(s) fails to meet the evaluation criteria requirements;

the Bidder(s) has been black listed by any public or private sector organization;

xii the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on serious failures to provide satisfactory Goods;

Xiii the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.

xiv the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document.

XV non-submission of verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements.

XVI Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company.

8. Headings and Titles

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9.

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Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be:

issued within reasonable time;

served by sending the same by special messenger, courier or registered post to their principal office in iii. Pakistan or such other address as they shall notify for the purpose; The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

10. Tender Cost

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not responsible/liable for those costs/ expenses.

Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

Preparation/Submission of Tender 12.

The Bidder(s) is required to bid for all items according to Form of Bid;

Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring a. Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender;

Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, b. completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

The quoted price shall be:

a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject tovariation/escalation;

In Pak Rupees;

inclusive of all taxes, duties, levies, insurance, freight, etc.;

including all charges up to the delivery point / place at the concerned colleges. III.

if not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per b. the aboverequirements;

where no prices are entered against any item(s), the price of that item shall be deemed free of charge, andno separate payment shall be made for that item(s);

Assistant Directore alreadypaid or payable on the components and raw materials used in the manufacturing or Directorate of Education (C)

Lahore Division, Lahore

14. Bld Security (Earnest Money)

- a. The Bidder(s) shall furnish the Bid Security (Earnest Money) as under:
 Plant & Machinery Rs.7.49.000/- CDR 5% Rs.37,450/-(Must be attached with Technical Bid/Proposal)
- for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of Director of Education (Colleges), Lahore Division, Lahore

denominated in Pak Rupees;

- have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender.
- b. The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or all of the following conditions:
- if the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or

ii. if the Bidder(s) does not accept the corrections of his Total Tender Price;

iii. If the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, in accordance with the Tender Document.

15. Tender Validity

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to with draw the bid without forfeiting the Bid security (Earnest Money).

16. Modification/Withdrawal of the Tender

a. The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period
of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

Opening of the Tender

a. Tenders shall be opened at 2:00 P.M on 06-04-2024 in the presence of the Bidder(s) for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.

b. The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

18. Clarification of the Tender

The Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

19. Correction of Errors/Amendment of Tender

a. The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:

- if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;
- ii. if there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected:

iii. if there is a discrepancy in the actual sum of the itemized total prices and the total Tender price quoted in the Price Schedule, the actual sum of the itemized total prices shall govern;

b. The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Bidder(s).

 Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price,

d. No credit shall be given for offering delivery period earlier than the specified period.

 e. PPRA Section 33(2) (The procuring Agency may If necessary after the opening of the bids seek and accept such clarification/s of the bid as do not change the substance of the bid) shall be apply.

(A) <u>TECHNICAL EVALUATION CRITERIA:</u>

As per specifications / good quality and samples.

Satisfactory report of Technical Committee is mandatory to qualify.

Plant & Machinery Price Rs.7,49,000/- CDR 5% (Rs.37,450/-)

Regarding purchase of Plant & Machinery only registered firm / manufacturer / Authorized partner may be allowed to participate in the Tender/bid. The bidder must to declare that the supplied plant & machinery equipments / material will be original, shall not be replica, refurbished, repaired or used and are also verifiable from the original manufacturer. Successful firm / manufacturer / authorized partner /company will provide warranty details (Verifiable from original Manufacturer). The firm will ensure the genuine parts and after sale warranty services. The firm / authorized partner / manufacturer must be attached with the request for the purchase of Tender form/bid. In case of mis-statement this office may take any punitive action deem appropriate.

(B) FINANCIAL EVALUATION CRITERIA:

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals.



The Proposal/bid evaluated substantially responsive as per office specifications and the best quality on the basis of lowest rates of each item.

For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Purchase Committee,

Acceptance Letter/Purchase Order 20.

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

21. Terms & Conditions of Contract Form

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender.

22. Redressal of Grievances by the Procuring Agency

The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with a. proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.

Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid b. may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.

The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the C.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

23. Instruction For Preparation Of Power Of Attorney/Letter of Authority

To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing a) attested Copy of National Identity Card.

b) The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure,

c) Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s).

d) In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney/Letter of Authority.

24. FORM OF BID;

Forms, Terms & Conditions, Specifications, List of Items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

25. GENERAL OR SPECIAL CONDITIONS OF CONTRACT

i. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor in performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

ii. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

The Goods provided/supplied under the Contract shall confirm to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified by the Procuring Agency.

The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking over of the Goods is completed.

The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete delivery, the Contractor shall complete the missing delivery immediately at his expenses.

The Contractor is required to provide a comprehensive logistics plan including supporting details regarding transportation, mobilization and personnel scheduling during warranty period.

The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viii. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency.

The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or waived by reason of pre-delivery inspection, testing or passing of the

Nothing contained in this document shall, in any way, release the Contractor from any Warranty or other obligations under the Contract.

ix. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall clearly mention Terms and Conditions for the Goods supplied after the expiry of initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Procuring Agency. The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser. Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

xi. Defects Liability Expiry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either issue the Defects Liability Expiry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Expiry Certificate to be issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the periodcovered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance. The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (if applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. Price

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations. The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted in the aggregate, 10% of the Contract Price.

rectorate of Education (C)
Lahore Division, Lahore

svii. Biacklistina

If the Contractor falls / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

36. Termination for Default

If the Centractor falls / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor.

Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Procuring Agency / Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majored

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, Indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the

Force Majeure event.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or fallure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

- The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the b. bid evaluation report.
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process. d.

The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

30. Taxes and Dutles

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan/Punjab.

31. Contract Cost

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the Procuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The successful Bidder(s) shall provide legal Stamp Papers of relevant value according to Government.

Note: I) There should be Signature and Stamp of the Firm on all the pages of bidding documents. ssistant Directol CNo Financial bid shall be entertained that will not mention the Total price in words.

irectorate of Education (C) Lahore Division, Lahore

Signature & Stamp of the bidder

Director of Education (Colleges) Lahore Deckeron (Colleges) Lahore Division Lahore (Procuring Agency)



DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL /BID (PURCHASE OF PLANT & MACHINERY) Goyt, Associate College for Boys, Syed Wala, Nankana Sahib

DATE & TIME: 06-04-2024 AT 2:00. PM.

Sr. No.	Name of Items / Material.	Detail of Specifications	Specifications Agreed / Not Agreed / offered by the bidder	Remarks of Technical Evaluation Committee
1	UPS with batteries.	1500 watt inventors complete with 2 Batteries 75/175 Amp with voltage controller kit and volt display meter		
2	Electric Water Cooler	60 Gallons, Stainless Steel body with new heavy compressor.		
3	Photostat Machine	A3 Size any International Brand Speed up to 45 Pages Per Minutes First Page 3.9 Second, 100 Pages in Documents Feeder, Resolution 1200 x 1200 Dpi, STD Paper Capacity Dual 500 Sheets Paper Cassette, Power requirement 220 Volts		
4	Fax Mail/Machine (Latest Technology)	(Latest Technology)		
5	Conditioner (2 Ton)	2 Ton Cooling Capacity 24000 BTU, Powerful cooling, Work up to 52 *C(T3 condition), Auto restart, Concealed LED display, Easy clean(indoor) Intelligent airflow, Super quiet mode, Evaporator self-cleaning		

5% bid security of estimated price (Rs. 37,450/-) must be attached.

CNIC No		(Copy attached
Phone No	Mobile	Email
Sales Tax Registra	tion NoInc	come Tax No
C.D.R. No	Dated	Amount 5% <u>Rs.37,450/-</u>
Signature	Stamp	Rs. <u>2000/</u> -
Signature	Stamp	Assistant Directorate





DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

FINANCIAL PROPOSAL/BID

(PURCHASE OF PLANT & MACHINERY)

Govt. Associate College for Boys, Syed Wala, Nankana Sahib

DATE & TIME: 18-04-2024 AT 2:00, PM

#	Detail / Specifications of Items / Material to be Purchased.	Quantity	Rates Exclusive Sale Tax of Each Item	Rate of Sales Tax	Rates Including Sales Taxof each Item	Value of Total quantity Including Sales Taxes
1	UPS with Batteries 1500 walt inventors complete with 2 Batteries 75/175 Amp with voltage controller kit and volt display meter	03 Nos				Salas Taxes
3	Electric Water Cooler 60 Gallons, Stainless Steel body with new heavy compressor.	05 Nos				
3	Photostat Machine A3 Size any International Brand Speed up to 45 Pages Per Minutes First Page 3.9 Second, 100 Pages in Documents Feeder, Resolution 1200 x 1200 Dpi, STD Paper Capacity Dual 500 Sheets Paper Cassette, Power requirement 220 Volts	01 Nos				
4	Fax Mail / Machine Fax Mail/Machine (Lateat Technology)	01 Nos	***************************************			
5	Air Conditioner (2-Ton) 2 Ton Cooling Capacity 24000 BTU, Powerful cooling, Work up to 52 'C(T3 condition), Auto restart, Concealed LED display, Easy clean(indoor) Intelligent airflow, Super quiet mode, Evaporator self-cleaning	02 Nos				

All columns must be filled in

5% bid security of estimated price (Rs. 37,450/-) must be attached.

Name & Address of	of the Firm (according to FBR)_	
CNIC No.		(Copy attached)
	Mobile	
Sales Tax Regis	tration NoI	Income Tax No
C.D.R. No	Dated	Amount 5% <u>Rs.37,450/-</u>
Signature	Stamp	Assistant Direct



Lahore, dated		2024
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Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges), Lahore Division, Lahore (9-Hall Road, Lahore)

Subject: SUBMISSION OF BID

- a) Having examined the Tender related documents we, the undersigned, in conformity with the said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per tender / financial bid.
- b) We undertake, if our proposal is accepted, to provide the tender items within time framespecified, starting from the date of signing of the Contract.
- c) We agree to abide by our proposal for the period of ____ days from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- d) We agree to execute a Contract in the form to be communicated by the Procuring Agency.
- e) Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract agreement.
- We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray anyexpenses incurred by us in bidding.

Authorized Signatures with Official Seal

Annexura "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the assignment) in response to the Tender Invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this	day of	20	
For measurement amount of			
(Signature)			
(Name, Designation a	and Address)		
Accepted			

(Signature)
(Name, Title and Address of the Attorney)
Dated:

FORM OF UNDERTAKING

(On Firm/Company letterhead)

	terms & conditi	cealed or tampered with. We have goons contained in the Tender and are liable to	Document for
actionfor furnishing false	information/docum	ents.	
Dated this	day of	20	
Signature	<u>vi meksikole</u> s 21 jan – 1 forest		
(Firm / Company Seal)			
n the capacity of			

Annexure "D"

Form of Integrity Pact

We (Name of the Bidder(s)/supplier)	
being the first duly sworn on oath submit, that Mr./Ms	
officer or employee of the (Name of the Procuring Agency)any money or thing of value, either directly or indirectly, for special consideration in the letting ofthe contract, or for giving undue advantage to any of the Bidder(s) in the bidding and in the evaluation and selection of the Bidder(s) for contract or other forms of non-compliance.	
[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.	
[The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.	
Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.	
ander of the first of the second of the seco	
Signature & Stamp	
Subscribed and sworn to me thisday of2024.	
The Public	
Notary Public	
Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore	



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TERMS.OF AGREEMENT 1. Supply / Installation should be completed within 45 days after Issuance of work / s After prescribed period 0.067% of contract amount per day fine shall be charged u the Contract price However the Director of Education (Colleges), Lahore Division, empowered to extend the supply period, on the request of supplier submitted completion period. 2. In case supplier falls to make supply or inordinate delay occurs, keeping in viewre the Director of Education (Colleges), Lahore Division, Lahore may impose to fine other than above said fine / forfeit C.D.R or may take any punitive action appropriate. 3. 10% performance guarantee of supply order's value in shape of CDR / soon after supply order shall have to be provided, which shall be returned as per rule. 4. Supply must be in accordance with the office specifications / Tender Terms & Conditi /approved sample etc, otherwise supply will be rejected. In such event 1th Party may and cancel supply order. 5. Supply shall have to be made at concerned colleges. Unloading shall be the respons Firm /bidder. 6. Payment of bill of Purchase /supply /services/ contract will be made after due receipt of satisfactory report of Technical inspection committee. 6. Payment of bill of Purchase /supply services/ contract will be made after due receipt of satisfactory report of Technical inspection committee. 7. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / have to be paid by the firm(s) as per prevailing Rule/Lawypolicy/rule (in vogue Exemption will be accepted whereas Bill of Entry / GD import documents will not be a Exemption will be accepted whereas Bill of Entry / GD import documents will not be Exemption will be accepted whereas Bill of Entry / GD import documents will not be Exemption will be accepted whereas Bill of Entry / GD import documents will not be Exemption will be accepted whereas Bill of Entry / GD import documents will not be Exemption will be accepted whereas Bill of Entry / GD import documents will not be Exempti		fications and quantity mentioned as un	1001	to the state of th	a conference a stress reservation	T
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CNIC #		Branch		Designation Address		
WITNESSES SignatureName				CHIC #		
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<u>Directorate of Education (Colleges)</u> <u>Lahore Division, 9-A Hall Road, Lahore</u>



Standard Bidding Documents

Procurement of I.T. Equipments for the Govt. Associate College for Boys, Syed Wala, Nankana Sahib



Directorate of Education (Colleges), Lahore Division, Lahore

Tel: 042-99205109 042-99205223

Http:directorcollegeslahore.edu.pk Email director.lhr.hed@gmail.com

Standard Bidding Document

Procurement of I.T. Equipments for the Govt. Associate College for Boys, Syed Wala, Nankana Sahib

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Director of Education (Colleges), Lahore Division, Lahore for Govt. Associate College for Boys, Syed Wala, Nankana Sahib through national and open competitive bidding, Tenderer/Bidder(s) (who intend to take part in the instant Tender) are required to submit the requisite information and documents mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document or Certificates are liable to be rejected ab initio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tenderer/Bidder for scrutiny.





CHECK LIST (Mandatory)

Sr. No.	Description	Attachment (Yes/No)	Valid/ Invalid	Page #
1	Copy of CNIC of the Owner of Firm	And the second of the second o		
2	Complete address where business is being Run			
3	Address of the firm/Company/bldder must be mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter (In case any person has been authorized)			
6	Registration Certificate of Company / Firm / Corporation / Supplier etc under the laws of Pakistan.			
7	Valid Income Tax Registration and active tax payer / return filer /Certificate			
8	Copy of Income Tax and GST Returns submitted to the FBR for the last Fiscal year			
9	Financial position / Bank statement of the month of June of last Two Years			
10	Compliance to the specifications of Item(s)/ goods (all items) to be procured mentioned in this document (Undertaking)			
11	In full compliance of the Execution Schedule and Delivery period mentioned in Tender Document (Undertaking of same on legal Stamp paper)			
12	Submission of required undertaking on stamp paper duly attested by notary public that the firm is not blacklisted by any of Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan etc.			
12	Bid Security = 5% of Estimated Price	7.135-1		
13	Last Two Years Audit Report of the Firm			
L4		-		
15	Certificate to the effect that rates are not abnormal			

Directorate of Education (Colleges), Lahore Division, Lahore, Single Stage Two Envelopes **Terms & Conditions**

1. **Invitation to Bid**

Firms registered under Income Tax / Sales Tax Act and active tax payer having good reputation are eligible to participate in the Tender. All Tenders should be on the name of Director of Education (Colleges), Lahore Division, Lahore. Procuring agency reserves the right to reject all tenders/bids within the provisions of Rule 35 of PPR-2014 updated. The Tender procedure shall be "Single Stage Two Envelopes" as per rule 38 (2) a of PPR-2014 updated.

2. Applicability of Puniab Procurement Rules

Punjab Procurement Rules 2014, which may be downloaded from website of Punjab Procurement Regulatory Authority, will be strictly followed (http://ppra.punjab.gov.pk). In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule made under Public / Punjab Procurement Regulatory Authority Act 2009 with reference to Punjab Procurement Rules 2014 (updated). All the provisions of PPR,2014 will be applicable.

3. Methods of Advertisement (s)

In compliance to Rule 12 (1&2) of Punjab Procurement Rules 2014, this Tender is being Ι. advertised / placed on the website of the Authority's website http://ppra.punjab.gov.pk, on the website of the procuring agency (Director of Education (Colleges), Lahore Division, Lahore) director.lhr.hed@gamil.com

This Tender may also be published / advertised in at least two national daily newspapers of wide II. circulation, one in English and one in Urdu. (If applicable, under rule 12 (2) of PPR-2014, in case of

estimated cost/price of the procurement exceeding [three million] rupees).

Type of Open Competitive Bidding 4.

As per Rule 38 (2)(a), "Single Stage Two Envelopes" Bidding Procedure shall be used/followed. The said procedure is contemplated as follows:

The bid shall be a Single Stage comprising Two Envelopes, containing separately the 'financial' and (i) 'technical' proposals;

The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";

In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial (iii) Proposal" shall be retained unopened in the custody of the procuring agency;

The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without (iv) reference to the price and shall reject any proposal which does not conform to the specified requirements;

During the technical evaluation no amendments in the technical proposal shall be permitted;

After the evaluation and approval of the technical proposals, the procuring agency shall open the financial (vi) proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period;

The financial proposal of the bids found technically non-responsive shall be retained unopened and shall be returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the non-(vii) responsive bidder, whichever is later: provided that the procuring agency may return the sealed financial proposal earlier if the disqualified or non-responsive bidder, contractor or consultant submits an affidavit, through an authorized representative,

to the effect that he is satisfied with the proceedings of the procuring agency;

The lowest evaluated bidder shall be awarded the contract:

The Technical Proposals / envelopes shall be opened in public / presence of the bidders at the date & time (viii) advised/mentioned in the Bidding Document. The Work/Supply order is issued/Contract is awarded to the (ix) lowest Bidder whose Bid has been determined to be the lowest / evaluated substantially responsive Bid.

The bid found to be the lowest/evaluated bid shall be accepted and Bidder(s) shall be awarded the Contract. (x)

5.

Directorate of Education (C) Lahore Division, Lahore

Bid Security (Earnest Money) @ 05% of estimated price in shape of Call Deposit Receipt in favour of **Director** of Education (Colleges), Lahore Division, Lahore duly issued by any Scheduled Bank of Pakistan must be attached with the Technical Tender / Bid.

I.T. Equipments Price Rs.9,55,000/- CDR 5% Rs.47,750/-(Must be attached with

Regarding purchase of I.T. Equipments, only registered firms / manufacturer/authorized partner (Verifiable from original Manufacturer) may be allowed to participate in the Tender/bid. The successful firm / manufacturer / authorized Partner will provide warranty details (Verifiable from original Manufacturer). Samples are mandatory. Registered firms / manufacturer / authorized partner must be attached with the request for the purchase of Tender form/bid. The bidder must have to declare that the supplied I.T. Equipments will be original, shall not be refurbished, repaired, used and are also verifiable from the original manufacturer. In case of mis-statement this office may take any punitive action deem

I. The bids completed in all respects as prescribed and required under this Tender Documents, must be got executed into Tender Box, placed at Directorate of Education (Colleges), Lahore Division, Lahore, not later

than 01:00 P.M on last date of submission of bids i.e. 05-04-2024. II. Bids submitted late / after due date & time shall not be considered/ entertained.

III. Bid security shall be returned to successful bidder(s) / firm(s) after furnishing of 10% performance guarantee which shall have to be provided soon after issuance of work / supply order and the same shall be returned after manufacturer warrantee period which shall not be less than One year.

The bid security of unsuccessful firm(s) / bidder(s) shall be returned after issuance of work / supply order to Tender in this biddingdocument mentioned hereinafter.

Assistant Director (C)

Assistant Preducation (C) successful firm(s) as per provisions contained in Clause "Bid Security" of the Terms and Conditions of the

CS CamScanner

IV. The bids shall be publicly opened in the meeting /n presence of bidders, at 2:00 P.M on 06-04-2024.

V. Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tender Document contained in Clause regarding invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding Documents.

VI. It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender / Bidding Document before submitting the Bid/tender. Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s).

VII. Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply Order

VIII. The successful Bidder (s) will be responsible for all the deliveries and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (if provided)

IX. Bidder(s) shall communicate all queries via office of the Director of Education Colleges, Lahore Div: Lahore.

X. Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.

XI. The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore will not bear any cost or expense incurred by Bidder(s) in connection with preparation or submission of bids.

XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.

XIII. Communication address, E-mail, Telephone Numbers etc. for the same should be providedwith Technical Bid XIV. An agreement between Director of Education (Colleges), Lahore Division, Lahore and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized

persons as well as original authority letters must be attached / provided.

XV. Supply period for items 30 days, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supply period, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard.

XVI. In case Firm / Supplier fails to make supply or Inordinate delay occurs, keeping in view resulting loss, the Director of Education (Colleges), Lahore Division, Lahore may impose the penalty / fine other than

above said fine / forfeit CDR or may take any punitive action as he deem appropriate.

XVII. Supplies shall have to be delivered in the concerned colleges as required by concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore. Arrangement of Labour and charges thereof shall be the responsibility of the Firm/Supplier.

XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Director of Education (Colleges), Lahore Division, Lahore may forfeit CDR / Pay Order and take any punitive action as deemed appropriate.

XIX. Payment of bill will be made after due process, on receipt of satisfactory report of the Principals of concerned colleges and Inspection Committee as per rules.

XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted.

XXI. The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.

XXII. Warranty period offered for by the manufacturer shall be accepted which shall be not less than One year in any case.

XXIII. Rates must be quoted in Pakistani Currency including all Taxes.

Directorate of Education (C)
Lahore Division, Lahore

XXIV. Validity period of offered rates should not be less than 120 days.

XXV. The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on corner of envelope and filled in as "Tender for I.T. Equipments" or obtaining any other information regarding Tenders can be visited Directorate of Education (Colleges), Lahore Division, 9-A Hall Road Lahore during office hours on any working day. (Ph. No. 042-99205223 & 042-99205109)

XXVI. Whenever, the word/expression/phrase" imported" will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR).

XXVII. The Bidding Documents containing comprehensive details can be obtained from **Budget Branch of Directorate of Education (Colleges), Lahore Division, Lahore** during the working office hours after paying the Purchase Fee.

6. Determination of Responsiveness qualification of the Bid (Tender)

The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore**, prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:

meets the eligibility criteria given in Tender Documents for provision of Items;

ii. meets the Technical Specifications for the Miscellaneous Items against each Item.

A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Program Agency's rights or the Bidder(s)'s obligations under the Contract.

the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract.

The Tender determined as not substantially responsive shall not subsequently be made responsive by the
Assistant Director (State and C)

Assistant Director (State and C)

7. Rejection/Acceptance of the Bid

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall Incur no liability, solely, by virtue of invoking discretion provided under sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is:

- substantially non-responsive in manner prescribed in the Tender Document; or ii.
- submitted in other than prescribed forms & documents and specified manner; or iii.

incomplete, partial, conditional, alternative, late; or

bid not submitted and relevant bid security is not submitted; iv.

subjected to Interlineations / cuttings / corrections /erasures / over writings; or vi

the Bidder(s) refuses to accept the corrected Total Tender Price; or vii

the $\mathsf{Bidder}(s)$ has conflict of Interest with the Procuring Agency/Purchaser; or viii.

the Bidder(s) tries to influence the Tender evaluation/Contract award; or ix.

the Bidder(s) engages incorrupt or fraudulent practices in competing for award of the Contract; X.

the Bidder(s) fails to meet the evaluation criteria requirements; χi.

the Bidder(s) has been black listed by any public or private sector organization; xii.

the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on serious failuresto provide satisfactory Goods; xiii.

the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction to thisdocument and Government rules and regulations. xiv.

the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document. non-submission of verifiable proofs against the mandatory as well as general documentary,

qualification and eligibility related requirements. xvi. Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company.

8. **Headings and Titles**

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9. **Notice**

Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be: in writing;

issued within reasonable time;

served by sending the same by special messenger, courier or registered post to their principal office in iii. Pakistan or such other address as they shall notify for the purpose; The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

Tender Cost

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not responsible/liable for those costs/ expenses.

11. Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

12. Preparation/Submission of Tender

The Bidder(s) is required to bid for all items according to Form of Bid;

- Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring a. Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender;
- b. Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

13. Tender Price

The quoted price shall be:

a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject tovariation/escalation;

in Pak Rupees;

inclusive of all taxes, duties, levies, insurance, freight, etc.; ii.

iii. including all charges up to the delivery point / place at the concerned college.

- b. if not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per the aboverequirements:
- where no prices are entered against any item(s), the price of that item shall be deemed free of C. charge, and no separate payment shall be made for that item(s);
- d. in case of locally produced item, the price shall include all customs duties and sales and other taxes alreadypaid or payable on the components and raw materials used in the manufacturing or assembling of the item.

14. Bid Security (Earnest Money)

- The Bidder(s) shall furnish the Bid Security (Earnest Money) as under: a. I.T. Equipments Rs.9,55,000/- CDR 5% Rs.47,750/-(Must be attached with Technical Bid/Proposal)
- i. for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of Director of Education (Colleges), Lahore Division, Lahore

denominated in Pak Rupees; ii.

- iii. have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender.
- b. The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or all of the following conditions: i.
 - If the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or

II. if the Bidder(s) does not accept the corrections of his Total Tender Price;

iii. if the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, in accordance with the Tender Document.

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission-of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to with draw the bid without forfeiting the Bid security (Earnest Money).

16. Modification/Withdrawal of the Tender

The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

b. The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

17. Opening of the Tender

Tenders shall be opened at 2:00 P.M on 06-04-2024 in the presence of the Bidder(s) for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.

b. The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

18. Clarification of the Tender

The Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender-shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

Correction of Errors/Amendment of Tender 19.

The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:

if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;

- if there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting ii. from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected;
- if there is a discrepancy in the actual sum of the itemized total prices and the total Tender price quoted in III. the Price Schedule, the actual sum of the itemized total prices shall govern;
- The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender b. Price which shall be binding upon the Bidder(s).
- Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments C. shall be termed as Evaluated Total Tender Price.

No credit shall be given for offering delivery period earlier than the specified period.

PPRA Section 33(2) (The procuring Agency may if necessary after the opening of the bids seek and accept such clarification/s of the bid as do not change the substance of the bid) shall be apply.

TECHNICAL EVALUATION CRITERIA: (A)

As per specifications / good quality and samples.

Satisfactory report of Technical Committee is mandatory to qualify.

I.T. Equipments Price Rs.9,55,000/- CDR 5% (Rs.47,750/-)

Regarding purchase of I.T. Equipments, only registered firms / manufacturer/authorized partner (Verifiable from original Manufacturer) may be allowed to participate in the Tender/bid. The successful firm / manufacturer / authorized Partner will provide warranty details (Verifiable from original Manufacturer). Samples are mandatory. Registered firms / manufacturer / authorized partner must be attached with the request for the purchase of Tender form/bid. The bidder must have to declare that the supplied I.T. Equipments will be original, shall not be refurbished, repaired, used and are also verifiable from the original manufacturer. In case of mis-statement this office may take any punitive action deem appropriate.

(B) **FINANCIAL EVALUATION CRITERIA:**

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals.

The Proposal/bid evaluated substantially responsive as per office specifications and the best quality on the basis of lowest rates of each item.

Note: For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Purchase Committee,

20. Acceptance Letter/Purchase Order

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

21. Terms & Conditions of Contract Form

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender.

22. Redressal of Grievances by the Procuring Agency

The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.

b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.

 The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

23. Instruction For Preparation Of Power Of Attorney/Letter of Authority

 To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing attested Copy of National Identity Card.

b) The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.

c) Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s).

d) In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney/Letter of Authority.

24. FORM OF BID:

Forms, Terms & Conditions, Specifications, List of items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

25. GENERAL OR SPECIAL CONDITIONS OF CONTRACT

i. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor in performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

ii. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

iii. <u>Standards</u>

The Goods provided/supplied under the Contract shall confirm to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified by the Procuring Agency.

The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking over of the Goods is completed.

The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete delivery, the Contractor shall complete the missing delivery immediately at his expenses.

The Contractor is required to provide a comprehensive logistics plan including supporting details regarding transportation, mobilization and personnel scheduling during warranty period.

The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viii. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency.

The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or waived by reason of pre-delivery inspection, testing or passing of the

Nothing contained in this document shall, in any way, release the Contractor from any Warranty or other obligations under the Contract.

ix. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall clearly mention Terms and Conditions for the Goods supplied after the expiry of initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Procuring Agency. The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser. Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

xi. Defects Liability Expiry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either issue the Defects Liability Expiry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Explry Certificate to be issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the periodcovered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance. The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (If applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. Price

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations. The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xvii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

26. Termination for Default

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor.

Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Procuring Agency / Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majored

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government agencies.

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the

Force Majeure event.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.

Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the b.

The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the C.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct d. informal negotiation, any disagreement or dispute arising between them under or in connection with the e. Contract.

30. Taxes and Duties

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan/Punjab.

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the Assistant Director(O)ng Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The

Directorate of Education (s) shall provide legal Stamp Papers of relevant value according to Government.

Lahore Division, Lahore Should be Signature and Stamp of the Firm on all the pages of bidding documents. ii) No Financial bid shall be entertained that will not mention the Total price in words.

Signature & Stamp of the bidder

Director of Education (Colleges) Lahore Division, Lahore (Procuring Agency)

Director of Education (Colleges) Lahore Division, Lahore



DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL / BID (PURCHASE OF I.T. EQUIPMENTS) Govt. Associate College for Boys, Syed Wala, Nankana Sahib

DATE & TIME: 06-04-2024 At 2:00.PM

Sr. No.	Name of Items / Material.	Detail of Specifications	Specifications Agreed / Not Agreed / offered by the bidder	Remarks of Technical Evaluation Committee
•	Computer i7 with LED/LCD 17" and all related accessories,	Core i7 Branded Processor: Latest Intel minimum 3 GHZ or higher Cache: Minimum 6MB or higher HDD: 1TB GB SATA 7200 RPM or higher. RAM: 8 GB or Higher DVD-RW optical Drive, Graphic Card: 1GB or Higher, Key Board & Mouse, CD/LED: 24" Windows 7 or 8.1: genuine/Registered Office 2013: Genuine/Registered		
2	Professional Lase Jet Printer.	33 ppm or higher- A4/Legal 1 x toner cartridge (black) - up to 2700 pages installed Ram 256 MB, 1200 dpi resolution, Networking USB, Gigabit LAN, Wi-Fi(n), USB host.		
3	Extension Wires	Multi Plugs Minimum 6		
4	Scanner	Latest technology, Legal Size 25 pages per minute with 2 sided scanning in a single pass, 600 dpi scanning resolution, Accurately capture text with pro OCR software		

5% bid security of estimated price (Rs. 47,750/-) must be attached.

Name & Address of the Firn	n (according to	o FBR)		
CNIC No			(Copy attached)
Phone No	Mobile		_Email	Assistant Director (C)
Sales Tax Registration No		Income Tax No.	•	Lahore Division, Lahore
C.D.R. No	Dated		_Amount 5	% <u>Rs.47,750/-</u>
Signature		Stamp		
Rs.2000/-				





DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

FINANCIAL PROPOSAL/BID

(PURCHASE OF I.T. EQUIPMENTS)

Govt. Associate College for Boys, Syed Wala, Nankana Sahib

DATE & TIME: 18-04-2024 At 2:00.PM

Sr. #	Detail / Specifications of Items / Material to be Purchased.	Quantity	Rates Exclusive Sale Tax of Each Item	Rate of Sales Tax	Rates including Sales Tax of each item	Value of Total quantity including Sales Taxes
1	Computer Core i7 with LED/LCD 17" & all related accessories Core i7 Branded Processor: Latest Intel minimum 3 GHZ or higher Cache: Minimum 6MB or higher HDD: 1TB GB SATA 7200 RPM or higher. RAM: 8 GB or Higher DVD- RW optical Drive. Graphic Card: 1GB or Higher. Key Board & Mouse. CD/LED: 24" Windows 7 or 8.1: genuine/Registered Office 2013: Genuine/Registered	12 Nos				
	Professional Laser Jet Printer 33 ppm or higher- A4/Legal 1 x toner cartridge (black) - up to 2700 pages installed Ram 256 MB, 1200 dpi resolution, Networking USB, Gigabit LAN, Wi-Fi(n), USB host.					
- 7	Extension Wires Multi Plugs Minimum 6	12 Nos				
4	Scanner Latest technology, Legal Size 25 pages per minute with 2 sided scanning in a single pass, 600 dpi scanning resolution, Accurately capture text with pro OCR software	01 Nos				

All columns must be filled i	α			
Name & Address of the Firm (a	according to FBR	3)		
			(Сору	attached)
CNIC No.				
Phone No		Income Tax No.	v 19g	Assistant Director (C)
Sales Tax Registration No			_Amount 5% Rs.	47,750 hore Division, Lahore
C.D.R. No				
		Stamp		
Signature				
Rs.2000/-				



Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges), Lahore Division, Lahore (9-Hall Road, Lahore)

a) Having examined the Tender related documents we, the undersigned, in conformity withthe said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per tender / financial bid.

We undertake, if our proposal is accepted, to provide the tender items within time framespecified, starting from the date of signing of the Contract.

We agree to abide by our proposal for the period of ____ days from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

d) We agree to execute a Contract in the form to be communicated by the Procuring Agency.

- e) Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract agreement.
- We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray anyexpenses incurred by us in bidding.

Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Authorized Signatures with Official Seal

Annexure "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our-proposal for (name of the assignment) in response to the Tender invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this	_day of	20
For		
(Signature) (Name, Designation and Addre Accepted	ess)	

(Signature) (Name, Title and Address of the Attorney) Dated:

Assistant Director (C)

Assistant Director (C)

Directorate of Education (C)

Lahore Division, Lahore

FORM OF UNDERTAKING

(On Firm/Company letterhead)

with regard to			hitted/furnished		as per	Tender	Document
the instructions	and terms	& conditions		the	Tende	r Docu	ment for
actionfor furnishin							
Dated this	day	of		20			
Signature							
Signature							
	Seal)						

FORM OF UNDERTAKING

(On Firm/Company letterhead)

with	It is certific regard to	ed tha	t the Infor	mation sul	bmitted/furr	nished h	erein	as per	Tender D	ocument
is tr	rue & correct a instructions	and no	thing has terms &	peen conc	ealed or tar ons contain	mpered ned in	with.	We hav	ve gone the	nrough all
acti	onfor furnishin	g false	Information	on/docume	ents.	and	are	nable	to any	punitive
Dat	ted this		day o	f			_20			
Sig	nature									
(Fir	m / Company	/ Seal)							
In t	the capacity o	of								
			a i ^l i c'ho Li c'ho es							
A	y authorized /	•	n bids for	and on I	penair or:					
Assi Oirec	istant Director torate of Education nore Division, Lab	on (C) nore								

Annexure "D"

Form of Integrity Pact

We (Name of the Bidder(s)/supplier)
being the first duly sworn on oath submit, that Mr./Ms
or thing of value, either directly or indirectly, for special consideration in the letting ofthe contract, or for giving undue advantage to any of the Bidder(s) in the bidding and in the evaluation and selection of the Bidder(s) for contract or other forms of non-compliance.
[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
[The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.
Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the incurred Agency in an amount equivalent to ten times the sum of any commission, Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.
Signature & Stamp
도 보고 있는데 보고 있는데 되었다. 그런데 보고 있는데 보고 있는데 보고 있는데 보고 있는데 보고 있는데 사람들이 되었다. 그런데
Subscribed and sworn to me thisday of2024.
Notary Public
W. Director (C)
Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore

	CONTRACT	AGREEM	ENT FORM		
	This agreement is made on				
Dire	TOTALE OF Education ()			betwee	n the
(Here	in after called 1 st party) and M/st t bidder. The 1 st Party intends to proc	leges),	Lahore Div	vision, La	hore
lowes	it bidder. The 1 st Party intends to proc fications and quantity mentioned as up	•	(Herei	n after called	2 nd party) /
specif	ications and quantity mentioned as un	urethe follo	wing articles/ite	ms/material a	as per
	did quality mentioned as un	der:			
Sr.	Dotall / C			T	1
	Detail / Specifications	Quantity	Approved	Total	Delivery
No	of Items / Material to be Procured.		Rates	Amount	Period
				7	
					30-days
			1 2 2		30 4475
					1
-					
		alamatriana (Min. Mint. 1947).			
	TERM	MS OF AGR	EEMENT		
1.	Supply / Installation should be complete	ed within 45	days after issuan	ce of work / s	supply order.
	After prescribed period 0.067% of contr	act amount p	per day fine shall	be charged u	p-to 10% or
	the Contract price However the Director	or of Educati	on (Colleges), L	ahore Division	, Lanore is
	empowered to extend the supply period	od, on the	request of supp	ner submitted	belore the
_	completion period. In case supplier fails to make supply or	inordinato d	olay occurs kee	oina in viewre	sulting loss.
2.	the Director of Education (Colleges)	I I ahore Di	vision. Lahore	may impose the	he penalty /
	fine other than above said fine / forfe	it C.D.R or i	nav take any pu	initive action	as he deem
	annronriate				
3.	10% performance quarantee of supply	order's value	in shape of CDI	R / soon after	issuance of
J.	supply order shall have to be provided, w	hich shall be	returned as per r	ule.	
4.	Complete must be in accordance with the of	ffice specifica	tions / Tender Te	erms & Condition	ons
	/approved sample etc, otherwise supply	will be reject	ed. In such even	t 1 st Party may	forfeit CDR
	and cancel supply order				
5.	Supply shall have to be made at concern	ned colleges.	Unloading shall t	be the respons	ibility of the
	Firm /bidder.	icos/ con	tract will be ma	de after due	process, on
6.	Payment of bill of Purchase /supply /s receipt of satisfactory report of Technical	inchection co	mminee.		
	· - /F //D in cia	I) including II	come lay / Sale	s Tax, PRA / F	ST etc. will
7.		r nrovalling l	RINA/LAW/DONCY/L	LIE TIII VOGUE	/. O
8.	Tenders Terms & conditions shall also be	e applied. Mo	reover procuring	Agency may	revise add /
0.					
9.		the parties	regarding this co	ontract, the ma	atter will be
٥.	In case of any dispute arising between referred to the Chairman, Purchase Co	mmittee i.e.	Director of Edu	Act 1040 and	his decision
	Division Labore who shall act as Arbitrat	or in terms c	of the Arbitration	ACL 1940 and	IIIS accision
	will be final and binding upon the parties.	1.11 /	/ writ / plaint the	matter will be	agitated in
10.	In case of any legal remedy/dispute reso	olution /case	/ Writ / plaint, th	S matter viiii = 1	
	and the state of t				
11.	the courts of Lahore city only. IN WITNESS HEREOF, the Director of Edu	ucation (Colle	ges), Lanore Div	ision, Lanore, i	duly
	IN WITNESS HEREOF, the Director of Edu behalf of and Mrauthorized by the M/s		L bobalf	of the firm si	aned these
	authorized by the M/s		r and on benan	of the min s	gricu inica
	presents on the day and year first above v	written.			
	Secretary Purchase Committee		Signed by	half of the firm	n
	For and on behalf of		M/s		
	DEC, Lahore Div: Lahore.		WITNESSES		
	WITNESSES				
	Signature		Name	The second	
	그렇게 하면 가장 가장 가장 하면 가장 하면 가장 하는 것이 없는 것이 없는 것이 없는 것이 없다.		Designation		
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Statte of	Name		CNIC #		
ore Divis	sion Lahore WITNESSES		WITNESSES		
OLE DIAL	WITNESSES		Signature		70 4
	Signature		Name		
	NameBranch		Designation		
	Branch		Address		The second second



Directorate of Education (Colleges) Lahore Division, 9-A Hall Road, Lahore



Standard Bidding Documents

Govt. Associate College for Boys, Syed Wala, Procurement of Furniture & Fixture for the Nankana Sahib



Directorate of Education (Colleges), Lahore Division, Lahore

Tel: 042-99205109 042-99205223

Http:directorcollegeslahore.edu.pk Email director.lhr.hed@gmail.com

Standard Bidding Document

Procurement of Furniture & Fixture for the Govt. Associate College for Boys, Syed Wala, Nankana Sahib

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Director of Education (Colleges), Lahore Division, Lahore for Govt. Associate College for Boys, Syed Wala, Nankana Sahib through national and open competitive bidding, Tenderer/Bidder(s) (who intend to take part in the instant Tender) are required to submit the requisite information and documents mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document or Certificates are liable to be rejected ab initio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tenderer/Bidder for scrutiny.





CHECK LIST (Mandatory)

Sr.	Doggwink	Attack	Table	
No.		Attachment (Yes/No)	Valid/ Invalid	Page #
1	Copy of CNIC of the Owner of Firm		Zivanu	
2	Complete address where business is being Run			
3	Address of the firm/Company/bldder must be			
	mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter			
	(In case any person has been authorized)	-		
6	Registration Certificate of Company / Firm /			
	Corporation / Supplier etc under the laws of			
	Pakistan.		the Strong	n and charge
7	Valid Income Tax Registration and active tax			
	payer / return filer /Certificate		7	
8	Copy of Income Tax and GST Returns submitted			
	to the FBR for the last Fiscal year			
9	Financial position / Bank statement of the month of June of last Two Years			
			ar la	
10	Compliance to the specifications of item(s)/			
	goods (all items) to be procured mentioned			
	in this document (Undertaking)	4		
11	In full compliance of the Execution Schedule and	u .+		
	Delivery period mentioned in Tender Documen			7 m 2 m
	(Undertaking of same on legal Stamp paper)		prit Watter	
12	Submission of required undertaking on stamp			
	paper duly attested by notary public that the			
	firm is not blacklisted by any of Governmen			
	Department, Agency, Organization o			
	Autonomous Body or Private Secto	or		
	Organization anywhere in Pakistan etc.			
3	Bid Security = 5% of Estimated Price			
	Last Two Years Audit Report of the Firm		an West of	
4	Last Two Years Addit Report of the	ot		
5	Certificate to the effect that rates are n	101		
י	abnormal		V- 7,22	107
	dullorina			



Directorate of Education (Colleges), Lahore Division, Lahore.

Single Stage Two Envelopes Terms & Conditions

1. Invitation to Bid

Firms registered under Income Tax / Sales Tax Act and active tax payer having good reputation are eligible to participate in the Tender, All Tenders should be on the name of Director of Education (Colleges), Lahore Division, Lahore. Procuring agency reserves the right to reject all tenders/bids within the provisions of Rule 35 of PPR-2014 updated. The Tender procedure shall be "Single Stage Two Envelopes" as per rule 38 (2) a of PPR-2014 updated.

2. Applicability of Punjab Procurement Rules

Punjab Procurement Rules 2014, which may be downloaded from website of Punjab Procurement Regulatory Authority, will be strictly followed (http://ppra.punjab.gov.pk). In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule made under Public / Punjab Procurement Regulatory Authority Act 2009 with reference to Punjab Procurement Rules 2014 (updated). All the

3. Methods of Advertisement (s)

In compliance to Rule 12 (182) of Punjab Procurement Rules 2014, this Tender is being I. advertised / placed on the website of the Authority's website http://ppra.punjab.gov.pk, on the website of the procuring agency (Director of Education (Colleges), Lahore Division, Lahore) П.

This Tender may also be published / advertised in at least two national daily newspapers of wide circulation, one in English and one in Urdu. (If applicable, under rule 12 (2) of PPR-2014, in case of estimated cost/price of the procurement exceeding [three million] rupees).

4. Type of Open Competitive Bidding

As per Rule 38 (2)(a), "Single Stage Two Envelopes" Bidding Procedure shall be used/followed. The said procedure is contemplated as follows:

The bid shall be a Single Stage comprising Two Envelopes, containing separately the 'financial' and (i)

The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";

In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial (iii) Proposal" shall be retained unopened in the custody of the procuring agency; (iv)

The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements;

During the technical evaluation no amendments in the technical proposal shall be permitted;

After the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period;

The financial proposal of the bids found technically non-responsive shall be retained unopened and shall be (vii) returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the nonresponsive bidder, whichever is later: provided that the procuring agency may return the sealed financial proposal earlier if the disqualified or non-

responsive bidder, contractor or consultant submits an affidavit, through an authorized representative, to the effect that he is satisfied with the proceedings of the procuring agency;

(viii) The lowest evaluated bidder shall be awarded the contract:

(ix) The Technical Proposals / envelopes shall be opened in public / presence of the bidders at the date & time advised/mentioned in the Bidding Document. The Work/Supply order is issued/Contract is awarded to the lowest Bidder whose Bid has been determined to be the lowest / evaluated substantially responsive Bid.

(x) The bid found to be the lowest/evaluated bid shall be accepted and Bidder(s) shall be awarded the Contract.

INSTRUCTIONS TO BIDDER(S)

Bid Security (Earnest Money) @ 05% of estimated price in shape of Call Deposit Receipt in favour of Director of Education (Colleges), Lahore Division, Lahore duly issued by any Scheduled Bank of Pakistan must be attached with the Technical Tender / Bid.

Furniture & Fixture Price Rs. 31,65,000/- CDR 5% Rs.1,58,250/-(Must be attached with Technical Bid/Proposal)

Regarding purchase of Furniture & Fixture, only registered firms / manufacturer/authorized partner (Verifiable from original Manufacturer) may be allowed to participate in the Tender/bid. The successful firm / manufacturer / authorized Partner will provide warranty details (Verifiable from original Manufacturer). Samples are mandatory, Registered firms / manufacturer / authorized partner must be attached with the request for the purchase of Tender form/bid. The bidder must have to declare that the supplied furniture & fixture items will be original, shall not be refurbished, repaired, used and are also verifiable from the original manufacturer. In case of mis-statement this office may take any punitive action deem appropriate.

Assistant Directorates completed in all respects as prescribed and required under this Tender Documents, must be got executed Assistant Directorate of Education (Colleges), Lahore Division, Lahore, not later ASSISTANT OF ECUPRION EDGE BOX, placed at Directorate of Education (Colleges), Lahore Directorate of Education

III. Bid security shall be returned to successful bidder(s) / firm(s) after furnishing of 10% performance guarantee which shall have to be provided soon after issuance of work / supply order and the same shall be returned after manufacturer warrantee period which shall not be less than One year. The bid security of unsuccessful firm(s) / bidder(s) shall be returned after issuance of work / supply order to

successful firm(s) as per provisions contained in Clause "Bid Security" of the Terms and Conditions of the Tender in this biddingdocument mentioned hereinafter.

The bids shall be publicly opened in the meeting /n presence of bittlers, at 2:00 P.M on 06-04-2024. IV. Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tandar Document contained in Clause regarding invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding

VI. It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender / Bidding Document before submitting the Bid/tender. Neither any claim whatsoeyer including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure VII.

Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply

VIII The successful Bidder (s) will be responsible for all the deliveries and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution IX.

Bidder(s) shall communicate all queries via office of the Director of Education Colleges, Lahore Div: Lahore.

Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated. XI.

The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore will not bear any cost or expense Incurred by Bidder(s) in connection with preparation or submission of bids. XII.

An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department. XIII.

Communication address, E-mail, Telephone Numbers etc for the same should be provided with Technical Bid An agreement between Director of Education (Colleges), Lahore Division, Lahore and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized

persons as well as original authority letters must be attached / provided.

Supply period for items 30- days, from the date of issuance of work /Supply order. After due date of delivery XV. Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supply period, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard. XVI.

In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the Director of Education (Colleges), Lahore Division, Lahore may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate. XVII.

Supplies shall have to be delivered in the concerned colleges as required by concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore. Arrangement of Labour and charges thereof shall be XVIII.

Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Director of Education (Colleges), Lahore Division, Lahore may forfeit CDR / Pay Order and take any punitive action as deemed appropriate. XIX.

Payment of bill will be made after due process, on receipt of satisfactory report of the Principals of concerned colleges and Inspection Committee as per rules. XX.

All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted. XXI.

The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding

Warranty period offered for by the manufacturer shall be accepted which shall be not less than One year in XXII

XXIII. Rates must be quoted in Pakistani Currency including all Taxes. XXIV.

Validity period of offered rates should not be less than 120 days.

The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on XXV. corner of envelope and filled in as "Tender for Furniture & Fixture" or obtaining any other information regarding Tenders can be visited Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore during office hours on any working day. (Ph. No. 042-99205223 & 042-99205109) XXVI.

Whenever, the word/expression/phrase" imported" will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR). XXVII.

The Bidding Documents containing comprehensive details can be obtained from Budget Branch of Directorate of Education (Colleges), Lahore Division, Lahore during the working office hours after paying the Purchase Fee.

Determination of Responsiveness qualification of the Bid (Tender)

The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore, prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which: meets the eligibility criteria given in Tender Documents for provision of Items;

ii. meets the Technical Specifications for the Miscellaneous Items against each Item.

Assistant Direct Material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits Directorate of Educathe Producting Agency's rights or the Bidder(s)'s obligations under the Contract.

Lahore Division, Bidder(s) by correction or withdrawal of the materials responsive shall not subsequently be made responsive by the Bidder(s) by correction or withdrawal of the material deviation or reservation.

Rejection/Acceptance of the Bid

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall incur no liability, solely, by virtue of invoking discretion provided under sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is:

substantially non-responsive in manner prescribed in the Tender Document; or

ii submitted in other than prescribed forms & documents and specified manner; or

iii. incomplete, partial, conditional, alternative, late; or

bid not submitted and relevant bid security is not submitted; iv

subjected to Interlineations / cuttings / corrections / erasures / over writings; or V.

Vi. the Bidder(s) refuses to accept the corrected Total Tender Price; or

Vii the Bidder(s) has conflict of interest with the Procuring Agency/Purchaser; or

Viii the Bidder(s) tries to influence the Tender evaluation/Contract award; or

the Bidder(s) engages incorrupt or fraudulent practices in competing for award of the Contract; ix

the Bidder(s) fails to meet the evaluation criteria requirements;

the Bidder(s) has been black listed by any public or private sector organization;

the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on XII serious failuresto provide satisfactory Goods;

the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction XIII to this document and Government rules and regulations

xiv. the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document.

non-submission of verifiable proofs against the mandatory as well as general documentary, XV. qualification and eligibility related requirements.

XVI. Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company.

8. **Headings and Titles**

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9. **Notice**

Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be:

in writing; i. ii.

issued within reasonable time; served by sending the same by special messenger, courier or registered post to their principal office in iii. Pakistan or such other address as they shall notify for the purpose;

The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

10. **Tender Cost**

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not responsible/liable for those costs/ expenses.

11. Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

Preparation/Submission of Tender 12.

The Bidder(s) is required to bid for all items according to Form of Bid;

Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring a. Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender;

Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

13. Tender Price

d.

Assistant Director (C) Directorate of Education (C) - nivision, Lahore

The quoted price shall be:

a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject tovariation/escalation;

in Pak Rupees; i.

inclusive of all taxes, duties, levies, insurance, freight, etc.; ii.

including all charges up to the delivery point / place at the concerned college.

if not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per iii. b. the aboverequirements.

where no prices are entered against any item(s), the price of that item shall be deemed free of c.

charge, andno separate payment shall be made for that item(s); in case of locally produced item, the price shall include all customs duties and sales and other taxes alreadypaid or payable on the components and raw materials used in the manufacturing or assembling of the item.

CS CamScanner

14. Bid Security (Earnest Money)

- The Bidder(s) shall furnish the Bid Security (Earnest Money) as under: a. Furniture & Fixture Rs.31,65,000/- CDR @ 5% Rs.1,58,250/-(Must be attached with Technical Bid/Proposal)
- for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender i. Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of Director of Education (Colleges), Lahore Division, Lahore ii.

denominated in Pak Rupees;

- have a minimum validity period of one hundred and twenty (120) days from the last date for submission of iii. b.
- The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or all of the following conditions: i.
 - if the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or

if the Bidder(s) does not accept the corrections of his Total Tender Price; ii.

if the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the iii. period of the Tender validity, in accordance with the Tender Document.

15. Tender Validity

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to with draw the bid without forfeiting the Bid security (Earnest Money).

16. Modification/Withdrawal of the Tender

The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period b. of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

17. Opening of the Tender

Tenders shall be opened at 2:00 P.M on 06-04-2024 in the presence of the Bidder(s) for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.

The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

18. Clarification of the Tender

The Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

19. Correction of Errors/Amendment of Tender

The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:

if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;

if there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting ii. from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected;

if there is a discrepancy in the actual sum of the itemized total prices and the total Tender price quoted in iii. the Price Schedule, the actual sum of the itemized total prices shall govern;

The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Bidder(s).

Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price.

No credit shall be given for offering delivery period earlier than the specified period. d.

PPRA Section 33(2) (The procuring Agency may if necessary after the opening of the bids seek and accept e. such clarification/s of the bid as do not change the substance of the bid) shall be apply.

TECHNICAL EVALUATION CRITERIA: (A)

As per specifications / good quality and samples. Satisfactory report of Technical Committee is mandatory to qualify.

Furniture & Fixture Price Rs.31,65,000/- CDR 5% (Rs.1,58,250/-) Regarding purchase of Furniture & Fixture, only registered firms / manufacturer/authorized partner (Verifiable from original Manufacturer) may be allowed to participate in the Tender/bid. The successful firm / manufacturer / authorized Partner will provide warranty details (Verifiable from original Manufacturer). Samples are mandatory. Registered firms / manufacturer / authorized partner must be attached with the request for the purchase of Tender form/bid. The bidder must have to declare that the supplied furniture & fixture items will be original, shall not be refurbished, repaired, used and are also verifiable from the original manufacturer. In case of mis-statement this office may take any punitive action deem appropriate.

Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore

C.

(B) FINANCIAL EVALUATION CRITERIA:

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals. The Proposal/bid evaluated substantially responsive as per office specifications and the best quality on the basis of lowest rates of each item.

For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Furchase Committee.

20. Acceptance Letter/Purchase Order

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract

21. Terms & Conditions of Contract Form

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender

22. Redressal of Grievances by the Procuring Agency

- The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the C. complaint.

d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Instruction For Preparation Of Power Of Attorney/Letter of Authority 23.

- To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing a) attested Copy of National Identity Card.
- b) The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- c) Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s).
- d) In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney/Letter of Authority.

24. FORM OF BID:

Forms, Terms & Conditions, Specifications, List of Items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

25. GENERAL OR SPECIAL CONDITIONS OF CONTRACT

i. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor in performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

ii. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

iii. Standards

The Goods provided/supplied under the Contract shall confirm to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified

by the Procuring Agency. The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking

over of the Goods is completed. The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete

delivery, the Contractor shall complete the missing delivery immediately at his expenses. The Contractor is required to provide a comprehensive logistics plan including supporting details regarding

transportation, mobilization and personnel scheduling during warranty period. The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viil. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency.

The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or walved by reason of pre-delivery inspection, testing or passing of the Goods.Nothing contained in this document shall, in any way, release the Contractor from any Warranty or

other obligations under the Contract.

ix. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall clearly mention Terms and Conditions for the Goods supplied after the expiry of Initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Procuring Agency. The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser. Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

xi. Defects Liability Expiry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either issue the Defects Liability Explry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Expiry Certificate to be issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the periodcovered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after Issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance. The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (If applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. Price

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations. The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of Assistant Director (The provisions of the Contract / commits breach of any of the terms and conditions of the Contract the irectorate of Education (Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, Lahore Division, Lahore deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xvii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

26. Termination for Default

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor. Provided that the termination of the Contract shall be resorted to only If the Contractor does not cure its

failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Procuring Agency / Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majored

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the

Force Majeure shall not include (I) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to

Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the b.

The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the c.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process. d.

The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, 30. Taxes and Duties Government of Pakistan/Punjab.

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the

Assistant Director (Procuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The Assistant Director (CTocuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The Directorate of Education (Successful Bidder(s) shall provide legal Stamp Papers of relevant value according to Government.

Directorate of Education (D) There should be Signature and Stamp of the Firm on all the pages of bidding documents.

Lahore Division, Lahore (I) No Financial bid shall be entertained that will not mention the Total price in words.

Signature & Stamp of the bidder

Director of Education (Colleges) Director of Education Processing Agency) Lahore Division, Lahore.





DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL /BID (PURCHASE OF FURNITURE & FIXTURE)

Govt. Associate College for Boys, Syed Wala, Nankana Sahib

Sr.	Name of Items /	DATE & TIME: 06-04-2024 At 2:00	D.PM	
"	Material.	Detail/Samples Specifications	Specifications Agreed / Not Agreed / offered by the bidder	Remarks of Technical Evaluation Committee
1	Steel Almirahs	Size: 3' x 1½' x 6'All made of mild steel sheet (doors and shelves 20 gauge, and body 22 gauge) with two lockable flush doors, with four shelves. Finished with brown hammer paint.		
2	Chair for Principal's Office	Structure/Seat and Back made of solid seasoned shisham wood furnished with N.C. Lacquer seat and back cushioned with sofa cloth.		
3	Office Table for office	Size: 1600 x 800 x760mm (H) structure size: 1580 x 730mm with three draws and each separate lock. Top made of High Density Chipboard pressed with one side Formica and other side veneer. Structure made of 25/25mm, Mild Steel Square pipe 18 gauge. Finished with N.C. Silver Paint with 3 Drawers, Top drawer lockable. Finished with N.C. Lacquer.		
4	Chair For Offices	Mod. Cane No.0.33 Structure made of 20/20 mm mild steel 18 gauge square pipe. Finished with N.C. Silver Paint. Seat and Back made of Solid seasoned shisham wood webbing with N.D. Cane.		
5	Peon Bench	Size 48x 15x 18inch. Structure made of mild steel 25x25mm 18 gauge shisham wood five strips. Frame silver powder coating. Strips N.C Lacquer paint.		
6		72x 42x 30inch, 36x 15x 30inch, Table structure made of shesham valner. Top High density chipboard Pressed with shisham valner both sides.3 drawers lock able. Border 3inch shisham wood lapping.	710°	
7		Size: 820 x 390 x 760mm (H). Structure made of high density chip board pressed with shisham veneer on both sides with one shelf, finished with N.C. Lacquer.		
8	Are plant and the second	Seat and back cushioned with first quality foam and sofa cloth. Revolving base nylon rubber legs with mid steel structure without arms.		
9		Structure made of colored shisham wood finished with NC laker cushioned with high quality foam sofa cloth/ leather rite sheet foam size 2 inch and back 1/5 inch wood work manship		
10		3x 2x 2½ ft structure made of lamination board with one CPU Box & Key Board Tray with one lock able Drawer		
	/Executive Chair	Leatherite Padded Seat & Back (Black) Height Adjustable (Gas Lift) Torsion Bar Basic Tilt Mechinism 360 Rotation Jacobean Polish Finish (Armrest) Size: 24 W x 20 D x 44 H (Inches) 610 W x 533 D x 1118 H (mm)		



		Structure made of 20x20mm Mild Steel Square Pipe 18 Gauge, finished with Silver Powder Coating. Seat/back, with a metal strip wielded with the pipe and fitted with screws on both sides of each shisham wood strip there, and Tablo made of solid high quality seasoned shisham wood, thickness 20mm, finished with N.C. Lacquer.	
3	Dice of 12 Classrooms& Lab	Height 48"=50" (48=43) Length 18"x24" 3 side cover laminated MDF Board 1 shelf 1ft rest with Steel Pipe base frame and steel monogram of the College.	
14	Office Chairs	Structure made of 20/20 mm mild steel 18 gauge square pipe. Finished with N.C. Silver Paint. Seat and Back made of Solid seasoned shisham wood webbing with N.D. Cane.	
15	Table Mod. No. 0.8 M. for Labs & Class Rooms	Size: 1600 x 800 x760mm (H) structure size: 1580 x 730mm with three draws and each separate lock Top made of High Density Chipboard pressed with one side Formica and other side veneer. Structure made of 25/25mm, Mild Steel Square pipe 18 gauge. Finished with N.C. Silver Paint with 3 Drawers, Top drawer lockable. Finished with N.C. Lacquer.	
16	Steel Almirahs with Glass door for Library & Laboratories	Size: 3' x 1½' x 6'All made of mild steel sheet (doors and shelves 18 gauge, and body 20 gauge) with two lockable flush glass doors, with four shelves. Finished with brown hammer paint.	
17	Stools for Labs Laboratories	Size: 315 x 315 x 550mm (H). Structure made of 20x20 mm mild steel square pipe 18 gauge, finished with silver powder coating. Seat strips made of solid seasoned shisham wood, finished with N.C. Lacquer.	
18	Newspaper Stand	Size Top 900x600mm (H) as per specimen. F=1150mm, R=1350mm, Structure made of 25x25mm MS Square, Pipe 18 gauge, finished with N.C. Silver Paint Top made of 3/4' Lamination Board with edges lipped with Wood lapping.	
19	Notice Board	Size: 6 x 4 Frame made of Solid seasoned shisham wood, finished with N.C. Lacquer, Soft Board covered with Green blazer cloth, with solid hanging hooks.	
20	Library Tables	Structure made of 6x4x2.5 ft 38x38mm 18 gauge mild steel square pipe finished with silver powder coating. Top made of high density lamination board.	
21	Center Table for Library	Size: 8 x 4 x 2.5 ft (Centre) with 6 legs 3x3 inch as per specimen. Structure made of Shisham Wood finished with N.C. Lacquer. Top made of Lamination board both side, thickness 100mm finished with NC Lacquer.	
22	2 Chairs for Library	Structure made of 20/20 mm mild steel square pipe 18 gauge. Finished with N.C. Silver Powder Coating without arms, seat/back frame made of solid shisham wood.	
2:	Center Table for Staff Room	Size: 900x900mm (Centre) Size: 600x600mm (Side), both tables round at the edges. Structure made of shisham wood 2", and each leg made of shisham wood 4" thick, finished with N.C. Lacquer, top made of solid seasoned shisham wood, thickness 20mm, finished with NC Lacquer. The set comprises of one centre and two side tables.	

4 Steel File Cabinets		
The second secon	Cize. 10 X 24 X54 (H) made of mild steel sheet	
	of 22 gauge with 04-Nos drawers with separate	
	locking system for each drawer, and have four	
	handles inside with name tags.	

5% Bid security of estimated price (Rs.1.58.250/-) must be attached with Technical Bid.

Name & Address of the Fire	m (according to	FBR)	
CNIC No.			(Copy attached)
Phone No	Mobile		_Email
Sales Tax Registration No		Income Tax No	
C.D.R. No	Dated		_Amount 5% <u>Rs.1,58,250/-</u>
Signature		Stamp	

Rs.2000/-



DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

FINANCIAL PROPOSAL /BID (PURCHASE OF FURNITURE & FIXTURE) Govt. Associate College for Boys, Syed Wala, Nankana Sahib

DATE & TIME: 18-04-2024 At 2:00.PM

Detail / Specifications of Items / Material to be Purchased.	Quantity	Rates Exclusive Sale Tax of Each Item	Rate of Sales Tax	Rates Including Sales Taxof each Item	Value of Total quantity including Sales Taxes
Steel Almirah Size: 3' x 1½' x 6'All made of mild steel sheet (doors and shelves 20 gauge, and body 22 gauge) with two lockable flush doors, with four shelves. Finished with brown hammer paint.				rem	Sales lakes
Chair for Principal Office Structure/Seat and Back made of solid seasoned shisham wood furnished with N.C. Lacquer seat and back cushioned with sofa cloth.	10 Nos				
Office Table for Office Size: 1600 x 800 x760mm (H) structure size: 1580 x 730mm with three draws and each separate lock. Top made of High Density Chipboard pressed with one side Formica and other side veneer. Structure made of 25/25mm, Mild Steel Square pipe 18 gauge. Finished with N.C. Silver Paint with 3 Drawers, Top drawer lockable. Finished with N.C. Lacquer.					
Chair for Office Mod. Cane No.0.33 Structure made of 20/20 mm mild steel 18 gauge square pipe. Finished with N.C. Silver Paint. Seat and Back made of Solid seasoned shisham wood webbing with N.D. Cane.					
Peon Bench Size 48x 15x 18inch. Structure made of mild steel 25x25mm 18 gauge shisham wood five strips. Frame silver powder coating. Strips N.C Lacquer paint.	1 145 1				
Table & File Rack for Principal 72x 42x 30inch, 36x 15x 30inch, Table structure made of shesham vainer. Top High density chipboard Pressed with shisham vainer both sides.3 drawers lock able. Border 3inch shisham wood lapping.	01 Nos				
Side Racks Size: 820 x 390 x 760mm (H). Structure made of high density chip board pressed with shisham veneer on both sides with one shelf, finished with N.C. Lacquer.					
Chairs for Computer Lab. Seat and back cushioned with first quality foam and sofa cloth. Revolving base nylon rubber legs with mid steel structure without arms.					



Chair for Staff Room Structure made of colored shisham wood finished with NC laker cushioned with high quality foam sofa cloth/ leather rite sheet foam size 2 inch and back 1/5 Inch wood work man-ship	10 Nos		
Table for Computer Lab. 3x 2x 2½ ft structure made of lamination board with one CPU Box & Key Board Tray with one lock able Drawer	15 Nos		
Chair for Principal / Executive Chair Leatherite Padded Seat & Back (Black) Height Adjustable (Gas Lift) Torsion Bar Basic Tilt Mechinism 360 Rotation Jacobean Polish Finish	01 Nos		
(Armrest) Size: 24 W x 20 D x 44 H (Inches) 610 W x 533 D x 1118 H (mm)			
Student Chair Structure made of 20x20mm Mild Steel Square Pipe 18 Gauge, finished with Silver Powder Coating. Seat/back, with a metal strip wielded with the pipe and fitted with screws on both sides of each shisham wood strip there, and Tablo made of solid high quality seasoned shisham wood, thickness 20mm, finished with N.C. Lacquer.	500 Nos		
Dice of 12 Classrooms & Lab. Height 48"=50" (48=43) Length 18"x24" 3 side cover laminated MDF Board 1 shelf 1ft rest with Steel Pipe base frame and steel monogram of the College.	10 Nos		
Office Chairs Structure made of 20/20 mm mild steel 18 gauge square pipe. Finished with N.C. Silver Paint. Seat and Back made of Solid seasoned shisham wood webbing with N.D. Cane.	20 Nos		
Table Mod.0.8 M. for Labs and Classrooms Size: 1600 x 800 x760mm (H) structure size: 1580 x 730mm with three draws and each separate lock Top made of High Density Chipboard pressed with one side Formica and	05 Nos		
other side veneer. Structure made of 25/25mm, Mild Steel Square pipe 18 gauge. Finished with N.C. Silver Paint with 3 Drawers, Top drawer lockable. Finished with N.C. Lacquer.			
Steel Almirah with Glass Door for Library and Laboratories Size: 3' x 1½' x 6'All made of mild steel sheet (doors and shelves 18 gauge, and body 20 gauge) with two lockable flush glass doors,	08 Nos		
with four shelves. Finished with brown hammer paint.			



Stools for Laboratories Size: 315 x 315 x 550mm (H). Structure made of 20x20 mm mild							
finished with silver powder coating. Seat strips made of solid seasoned shisham wood, finished with N.C. Lacquer.		Tall the transmission decouples contrate agreement	TO MAKE THE THE PROPERTY OF TH				HIS THE NAME OF THE PARTY OF TH
Newspaper Stand Size Top 900x600mm (H) as per specimen. F=1150mm, R=1350mm, Structure made of 25x25mm MS Square, Pipe 18 gauge, finished with N.C. Silver Paint Top made of 3/4 Lamination Board with edges lipped with Wood lapping.							
Notice Board Size: 6 x 4 Frame made of Solid seasoned shisham wood, finished with N.C. Lacquer, Soft Board covered with Green blazer cloth, with solid hanging hooks.	04 Nos				ome of a gradual angular		
Library Tables Structure made of 6x4x2.5 ft 38x38mm 18 gauge mild steel square pipe finished with silver powder coating. Top made of high density lamination board.	04 Nos		7-7-				
Central Table for Library Size: 8 x 4 x 2.5 ft (Centre) with 6 legs 3x3 inch as per specimen. Structure made of Shisham Wood finished with N.C. Lacquer. Top made of Lamination board both side, thickness 100mm finished with NC Lacquer.	01 Nos						
Chairs for Library Structure made of 20/20 mm mild steel square pipe 18 gauge. Finished with N.C. Silver Powder Coating without arms, seat/back frame made of solid shisham wood.	40 Nos						
Central Table for Staff Room Size: 900x900mm (Centre) Size: 600x600mm (Side), both tables round at the edges. Structure made of shisham wood 2", and each leg made of shisham wood 4" thick, finished with N.C. Lacquer, top made of solid easoned shisham wood, thickness 0mm, finished with NC Lacquer. The et comprises of one centre and wo side tables.	04 Nos						
ize: 18 x 24 x54 (H) made of mild eel sheet of 22 gauge with 04-Nos rawers with separate locking system r each drawer, and have four andles inside with name tags.	05 Nos						
Il columns must be filled in: ame & Address of the Firm (ac	cording to	FBR)					ø?
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Notice Board Size: 6 x 4 Frame made of Solid seasoned shisham wood, finished with N.C. Lacquer, Soft Board covered with Green blazer cloth, with solid hanging hooks.	1						
Library Tables Structure made of 6x4x2.5 ft 38x38mm 18 gauge mild steel square pipe finished with silver powder coating. Top made of high density lamination board.	d				the facility of the state of th	and the state of t	
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Steel File Cabinets Size: 18 x 24 x54 (H) made of mild steel sheet of 22 gauge with 04-Nos drawers with separate locking system for each drawer, and have four handles inside with name tags.	05 Nos						
All columns must be filled in Name & Address of the Firm (a	iccording to	o FBR)					4
CNIC No.					(Copy a	attached)	Sirector (C)
Phone No Sales Tax Registration No	Mobile			Emall		Directorate (of Education (C)
Sales Tax Registration No		Incom	e Tax No.			Lanore Un	ASION, Carrole
C.D.R. No	_Dated			Amoun	t 5% <u>Rs.1</u>	,58,250/-	
						s.2000/-	



Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges), Lahore Division, Lahore (9-Hall Road, Lahore)

- a) Having examined the Tender related documents we, the undersigned, in conformity withthe said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per tender / financial bid.
- We undertake, if our proposal is accepted, to provide the tender items within time framespecified, starting from the date of signing of the Contract.
- We agree to abide by our proposal for the period of ____ days from the date of bid-opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- d) We agree to execute a Contract in the form to be communicated by the Procuring Agency.
- e) Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract agreement.
- We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray anyexpenses incurred by us in bidding.

Authorized Signatures with Official Seal

Annexure "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the assignment) in response to the Tender invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this	day of	29	
For			
(Signature) (Name, Designation and Ad Accepted	idress)		

(Signature) (Name, Title and Address of the Attorney) Dated:

Annexure "C"

Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

FORM OF UNDERTAKING

(On Firm/Company letterhead)

is true & correct and the instructions a	and terms & conditi	cealed or tampered with. We have gone through all ons contained in the Tender Document for and are liable to any punitive
actionfor furnishing	false information/docum	
Dated this	day of	
Signature		
Signature (Firm / Company		

Annexure "D"

Form of Integrity Pact

participating through agent / representative) is the agent / representative duly (Name of the Bidder(s) Firm/Company) hereinafter called the Contractor to submit the a (Name of the Procuring Agency). Affant further states that the said M/s (Bidding Firm/S) has not paid, given or denate or agreed to pay, give officer or employee of the (Name of the Procuring Agency).	"omoany Name
officer or employee of the (Name of the Procuring Agency)	n or donate to any mone
or thing of value, either directly or indirectly, for apectal control of the property of the Bidder(s) in the bidding and in the evaluation for giving undue advantage to any of the Bidder(s) in the bidding and in the evaluation the Bidder(s) for contract or other forms of non-compliance.	
[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure agreements and arrangements with all persons in respect of or related to the transactive Procuring Agency and has not taken any action or will not take any action to circums the Procuring Agency and has not taken any action or will not take any action to circums.	
[The Seiler/Supplier/Contractor] accepts full responsibility and strict liability for making declaration, not making full disclosure, misrepresenting facts or taking any action defeat the purpose of this declaration, representation and warranty. It agrees that any defeat the purpose of this declaration, representation and warranty. It agrees that any right, interest, privilege or other obligation or benefit obtained or procured as afores without prejudice to any other right and remedies available to the Procuring Agency unithout prejudice to any other handlable at the option of the Procuring Agency.	ald shall, nder any
Notwithstanding any rights and remedies exercised by the Procuring Agency in this reg Seller/Supplier/Contractor] agrees to Indemnify the Procuring Agency for any loss or Seller/Supplier/Contractor] agrees to Indemnify the Procuring Agency for any loss or Seller/Supplier/Contractor agrees to Indemnify the Procuring Agency for any compensation of the sum of the sum of the sum of the Procuring Agency in an amount equivalent to ten times the sum of any contraction of the purpose of obtaining or inducing the procurement of the Procuring Agency in the Procu	nmission, ctor] as
Signature & S	tamp
Subscribed and sworn to me thisday of2024.	
Notary Public	
#	
istant Director (C)	
torate of Education (C) ore Division, Lahore	

No of Items / Material to be Procured. Rates Amount Period	speci	This agreement is made on ctorate of Education (Collin after called 1st party) and M/s It bidder. The 1st Party intends to proceed the collins and quantity mentioned as under the collins are collins and quantity mentioned as under the collins are collins and quantity mentioned as under the collins are collins and collins are collins and collins are coll	leges), urethe follow	Lahore Di (Here	vision, La In after called	ihore 2 nd party)
TERMS OF AGREEMENT 1. Supply / Installation should be completed within 45 days after issuance of work / supply on the Contract price However the Director of Education (Colleges), Lahore Division, Lahore empowered to extend the supply period, on the request of supplier submitted before completion period. 2. In case supplier fails to make supply or inordinate delay occurs, keeping in viewresulting the Director of Education (Colleges), Lahore Division, Lahore may impose the pena fine other than above said fine / forfeit C.D.R or may take any punitive action as he did appropriate. 3. 10% performance guarantee of supply order's value in shape of CDR / soon after issuance supply order shall have to be provided, which shall be returned as per rule. 4. Supply must be in accordance with the office specifications / Tender Terms & Conditions / Japproved sample etc, otherwise supply will be rejected. In such event 1st Party may forfeit / Japproved sample etc, otherwise supply will be rejected. In such event 1st Party may forfeit in an accordance supply order. 5. Supply shall have to be made at concerned colleges. Unloading shall be the responsibility of Supply shall have to be made at concerned colleges. Unloading shall be the responsibility of Supply shall have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue), Only have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue				Againers, whiteren	Delivery Period	
1. Supply / Installation should be completed within 45 days after issuance of work? Jan. After prescribed period 0.067% of contract amount per day fine shall be charged up-to 10% the Contract price However the Director of Education (Colleges), Lahore Division, Lahore empowered to extend the supply period, on the request of supplier submitted before completion period. 2. In case supplier falls to make supply or inordinate delay occurs, keeping in viewresulting the Director of Education (Colleges), Lahore Division, Lahore may impose the pena fine other than above said fine / forfeit C.D.R or may take any punitive action as he did appropriate. 3. 10% performance guarantee of supply order's value in shape of CDR / soon after issuance supply order shall have to be provided, which shall be returned as per rule. 4. Supply must be in accordance with the office specifications / Tender Terms & Conditions / Approved sample etc, otherwise supply will be rejected. In such event 1st Party may forfeit and cancel supply order. 5. Supply shall have to be made at concerned colleges. Unloading shall be the responsibility of Firm /bidder. 6. Payment of bill of Purchase /supply /services/ contract will be made after due process receipt of satisfactory report of Technical inspection committee. 7. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. All Government T						30-Day
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<u>Directorate of Education (Colleges)</u> <u>Lahore Division, 9-A, Hall Road, Lahore</u>



Standard Bidding Documents

Procurement of Furniture & Fixture for the Govt. Graduate College, Township, Lahore



Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore

Tel: 042-99205109 042-99205223

Http:directorcollegeslahore.edu.pk Emall director.lhr.hed@gmail.com

Standard Bidding Document

Procurement of Furniture & Fixture for the Govt. Graduate College, Township, Lahore.

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Govt. Graduate College, Township, Lahore through national and open competitive bidding, Tenderer/Bidder(s) (who Intend to take part in the instant Tender) are required to submit the requisite information—and documents mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document orCertificates are liable to be rejected ab Initio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tenderer/Bidder for scrutiny.





CHECK LIST (Mandatory)

Sr. No.	Description	Attachment	Valid/	Page #
1	Copy of CNIC of the Course of Flori	(Yes/No)	Invalid	
	Copy of CNIC of the Owner of Firm			
2	Complete address where business is being Run			
3	Address of the firm/Company/bidder must be			
	mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter	1000		
	(In case any person has been authorized)			
6	Registration Certificate of Company / Firm /			
	Corporation / Supplier etc under the laws of			
	Pakistan.			
7	Valid Income Tax Registration and active tax			
	payer / return filer /Certificate			
8	Copy of Income Tax and GST Returns submitted			
	to the FBR for the last Fiscal year			
9	Financial position / Bank statement of last Two			
	Years			
10	Compliance to the specifications of item(s)/			
	goods (all items) to be procured mentioned			
	in this document (Undertaking)			
11	In full compliance of the Execution Schedule and			
	Delivery period mentioned in Tender Document			
	(Undertaking of same on legal Stamp paper)			
12	Submission of required undertaking on stamp			
	paper duly attested by notary public that the			
	firm is not blacklisted by any of Government			
	Department, Agency, Organization or Autonomous Body or Private Sector			
	Autonomous Body or Private Sector Organization anywhere in Pakistan etc.			
13	Bid Security 5% of Estimated Price			
14	Last Two Years Audit Report of the Firm			
15	Certificate to the effect that rates are not			
	abnormal			

Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore Single Stage Two Envelopes

Terms & Conditions

1. **Invitation to Bid**

Firms registered under Income Tax / Sales Tax Act and active tax payer having good reputation are eligible to participate in the Tender. All Tenders should be on the name of Director of Education (Colleges), Lahore Division, Lahore. Procuring agency reserves the right to reject all tenders/bids within the provisions of Rule 35 of PPR-2014 updated. The Tender procedure shall be "Single Stage Two Envelopes" as per rule 38 (2) a of PPR-2014 updated.

2. Applicability of Puniab Procurement Rules

Punjab Procurement Rules 2014, which may be downloaded from website of Punjab Procurement Regulatory Authority, will be strictly followed (http://ppra.punjab.gov.pk). In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule made under Public / Punjab Procurement Regulatory Authority Act 2009 with reference to Punjab Procurement Rules 2014 (updated). All the provisions of PPR,2014 will be applicable.

3. Methods of Advertisement (s)

I. In compliance to Rule 12 (1&2) of Punjab Procurement Rules 2014, this Tender is being advertised / placed on the website of the Authority's website http://ppra.punjab.gov.pk, on the website of the procuring agency (Director of Education (Colleges), Lahore Division, Lahore) director.lhr.hed@gamil.com

II. This Tender may also be published / advertised in at least two national daily newspapers of wide circulation, one in English and one in Urdu. (If applicable, under rule 12 (2) of PPR-2014, in case of

estimated cost/price of the procurement exceeding [three million] rupees).

4. Type of Open Competitive Bidding

As per Rule 38 (2)(a), "Single Stage Two Envelopes" Bidding Procedure shall be used/followed. The said procedure is contemplated as follows:

(i) The bid shall be a Single Stage comprising Two Envelopes, containing separately the 'financial' and

The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";

In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial

Proposal" shall be retained unopened in the custody of the procuring agency;
The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without (iv) reference to the price and shall reject any proposal which does not conform to the specified requirements;

During the technical evaluation no amendments in the technical proposal shall be permitted;

After the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period;

The financial proposal of the bids found technically non-responsive shall be retained unopened and shall be (vii) returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the nonresponsive bidder, whichever is later: provided that the procuring agency may return the sealed financial proposal earlier If the disqualified or nonresponsive bidder, contractor or consultant submits an affidavit, through an authorized representative, to

the effect that he is satisfied with the proceedings of the procuring agency;

(viii) The lowest evaluated bidder shall be awarded the contract:

The Technical Proposals / envelopes shall be opened in public / presence of the bidders at the date & time (ix) advised/mentioned in the Bidding Document. The Work/Supply order is issued/Contract is awarded to the lowest Bidder whose Bid has been determined to be the lowest / evaluated substantially responsive Bid.

The bid found to be the lowest/evaluated bld shall be accepted and Bidder(s) shall be awarded the Contract. (x)

5. **INSTRUCTIONS TO BIDDER(S)**

Directorate of Education (C) Lahore Division, Lahore

Bid Security (Earnest Money) @ 05% of estimated price in shape of Call Deposit Receipt in favour of Director of Education (Colleges), Lahore Division, Lahore duly issued by any Scheduled Bank of Pakistan must be attached with the Technical Tender / Bid.

Furniture & Fixture Price Rs.24,46,000/- CDR 5% Rs.1,22,300/-(Must be attached with Technical Bid/Proposal)

Regarding purchase of Furniture & Fixture, only registered firms / manufacturer/authorized partner (Verifiable from original Manufacturer) may be allowed to participate in the Tender/bid. The successful firm / manufacturer / authorized Partner will provide warranty details (Verifiable from original Manufacturer). Samples are mandatory. Registered firms / manufacturer / authorized partner must be attached with the request for the purchase of Tender form/bid. The bidder must have to declare that the supplied furniture & fixture items will be original, shall not be refurbished, repaired, used and are also verifiable from the original manufacturer. In case of mis-statement this office may take any punitive action deem appropriate.

The bids complete in all respect as prescribed and required under this Tender Documents, must be got executed into Tender Box, placed at Directorate of Education (Colleges), Lahore Division, Lahore, not later than 1:00 P.M on last date of submission of bids i.e. 05-04-2024

II. Bids submitted late / after due date & time shall not be considered/ entertained.

III. Bid security shall be returned to successful bidder(s) / firm(s) after furnishing of 10% performance guarantee which shall have to be provided soon after issuance of work / supply order and the same shall be returned after manufacturer warrantee period which shall not be less than One year.

The bid security of unsuccessful firm(s) / bidder(s) shall be returned after issuance of work / supply order to successful firm(s) as per provisions contained in Clause "Bid Security" of the Terms and Conditions of the Tender in this biddingdocument mentioned hereinafter.

The bids shall be publicly opened in the meeting /n presence of bidders, at 2:00 P.M on 06-04-2024. Assistant Director (C



- Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tender Document contained in Clause regarding invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding Documents.
- It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender Document before submitting the Bid. Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s).
- VII. Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply Order.
- VIII. The successful Bidder (s) will be responsible for all the deliveres and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (if provided)
- Bidder(s) shall communicate all queries via Director office.
- X. Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- XI. The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore will not bear any cost or expense incurred by Bidder(s) in connection with preparation or submission of bids.
- XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.
- XIII. Communication address, E-mail, Telephone Numbers etc. for the same should be provided with Technical Bid
- XIV. An agreement between Director of Education (Colleges), Lahore Division, Lahore and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized persons as well as original authority letters must be attached / provided.
- XV. Supply period for items 20:days, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supplyperiod, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard.
- XVI. In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the Director of Education (Colleges), Lahore Division, Lahore may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate.
- XVII. Supplies shall have to be delivered in the concerned colleges as required by concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore. Arrangement of Labour and charges thereof shall be the responsibility of the Firm/Supplier.
- XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Directorate may forfeit CDR / Pay Order and take any punitive action as deemed appropriate.
- XIX. Payment of bill will be made after due process, on receipt of satisfactory report of user(s) and Inspection Committee as per rules.
- XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / lax. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas till of Entry / GD import documents will not be accepted.
- XXI. The office may reject conditional / form out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.
- XXII. Warranty period offered for by the manufacturer shall be accepted which shall be not less than One year in any case.
- XXIII. Rates must be quoted in Pakistani Currency including all Taxes.
- XXIV. Validity period of offered rates should not be less than 120-days.
- XXV. The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on corner of envelope and filled in as "Tender For Furniture & Fixture" or obtaining any other information regarding Tenders Stores Section can be visited during office hours on any working day.

(Ph. No. 042-99205223 & 042-99205109)

- XXVI. Whenever, the word/expression/phrase* imported* will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR).
- XXVII. The Bidding Documents containing comprehensive details can be obtained from Budget Branch of Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore during the working office hours after paying the Purchase Fee.
- 6. Determination of Responsiveness qualification of the Bid (Tender)
 - The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore, prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:
- i. meets the eligibility criteria given in Tender Documents for provision of Items;
- meets the Technical Specifications for the Miscellaneous Items against each Item.
 - A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract,
 - The Tender determined as not substantially responsive shall not subsequently be made responsive by the Bidder(s) by correction or withdrawal of the material deviation or reservation.
- 7. Rejection/Acceptance of the Bid
- The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposals. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its Directors of Education of all bids or proposals, but shall not be required to justify those grounds.

Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tender Document contained in Clause regarding invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding Documents.

It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender Document before submitting the Bid, Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s).

VII. Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply Order.

VIII. The successful Bidder (s) will be responsible for all the deliverles and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (if provided)

Bidder(s) shall communicate all queries via Director office.

VI.

X. Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.

XI. The Procuring Agency Director of Education (Colleges), Lahore Division, Lahore will not bear any cost or expense Incurred by Bidder(s) in connection with preparation or submission of bids.

XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.

XIII. Communication address, E-mail, Telephone Numbers etc for the same should be provided with Technical Bid

XIV. An agreement between Pirector of Education (Colleges), Labora Division Laboration and Education (Colleges).

XIV. An agreement between Director of Education (Colleges), Lahore Division, Lahore and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized persons as well as original authority letters must be attached / provided.

XV. Supply period for items 30-days, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supplyperiod, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard.

XVI. In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the Director of Education (Colleges), Lahore Division, Lahore may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate.

XVII. Supplies shall have to be delivered in the concerned colleges as required by concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore. Arrangement of Labour and charges thereof shall be the responsibility of the Firm/Supplier.

XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Directorate may forfeit CDR / Pay Order and take any punitive action as deemed appropriate.

XIX. Payment of bill will be made after due process, on receipt of satisfactory report of user(s) and Inspection Committee as per rules.

XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted.

XXI. The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.

XXII. Warranty period offered for by the manufacturer shall be accepted which shall be not less than One year in any case.

XXIII. Rates must be quoted in Pakistani Currency including all Taxes.

XXIV. Validity period of offered rates should not be less than 120-days.

XXV. The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on corner of envelope and filled in as "Tender For Furniture & Fixture" or obtaining any other information regarding Tenders Stores Section can be visited during office hours on any working day.

(Ph. No. 042-99205223 & 042-99205109)

XXVI. Whenever, the word/expression/phrase" imported" will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly Issued by Commissioner Inland Revenue Department(FBR).

XXVII. The Bidding Documents containing comprehensive details can be obtained from **Budget Branch of Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore** during the working office hours after paying the Purchase Fee.

6. <u>Determination of Responsiveness qualification of the Bid (Tender)</u>

The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore,** prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:

i. meets the eligibility criteria given in Tender Documents for provision of Items;

meets the Technical Specifications for the Miscellaneous Items against each Item.

A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract.

The Tender determined as not substantially responsive shall not subsequently be made responsive by the Bidder(s) by correction or withdrawal of the material deviation or reservation.

7. Rejection/Acceptance of the Bid

Lahore Division, Lahore

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its Directorate of Education (c)

The Procuring Agency shall incur no liability, solely, by virtue of invoking discretion provided under sub-rule of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is:

- substantially non-responsive in manner prescribed in the Tender Document; or
- submitted in other than prescribed forms & documents and specified manner; or iì.
- incomplete, partial, conditional, alternative, late; or iii.
- bid not submitted and relevant bid security is not submitted; ìV.
- subjected to interlineations / cuttings / corrections /erasures / over writings; or ٧.
- the Bidder(s) refuses to accept the corrected Total Tender Price; or νì.
- the Bidder(s) has conflict of interest with the Procuring Agency/Purchaser; or vii.
- the Bidder(s) tries to influence the Tender evaluation/Contract award; or viii
- the Bidder(s) engages incorrupt or fraudulent practices in competing for award of the Contract; ìx.
- the Bidder(s) fails to meet the evaluation criteria requirements; X.
- the Bidder(s) has been black listed by any public or private sector organization; XÌ.
- the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on xii. serious failures to provide satisfactory Goods;
- the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction xiii. to this document and Government rules and regulations.
- the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document. xiv.
- non-submission of verifiable proofs against the mandatory as well as general documentary, XV. qualification and eligibility related requirements.
- Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company. xvi.

Headings and Titles 8.

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the Interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9.

Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be:

- in writing;
- iì. issued within reasonable time;
- served by sending the same by special messenger, courier or registered post to their principal office in iii. Pakistan or such other address as they shall notify for the purpose;
 The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

Tender Cost

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not responsible/liable for those costs/ expenses.

Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

Preparation/Submission of Tender 12.

The Bidder(s) is required to bid for all items according to Form of Bid;

- Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring a. Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender;
- Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, b. completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

13. Tender Price

The quoted price shall be:

- a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject tovariation/escalation;
- in Pak Rupees; i.
- inclusive of all taxes, duties, levies, insurance, freight, etc.; ii.
- including all charges up to the delivery point / place at the concerned college. iii.
- if not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per b. the aboverequirements;
- where no prices are entered against any item(s), the price of that item shall be deemed free of C. charge, and no separate payment shall be made for that item(s);
- in case of locally produced item, the price shall include all customs duties and sales and other d. taxes alreadypaid or payable on the components and raw materials used in the manufacturing or assembling of the item.

14. Bid Security (Earnest Money)

The Bidder(s) shall furnish the Bid Security (Earnest Money) as under: a. Furniture & Fixture Price Rs.24,26,000/- CDR 5% Rs.1,22,300/-(Must be attached with

Technical Bid/Proposal) for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of Director of Education (Colleges), Lahore Division, Lahore

Assistant Directordecominated in Pak Rupees;

Directorate of Education (C) Lahore Division, Lahore



- iii. have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender.
- b. The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or all of the following conditions:
- if the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or

li. If the Bidder(s) does not accept the corrections of his Total Tender Price;

iii. If the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, in accordance with the Tender Document.

15. Tender Validity

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to with draw the bid without forfeiting the Bid security (Earnest Money).

16. Modification/Withdrawal of the Tender

- The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.
- b. The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

17. Opening of the Tender

- Tenders shall be opened at 2:00 P.M on 06-04-2024 in the presence of the Bidder(s) for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.
- b. The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

18. Clarification of the Tender

The Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

19. Correction of Errors/Amendment of Tender

- a. The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:
- i. if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;
- ii. if there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected;
- iii. if there is a discrepancy in the actual sum of the itemized total prices and the total Tender price quoted in the Price Schedule, the actual sum of the itemized total prices shall govern;
- b. The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Bidder(s).
- Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price.
- d. No credit shall be given for offering delivery period earlier than the specified period.
- e. PPRA Section 33(2) (The procuring Agency may if necessary after the opening of the bids seek and accept such clarification/s of the bid as do not change the substance of the bid) shall be apply.

(A) TECHNICAL EVALUATION CRITERIA:

As per specifications / good quality and samples.

Satisfactory report of Technical Committee is mandatory to qualify.

Furniture & Fixture Price Rs.24,46,000/- CDR 5% (Rs.1,22,300/-)

f. Regarding purchase of Furniture & Fixture, only registered firms / manufacturer/authorized partner (Verifiable from original Manufacturer) may be allowed to participate in the Tender/bid. The successful firm / manufacturer / authorized Partner will provide warranty details (Verifiable from original Manufacturer). Samples are mandatory. Registered firms / manufacturer / authorized partner must be attached with the request for the purchase of Tender form/bid. The bidder must have to declare that the supplied furniture & fixture items will be original, shall not be refurbished, repaired, used and are also verifiable from the original manufacturer. In case of mis-statement this office may take any punitive action deem appropriate.

(A) FINANCIAL EVALUATION CRITERIA:

on the basis of lowest rates of each item.

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals. The Proposal/bid evaluated substantially responsive as per office specifications and the best quality

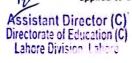
Note: For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Purchase Committee.

20. Acceptance Letter/Purchase Order

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

21. Terms & Conditions of Contract Form

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender.





22. Redressal of Grievances by the Procuring Agency

The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.

Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid b may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report. The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the C.

Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Instruction For Preparation Of Power Of Attorney/Letter of Authority 23. a)

To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing attested Copy of National Identity Card.

The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the b) procedure, If any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure. c)Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s). d)

In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of

the Power of Attorney/Letter of Authority.

24. FORM OF BID:

Forms, Terms & Conditions, Specifications, List of items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

GENERAL OR SPECIAL CONDITIONS OF CONTRACT

I. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, Information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor In performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

il. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

iii. Standards

The Goods provided/supplied under the Contract shall confirm to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified by the Procuring Agency.

The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking over of the Goods is completed.

The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete delivery, the Contractor shall complete the missing delivery immediately at his expenses.

The Contractor is required to provide a comprehensive logistics plan including supporting details regarding transportation, mobilization and personnel scheduling during warranty period.

The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viii. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency. The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or walved by reason of pre-delivery inspection, testing or passing of the Goods.

Nothing contained in this document shall, in any way, release the Contractor from any Warranty or other obligations under the Contract.

ix. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall clearly mention Terms and Conditions for the Goods supplied after the expiry of initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Assistant Director (c)g Agency.

Directorate of Education (C) Lahore Division, Lahore

The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser. Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

Defects Liability Explry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either Issue the Defects Liability Explry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Expiry Certificate to be issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the periodcovered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance.

The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (if applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. Price

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations. The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xvii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

26. Termination for Default

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor. Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or

in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems

Assistant Directo Pulchaser for any excess costs for such similar Goods. However, the Contractor shall be liable to the Procuring Agency

Directorate of Educater for ance of the Contract to the extent not terminated.

Lahore Division, Lahore

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majored

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract Impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government agencies.

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

- The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- e. The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

30. Taxes and Duties

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan/Punjab.

31. Contract Cost

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the Procuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The successful Bidder(s) shall provide legal Stamp Papers of relevant value according to Government.

- Note: i) There should be Signature and Stamp of the Firm on all the pages of bidding documents.
 - ii) No Financial bid shall be entertained that will not mention the Total price in words.

Signature & Stamp of the bidder

Director of Education (Colleges) Lahore Division, Lahore

(Procuring Agency)
Director of Education (Colleges)
Lahore Division, Lahore





DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL /BID (PURCHASE OF FURNITURE & FIXTURE) Govt. Graduate College, Township, Lahore DATE & TIME: 06-04-2024 at 2,00 PM

Sr. No.	Name of Items / Material.	Detail/Samples Specifications	Specifications Agreed / Not Agreed / offered by the bidder	Remarks of Technical Evaluation Committee
1	3 Seater Students Desk Bench	Desk size 48"x14"x30". Bench Size 48"x14"x18" (Helght). Structure made of 1" Square pipe of 38mm x 20mm,(18 gauge), Finished with black color powder coated. Top made of Solid seasoned Shisham wood having size 48"x14"x7/8". (Top consisted of two planks finely jointed with each other). Seat and back made of solid seasoned Shisham Wooden Strips finished with N.C Lacquer polish.		
2	Dice for Class Rooms	Height 48"=50" (48=43) Length 18"x24" 3 side cover laminated MDF Board 1 shelf 1ft rest with Steel Pipe base frame and steel monogram of the College.		
3	Office Chairs	Structure made of 20/20 mm mild steel 18 gauge square pipe. Finished with N.C. Silver Paint. Seat and Back made of Solid seasoned shisham wood webbing with N.D. Cane.		

5% Bid security of estimated price (Rs.1,22,300/-) must be attached with Technical Bid.

Name & Address of the Firm	(according to FBF	?)	
C.N.I.C. No			(Copy attached)
Phone No	Mobile	Email.	
Sales Tax Registration No		Income Tax No	
C.D.R. No	Dated	Amou	nt 5% <u>Rs.1,22,300/-</u>
Signature		Stamp	Rs.2000/-





<u>DIRECTORATE OF EDUCATION (COLLEGES)</u> <u>LAHORE DIVISION, LAHORE</u>

FINANCIAL PROPOSAL /BID (PURCHASE OF FURNITURE & FIXTURE) Govt. Graduate College, Township, Lahore

DATE & TIME: 18-04-2024 at 2.00 PM

of Items / Material to be Purchased.	یا ا	Quantity	Rates Exclusive Sale Tax of Each item	Rate of Sales Tax	Rates Including Sales Taxof each item	Value of Total quantity induding Sales Taxes
3 Seater Students Desk Bench Desk size 48"x14"x30". Bench Size 48"x14"x18" (Height). Structure made of 1" Square pipe of 38mm x 20mm,(18 gauge), Finished with black color powder coated. Top made of Solid seasoned Shisham wood having size 48"x14"x7/8". (Top consisted of two planks finely jointed with each other). Seat and back made of solid seasoned Shisham Wooden Strips finished with N.C Lacquer polish.	Φ-	260 Nos.				
Dice for Class Rooms Height 48"=50" (48=43) Length 18"x24" 3 side cover laminated MDF Board 1 shelf 1ft rest with Steel Pipe base frame and steel monogram of the College.		25 Nos.				
Office Chairs Structure made of 20/20 mm mild steel 18 gauge square pipe. Finished with N.C. Silver Paint. Seat and Back made of Solid seasoned shisham wood webbing with N.D. Cane.		15 Nos.				

All columns must be filled in:

Name & Address of the Firm (according to FBR)	FBR)
C.N.I.C. No.	(Copy attached)
Phone NoMobile	Email,
Sales Tax Registration No	Income Tax No.
C.D.R. NoDated	Amount 5% Rs.1,22,300/-
Signature	



Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges), Lahore Division, 9-A, Hall Road, Lahore

Subject:

SUBMISSION OF BID

Dear Sir,

Having examined the Tender related documents we, the undersigned, in conformity withthe said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per by we undertake if our present it.

b) We undertake, if our proposal is accepted, to provide the tender items within time framespecified, starting from the date of signing of the Contract.

We agree to abide by our proposal for the period of ____ days from the date of bid opening and it shall remain binding upon us and may be accepted at any We agree to execute a Contract to the period.

We agree to execute a Contract in the form to be communicated by the Procuring Agency.

Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding
 We understand that you are not beautiful.

We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray anyexpenses incurred by us in bidding.

Authorized Signatures with Official Seal



Annexure "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the assignment) in response to the Tender invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this	day of	20	
For	·		
(Signature) (Name, Designation and Accepted	Address)		
(Signature) (Name, Title and Address	of the Attorney)		

Assistant Director (C)
Directorate of Education (C)
Lahore Division Lahore

Dated:



Annexure "C"

FORM OF UNDERTAKING

(On Firm/Company letterhead)

with regard to
Is true & correct and nothing has been concealed or tampered with. We have gone through all the instructions and terms & conditions contained in the Tender Document for
and are liable to any punitive actionfor furnishing false Information/documents.
Dated thisday of20
Signature
(Firm / Company Seal)
In the capacity of
Duly authorized to sign bids for and on behalf of:





Annexure "D"

Assistant Director (C)
Directorate of Education (C)
Labore European Labore

Form of Integrity Pact

We (Name of the Bidder(s)/supplier)
being the first duly sworn on oath submit, that Mr./Ms
[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
[The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voldable at the option of the Procuring Agency.
Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to Indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesald for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.
Signature & Stamp
Subscribed and sworn to me thisday of2024.
Notary Public
-



CONTRACT / AGREEMENT FORM

	st bidder. The 1 st Party intends to proc ifications and quantity mentioned as un	urethe follo	(Herei wing articles/ite	ms/material a	as per	
Sr. No	Detail / Specifications of Items / Material to be Procured.	Quantity	Approved Rates	Total Amount	Deli Peri	
					30-	
					-	
					-	
	-					
	TERM	1S OF AGR	EEMENT			
1. 2.	Supply / Installation should be complete After prescribed period 0.067% of contr the Contract price However the Direct empowered to extend the supply period completion period.	or of Educati od, on the	oer day fine shall on (Colleges), Li request of supp	ahore Division, lier submitted	, Laho before	
۷.	In case supplier fails to make supply or inordinate delay occurs, keeping in viewresulting lo the Director of Education (Colleges), Lahore Division, Lahore may impose the penaltine other than above said fine / forfeit C.D.R or may take any punitive action as he decompropriate.					
3.	appropriate. 10% performance guarantee of supply order's value in shape of CDR / soon after issuance supply order shall have to be provided, which shall be returned as per rule.					
4.	Cumply must be in accordance with the of	ffice specifica	tions / Tender Te	rms & Condition	ons	
٠.	/approved sample etc, otherwise supply	will be rejecte	ed. In such event	: 1 st Party may	forfeit	
and cancel supply order. 5. Supply shall have to be made at concerned colleges. Unloading shall be the responsibil				ibility o		
	Firm /bidder. Payment of bill of Purchase /supply /services/ contract will be made after due process, or					
6.	receipt of satisfactory report of Technical	inspection co	mmittee.			
7. All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue Exemption will be accepted whereas Bill of Entry / GD import documents will not be a). Only	
8.	Tenders Terms & conditions shall also be	applied. Mo	reover procuring	Agency may	revise a	
9.	delete any condition deems appropriate. In case of any dispute arising between	the parties r	egarding this co	ntract, the ma	atter w	
<i>J.</i>	referred to the Chairman, Purchase Cor Division, Lahore who shall act as Arbitrate will be final and binding upon the parties.	mmittee i.e.	Director of Edu	cation (College	es), La	
10.	In case of any legal remedy/dispute` reso	lution /case /	writ / plaint, the	matter will be	agitat	
	the courts of Lahore city only. IN WITNESS HEREOF, the Director of Education (Colleges), Lahore Division, Lahore, for and					
11.	hehalf of and Mr					
	authorized by the M/s	for	and on behalf	of the firm si	gned t	
	presents on the day and year first above w	ritten.				
	Secretary Purchase Committee		Signed by For and on beh	alf of the firm		
	For and on behalf of DEC, Lahore Div: Lahore.		M/s			
	WITNESSES		WITNESSES			
	Signature		Signatue			
	Name Branch		Name Designation		•	
	CNIC#		Address		-	
			CNIC#			
	WITNESSES		WITNESSES			
	Signature Name		Signatue Name			
_	Branch CNIC#		Designation Address			



<u>Directorate of Education (Colleges)</u> Lahore Division, 9-A, Hall Road, Lahore



Standard Bidding Documents

Procurement of Plant & Machinery for the Govt. Graduate College, Township, Lahore



<u>Directorate of Education (Colleges), Lahore Division,</u> 9-A Hall Road, Lahore

Tel: 042-99205109 042-99205223 Http:directorcollegeslahore.edu.pk Email director.lhr.hed@gmail.com

Standard Bidding Document

Procurement of Plant & Machinery for the Govt. Graduate College, Township, Lahore.

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Govt. Graduate College, Township, Lahore through national and open competitive bidding, Tenderer/Bidder(s) (who intend to take part in the instant Tender) are required to submit the requisite information—and documents—mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document or Certificates are liable to be rejected ab initio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tenderer/Bidder for scrutiny.





CHECK LIST (Mandatory)

Sr. No.	Description	Attachment (Yes/No)	Valld/ Invalid	Page #
1	Copy of CNIC of the Owner of Firm			
2	Complete address where business is being Run			
3	Address of the firm/Company/bidder must be mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter (In case any person has been authorized)			
6	Registration Certificate of Company / Firm / Corporation / Supplier etc under the laws of Pakistan.			
7	Valid Income Tax Registration and active tax payer / return filer /Certificate			
8	Copy of Income Tax and GST Returns submitted to the FBR for the last Fiscal year			
9	Financial position / Bank statement of last Two Years			
10	Compliance to the specifications of item(s)/ goods (all items) to be procured mentioned in this document (Undertaking)			
11	In full compliance of the Execution Schedule and Delivery period mentioned in Tender Document (Undertaking of same on legal Stamp paper)			
12	Submission of required undertaking on stamp paper duly attested by notary public that the firm is not blacklisted by any of Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan etc.			
13	Bid Security = 5% of Estimated Price		 	
14	Last Two Years Audit Report of the Firm			-
15	Certificate to the effect that rates are not abnormal			-

Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore **Single Stage Two Envelopes Terms & Conditions**

1. **Invitation to Bid**

Firms registered under Income Tax / Sales Tax Act and active tax payer having good reputation are eligible to participate in the Tender. All Tenders should be on the name of Director of Education (Colleges), Lahore Division, Lahore. Procuring agency reserves the right to reject all tenders/bids within the provisions of Rule 35 of PPR-2014 updated. The Tender procedure shall be "Single Stage Two Envelopes" as per rule 38 (2) a of PPR-2014 updated.

Applicability of Punjab Procurement Rules 2.

Punjab Procurement Rules 2014, which may be downloaded from website of Punjab Procurement Regulatory Authority, will be strictly followed (http://ppra.punjab.gov.pk). In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule made under Public / Punjab Procurement Regulatory Authority Act 2009 with reference to Punjab Procurement Rules 2014 (updated). All the provisions of PPR,2014 will be applicable.

3. Methods of Advertisement (s)

In compliance to Rule 12 (1&2) of Punjab Procurement Rules 2014, this Tender is being T. advertised / placed on the website of the Authority's website http://ppra.punjab.gov.pk, on the website of the procuring agency (Director of Education (Colleges), Lahore Division, Lahore) director.lhr.hed@gamil.com

This Tender may also be published / advertised in at least two national daily newspapers of wide II. circulation, one in English and one in Urdu. (If applicable, under rule 12 (2) of PPR-2014, in case of

estimated cost/price of the procurement exceeding [three million] rupees).

4. Type of Open Competitive Bidding

As per Rule 38 (2)(a), "Single Stage Two Envelopes" Bidding Procedure shall be used/followed. The said procedure is contemplated as follows:

The bid shall be a Single Stage comprising Two Envelopes, containing separately the 'financial' and (i) 'technical' proposals;

The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";

In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the procuring agency;

The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without (iv) reference to the price and shall reject any proposal which does not conform to the specified requirements;

During the technical evaluation no amendments in the technical proposal shall be permitted;

After the evaluation and approval of the technical proposals, the procuring agency shall open the financial (vi) proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period;

The financial proposal of the bids found technically non-responsive shall be retained unopened and shall be (vii) returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the nonresponsive bidder, whichever is later: provided that the procuring agency may return the sealed financial proposal earlier if the disqualified or non-

responsive bidder, contractor or consultant submits an affidavit, through an authorized representative, to

the effect that he is satisfied with the proceedings of the procuring agency;

The lowest evaluated bidder shall be awarded the contract: (viii)

The Technical Proposals / envelopes shall be opened in public / presence of the bidders at the date & time (ix) advised/mentioned in the Bidding Document. The Work/Supply order is issued/Contract is awarded to the lowest Bidder whose Bid has been determined to be the lowest / evaluated substantially responsive Bid.

The bid found to be the lowest/evaluated bid shall be accepted and Bidder(s) shall be awarded the Contract. (x)

INSTRUCTIONS TO BIDDER(S) 5.

Bid Security (Earnest Money) @ 05% of estimated price in shape of Call Deposit Receipt in favour of Director of Education (Colleges), Lahore Division, Lahore duly issued by any Scheduled Bank of Pakistan must

be attached with the Technical Tender / Bid.
Plant & Machinery Price Rs.82.87.000/- CDR 5% Rs.4,14,350/-(Must be attached with Technical Bid/Proposal) Regarding purchase of Plant & Machinery only registered firm / manufacturer / Authorized partner may be allowed to participate in the Tender/bid. The bidder must to declare that the supplied plant & machinery equipments / material will be original, shall not be replica, refurbished, repaired or used and are also verifiable from the original manufacturer.. Successful firm / manufacturer / authorized partner /company will provide warranty details (Verifiable from original Manufacturer). The firm will ensure the genuine parts and after sale warranty services. The firm / authorized partner / manufacturer must be attached with the request for the purchase of Tender form/bid. In case of mis-statement this office may take any punitive action deem appropriate.

I. The bids complete in all respect as prescribed and required under this Tender Documents, must be got executed into Tender Box, placed at Directorate of Education (Colleges), Lahore Division, Lahore, not later than 1:00 P.M on last date of submission of bids i.e. 05-04-2024

II. Bids submitted late / after due date & time shall not be considered/ entertained.

III. Bid security shall be returned to successful bidder(s) / firm(s) after furnishing of 10% performance guarantee which shall have to be provided soon after issuance of work / supply order and the same shall be returned after manufacturer warrantee period which shall not be less than One year.

The bid security of unsuccessful firm(s) / bidder(s) shall be returned after issuance of work / supply order to Tender in this biddingdocument mentioned hereinafter.

Assistant Dir The bids shall be publicly opened in the meeting in presence of bidders, at 2:00 P.M on 06-04-2024.

Directorate of Education (C) successful firm(s) as per provisions contained in Clause "Bid Security" of the Terms and Conditions of the

Lahore Division, Lahore

- Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tender Document contained in Clause regarding invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding Documents,
- VI. It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender Document before submitting the Bid. Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s).
- VII. Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply Order.
- VIII. The successful Bidder (s) will be responsible for all the deliveries and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (if provided)
- IX. Bidder(s) shall communicate all queries via Director office.

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- X. Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- XI. The Procuring Agency **Director of Education (Colleges)**, **Lahore Division**, **Lahore** will not bear any cost or expense incurred by Bidder(s) in connection with preparation or submission of bids.
- XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.
- XIII.

 XIV. Communication address, E-mail, Telephone Numbers etc for the same should be providedwith Technical Bid

 An agreement between Director of Education (Colleges), Lahore Division, Lahore and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall
 - be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized persons as well as original authority letters must be attached / provided.
- XV. Supply period for items 30-days, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supplyperiod, on the request of supplier submitted before the completion period subject to the request having force mejure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard.
- XVI. In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the Director of Education (Colleges), Lahore Division, Lahore may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate.
- XVII. Supplies shall have to be delivered in the concerned colleges as required by concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore. Arrangement of Labour and charges thereof shall be the responsibility of the Firm/Supplier.
- XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Directorate may forfeit CDR / Pay Order and take any punitive action as deemed appropriate.
- XIX. Payment of bill will be made after due process, on receipt of satisfactory report of user(s) and Inspection Committee as per rules.
- XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted.
- XXI. The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.
- XXII. Warranty period offered for by the manufacturer shall be accepted which shall be not less than One year in any case.
- XXIII. Rates must be quoted in Pakistani Currency including all Taxes.
- XXIV. Validity period of offered rates should not be less than 120-days.
- XXV. The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on corner of envelope and filled in as "Tender For Plant & Machinery" or obtaining any other information regarding Tenders Stores Section can be visited during office hours on any working day.

(Ph. No. 042-99205223 & 042-99205109)

- XXVI. Whenever, the word/expression/phrase" imported" will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR).
- XXVII. The Bidding Documents containing comprehensive details can be obtained from Budget Branch of Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore during the working office hours after paying the Purchase Fee.
- 6. Determination of Responsiveness qualification of the Bid (Tender)
 - The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore,** prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:
- meets the eligibility criteria given in Tender Documents for provision of Items;
- ii. meets the Technical Specifications for the Miscellaneous Items against each Item.
 - A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract.
 - The Tender determined as not substantially responsive shall not subsequently be made responsive by the Bidder(s) by correction or withdrawal of the material deviation or reservation.
- 7. Rejection/Acceptance of the Bid

Directorate of Education (C) Lahore Division, Lahore

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall Director

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incur no liability, solely, by virtue of invoking discretion provided under sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is:

- substantially non-responsive in manner prescribed in the Tender Document; or i. ii.
- submitted in other than prescribed forms & documents and specified manner; or
- iii. incomplete, partial, conditional, alternative, late; or
- iv. bid not submitted and relevant bid security is not submitted;
- v. subjected to interlineations / cuttings / corrections / erasures / over writings; or
- vi. the Bidder(s) refuses to accept the corrected Total Tender Price; or
- vii. the Bidder(s) has conflict of interest with the Procuring Agency/Purchaser; or
- viii. the Bidder(s) tries to influence the Tender evaluation/Contract award; or
- the Bidder(s) engages incorrupt or fraudulent practices in competing for award of the Contract; ix.
- the Bidder(s) fails to meet the evaluation criteria requirements; Y
- the Bidder(s) has been black listed by any public or private sector organization; Xİ.
- the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on xii. serious failuresto provide satisfactory Goods;
- xiii. the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.
- the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document. XIV.
- non-submission of verifiable proofs against the mandatory as well as general documentary, XV. qualification and eligibility related requirements.
- Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company. XVi.

Headings and Titles

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9. Notice

Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be:

- issued within reasonable time; ii.
- iii. served by sending the same by special messenger, courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose;
 The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

10. Tender Cost

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not responsible/liable for those costs/ expenses.

Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

12. Preparation/Submission of Tender

The Bidder(s) is required to bid for all items according to Form of Bid;

- Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring a. Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender:
- Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, b. completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

13. Tender Price

The quoted price shall be:

- a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject tovariation/escalation;
- i, in Pak Rupees;
- iì. inclusive of all taxes, duties, levies, insurance, freight, etc.;
- including all charges up to the delivery point / place at the concerned college. iii.
- if not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per b. the aboverequirements:
- where no prices are entered against any item(s), the price of that item shall be deemed free of c. charge, andno separate payment shall be made for that item(s);
- in case of locally produced item, the price shall include all customs duties and sales and other d. taxes alreadypaid or payable on the components and raw materials used in the manufacturing or assembling of the item.

14. Bid Security (Earnest Money)

Directorate of Education (C) Lahore Division, Lahore

The Bidder(s) shall furnish the Bid Security (Earnest Money) as under: Plant & Machinery Rs.82.87.000/- CDR 5% Rs.4,14,350/-(Must be attached with Technical

for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of Director of Education (Colleges), Lahore Division, Lahore

denominated in Pak Rupees; lil.

have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender.

The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or all of the following conditions:

if the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or

If the Bidder(s) does not accept the corrections of his Total Tender Price; ii. iii.

if the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, in accordance with the Tender Document.

15. **Tender Validity**

b.

1.

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to with draw the bid without forfelting the Bid security (Earnest Money).

16. Modification/Withdrawal of the Tender

The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period b. of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

Opening of the Tender

Tenders shall be opened at <u>2:00 P.M</u> on <u>06-04-2024</u> in the presence of the Bidder(s) for which they a. shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.

The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other b. details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

18. Clarification of the Tender

The Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

Correction of Errors/Amendment of Tender

The Tender shall be checked for any arithmetic errors which shall be rectified, as follows: i.

if there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;

if there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting ii. from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected; iii.

if there is a discrepancy in the actual sum of the itemized total prices and the total Tender price quoted in the Price Schedule, the actual sum of the itemized total prices shall govern;

The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender b. Price which shall be binding upon the Bidder(s).

Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments c. shall be termed as Evaluated Total Tender Price.

No credit shall be given for offering delivery period earlier than the specified period. d.

PPRA Section 33(2) (The procuring Agency may if necessary after the opening of the bids seek and accept such clarification/s of the bid as do not change the substance of the bid) shall be apply.

(A) **TECHNICAL EVALUATION CRITERIA:**

As per specifications / good quality and samples.

Satisfactory report of Technical Committee is mandatory to qualify.

Plant & Machinery Price Rs.82,87,000/- CDR 5% (Rs.4,14,350/-)

Regarding purchase of Plant & Machinery only registered firm / manufacturer / Authorized partner may be allowed to participate in the Tender/bid. The bidder must to declare that the supplied plant & machinery equipments / material will be original, shall not be replica, refurbished, repaired or used and are also verifiable from the original manufacturer.. Successful firm / manufacturer / authorized partner /company will provide warranty details (Verifiable from original Manufacturer). The firm will ensure the genuine parts and after sale warranty services. The firm / authorized partner / manufacturer must be attached with the request for the purchase of Tender form/bid. In case of mis-statement this office may take any punitive action deem appropriate.

(B) FINANCIAL EVALUATION CRITERIA:

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals.

The Proposal/bid evaluated substantially responsive as per office specifications and the best quality on the basis of lowest rates of each item.

For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Purchase Committee.

20. Acceptance Letter/Purchase Order

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

21. **Terms & Conditions of Contract Form**

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender.

Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore



22. Redressal of Grievances by the Procuring Agency

- The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

23. Instruction For Preparation Of Power Of Attorney/Letter of Authority

- To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing attested Copy of National Identity Card.
- b) The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- c) Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s).
- d) In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney/Letter of Authority.

FORM OF BID;

Forms, Terms & Conditions, Specifications, List of items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

25. GENERAL OR SPECIAL CONDITIONS OF CONTRACT

i. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor in performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

ii. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

iii. Standards

The Goods provided/supplied under the Contract shall confirm to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified by the Procuring Agency.

The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking over of the Goods is completed.

The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete delivery, the Contractor shall complete the missing delivery immediately at his expenses.

The Contractor is required to provide a comprehensive logistics plan including supporting details regarding transportation, mobilization and personnel scheduling during warranty period.

The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viii. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency. The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or waived by reason of pre-delivery inspection, testing or passing of the Goods.

Nothing contained in this document shall, in any way, release the Contractor from any Warranty or other obligations under the Contract.

ix. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall clearly mention Terms and Conditions for the Goods supplied after the expiry of initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Procuring Agency. The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

Aésistant Director (C) Directorate of Education (C) Lahore Division, Lahore



x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser, Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

xi. Defects Liability Expiry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either issue the Defects Liability Expiry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Expiry Certificate to be issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the periodcovered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance. The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (if applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. <u>Price</u>

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations. The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed

the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the

provisions of the Contract shall apply to the said Change.

No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xvii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

26. Termination for Default

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor. Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Procuring Agency / Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, Indicate the nature of the Insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majored

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, Indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the

Force Majeure shall not include (I) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (II) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or fallure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

- The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the
- The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the C. d.
- Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the

30. Taxes and Duties

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan/Punjab.

31. Contract Cost

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the Procuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The successful Bidder(s) shall provide legal Stamp Papers of relevant value according to Government.

- Note: i) There should be Signature and Stamp of the Firm on all the pages of bidding documents.
 - ii) No Financial bid shall be entertained that will not mention the Total price in words.

Signature & Stamp of the bidder

Director of Education (Colleges) Lahore Division, Lahore (Procuring Agency)

Director of Editation (C) Lahore Division, Lahore

Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore



DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL /BID (PURCHASE OF PLANT & MACHINERY) Goyt, Graduate College, Township, Lahore Date & Time: 06-04-2024 at 2,00 PM

Sr.	Name of	Detail of Specifications	C. IS	
	Items /	- com or opecinications	Specifications	Remarks of
No.	Material.		Agreed / Not	Technical
1	· ·······		Agreed / offered	Evaluation
			by the bidder	Committee
		Type of display Poly-silicon TFT active matrix		
1	Multimedia	Resolution Bright Link 480i;		
	Projector	1024 × 768 pixels (XGA)		
	rojector	Bright Link 475Wi/485Wi; 1280 × 800 pixels (WXGA)		
	1	Lens F= 1.80 Focal length: 3.71 mm		
	1	Color reproduction Full color, 16.77 million colors		
	1	prigntness Bright Link 475Wi:		
		Normal Power Consumption mode:		
		White light output 2600 lumens (ISO 21118 standard) Color light output 2600 lumens		
		ECO Power Consumption mode:	١,	
		White light output 1800 lumens (ISO 21118 standard)		
		Dignt Link 480i:		
		Normal Power Consumption mode:		
		White light output 3000 lumens (ISO 21118 standard) Color light output 3000 lumens		
		ECO Power Consumption mode:		
		White light output 1800 lumens (ISO 21118 standard)		
		Digit Link 485VVI:		
		Normal Power Consumption mode:		
	1	White light output 3100 lumens (ISO 21118 standard) Color light output 3100 lumens	1	
	1	ECO Power Consumption mode:	1	
		White light output 1800 lumens (ISO 21118 standard) Contrast ratio	1	
	İ	3000 to 1 with Auto Iris on and Normal Power	1	
		Consumption mode		
		Image size Bright Link 480i;	1	
		55.9 to 93.2 inches (1.42 to 2.37 m)	1	
		Bright Link 475WI/485WI; 60 to 100 inches (1.52 to 2.54 m)		
		Projection distance 13.7 to 23.5 inches (0.35 to 0.60		
		m) Projection methods Front, wall or ceiling-mounted		
		Optical aspect ratio (width-to-height) Bright Link 480i; 4:3		
		Bright Link 475WI/485WI; 16:10		
		Focus adjustment Manual		
		Zoom adjustment Digital Zoom ratio		
	I	(Tele-to-Wide) 1:1.35		
		Internal sound system 16 W monaural Noise level 35 dB (Normal Power Consumption mode)		
		28 dB (ECO Power Consumption mode)		
		Keystone correction angle Vertical; ± 5°		
		Horizontal: ± 5° USB-B port compatibility USB 1.1 and		
		2.0 compliant for USB display or external mouse	ı	
		USB-A port compatibility One USB 1.1 and 2.0 compliant port for USB device input or EPSON	I	
		document camera display.	ı	
2	Solar	•		
	System i/e	Copy attached		
	Installation	oopy attached		
	CONTRACTOR AND CONTRACTOR AND THE RESIDENCE			
-	(35-KW)			





DIRECTORATE OF EDUCATION (COLLEGES) LAHORE DIVISION, LAHORE

FINANCIAL PROPOSAL/BID (PURCHASE OF PLANT & MACHINERY)

Govt. Graduate College, Township, Lahore Date & Time: 18-04-2024 at 2,00 PM

Sr. #	Detail / Specifications of Items / Material to be Purchased.	Quantity	Rates Exclusive Sale Tax of Each Item	Rate of Sales Tax	Rates Including Sales Taxof each Item	Value of Total quantity Including Sales Taxes
1	Multimedia Projector Type of display Poly-silicon TFT active matrix Resolution Bright Link 480i: 1024 × 768 pixels (XGA) Bright Link 475Wi/485Wi: 1280 × 800 pixels (WXGA) Lens F= 1.80 Focal length: 3.71 mm Color reproduction Full color, 16.77 million colors Brightness Bright Link 475Wi: Normal Power Consumption mode: White light output 2600 lumens (ISO 21118 standard) Color light output 2600 lumens ECO Power Consumption mode: White light output 1800 lumens (ISO 21118 standard) Bright Link 480i: Normal Power Consumption mode: White light output 3000 lumens (ISO 21118 standard) Color light output 3000 lumens ECO Power Consumption mode: White light output 3000 lumens (ISO 21118 standard) Color light output 3000 lumens ECO Power Consumption mode: White light output 1800 lumens (ISO 21118 standard) Bright Link 485Wi; Normal Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode: White light output 3100 lumens ECO Power Consumption mode Image size Bright Link 480i: 55.9 to 93.2 inches (1.42 to 2.37 m) Bright Link 475Wi/485Wi: 60 to 100 lnches (1.52 to 2.54 m) Projection distance 13.7 to 23.5 inches (0.35 to 0.60 m) Projection methods Front, wall or ceiling-mounted Optical aspect ratio (width-to-height) Bright Link 480i: 4:3 Bright Link 475Wi/485Wi: 16:10 Focus adjustment Digital Zoom ratio (Tele-to-Wide) 1:1.35 Internal sound system 16 W monaural Noise level 35 dB (Normal Power Consumption mode) 28 dB (ECO Power Consumption mode) Keystone correction angle Vertical: ± 5° Horizontal: ± 5° USB-B port compatibility One USB 1.1 and 2.0 compliant for USB display or external mouse USB-A port	04 Nos.				
2	Solar System I/e Installation (35-KW). Copy attached	01				

All columns must be filled in				
Name & Address of the Firm (ac	cording to FBR)			
C.N.I.C. No		(Сор	y attached)	
Phone No	Mobile	Email		
Sales Tax Registration No				
C.D.R. No	Dated_	Amou	ınt 5% <u>Rs.4,14,350/-</u>	
C.D.R. No	Stamp		Rs.2000/Assistant Dector (C	
			Directorate <u>Expendation</u> Director of Education (Colleges) ore Lahore Division, Lahore.	

IMMEDIATE



No.SO(PP)ED/15-31/19 GOVERNMENT OF THE PUNJAB ENERGY DEPARTMENT

6th Floor, EFU House, Jall Road, Lahore ione No.99268010, 99268017 & 99268019 Fax No.35790721

Dated: 16th April, 2021

To

- Chief Engineer (Power), Energy Department. 1.
- 2.
- Managing Director, PEECA, Energy Department.
 Chief Executive Officer, PPDCL, Energy Department.
 Chief Executive Officer, QASPL, Energy Department.
- Director Projects, DoPP, Energy Department.
- Project Director, PMU, Energy Department.
- Project Director, PPMU, Energy Department.

Subject:-

MINIMUM TECHNICAL SPECIFICATIONS REQUIREMENT FOR SOLAR PANEL AND ALLIED EQUIPMENT

I am directed to refer to the subject cited above and to state that the competent authority has approved the minimum technical specifications requirement for solar panel and allied equipment, as recommended by the Technical Committee in the Energy Department. A copy of the same is enclosed herewith for implementation of your ongoing / incoming new

CC:

Mr. Salman Aizad, Chairman, Technical Committee / Director (Renewable), PPDB. Members of Technical Committee.

Section Officer (Dev), Energy Department.

PS to Secretary Energy, Energy Department.

PA-to Additional Secretary (Dev), Energy Department.

PA to Deputy Secretary (Dev), Energy Department.

ant Director (C) Directorate of Education (C) Lahore Division, Lahore

CamScanner



Minimum Technical Specifications Requirement for Solar Panel and Allied Equipment

Note- The technical specifications of the solar Panels & allied equipment must fulfil the standard requirements (PSS#IES) as per the import policy S.R.O.604 (I) 12019, Dated 28th May, 2019. Verifiable Test Certifications for the required standards must be provided with the technical proposal. In case of discrepancy, the mentioned S.R.O shall prevail.

This document provide minimum technical requirement for solar panels and allied equipment. "All products should be compliant to relevant IEC standards' specifications; however, other equivalent, international standards may be used where, IEC relevant standard is not available, as per the project requirement, with subject to prior approval of the Project Director".

I. Solar PV Panels

EXO	Parameters	Min. Specifications required
1.	Module Make	Tier 1 , Brand should be verifiable for the procurement year
2.	PV Module Capacity	400 Watts or above (as per design)
3.	PV Module Type	Poly-crystalline/Monocrystalline
4.	Cell Quality	A Grade (verifiable)
5.	Module Efficiency	18% or higher
6.	Power Tolerance	Must be + 3% or more
7.	Operating Cell Temperature	-40 ° C to +85 ° C
8.	Temperature Coefficient	-0.40% / O C or less
9.	Bypass Diode	As per design
10.	Bus Bar	4 or higher
11.	Certification	IEC 61215, IEC 61730 , IEC 61439, IEC 60947-3 as amended to date ,PID free
12.	Frame	Must Withstand 5400 PA impulse Load
13.	Junction Box	IP 67 or better
14.	Cable	4 mm2 (IEC), 1000mm or higher (as per design)
15.	Connectors	MC4 or Comparable weatherproof
16.	Front Cover	3.2 mm thick prism type tempered glass or higher



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Lahore Division, Lahore

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17.	Product Warranty and Guarantee	10 years' product replacement warranty. Power output within 10 years shall not fall below 90% Power output within 25 years shall not fall below 80% 10 years' full replacement of module, if the major component/s malfunctioning. PV module performance guarantee 25 years or more. Type of performance guarantee shall be linear after 1st Year.
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II. On-Grid Solar Smart Inverter

1.	Inverter Make	I GW or above deployment in last two years. Renowned and verifiable brand having successful performance history in similar climatic conditions.		
2.	Inverter Type	Grid synchronized Pure Sine wave. Also able to synchronize with generators on site.		
3.	Output Voltage Range	230VAC/400 VAC ±5% for string/micro inverters. For central inverters select as per design.		
4.	IP Protection	IP 65 or better (IEC 60529) / outdoor use with natural heat sink.		
5.	Standby power consumption	Max 3 Watt.		
6.	EU/CEC efficiency Euro-eta	≥95% or above		
7.	Protections	 Short Circuiting Surge Protection PV reverse polarity protection Anti-Islanding Protection Leakage current protection High Insulation Input Over voltage (PV) (if built-in) Harmonics filter as per IBC standards Output Over voltage (AC) 		

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8.	Operating temperature For Ambient	-5°C to 55°C
9,	Communication	With Remote Monitoring Feature, Mobile App, Web server user Interface, Cloud Connected. Real Time System Monitoring. Alerts, Faults and Warning data display. System Statistics — System Parameters, PV predicted values, Forecasted values, Load data, Energy Data, Net Metering Data Control
10.	Humidity	10 - 90%RH
11.	TIID	\leq 3%, As per IEC 61000-3-2 (as amended to date).
12.	Guarantee	5 ₁ years Replacement Guarantee.
13.	Warranty	10 Years or above transferrable warranty from the original inverter manufacturer shall be provided or as defined in the RPP.
14.	Input Voltage Range	150-950 V or above (depending upon the selected design)
15.	Power Factor	0.9 leading to 0.9 lagging (Grid Code Compliant)
16.	Minimum Applicable Standards and Compliances	IEC:62109-1, IEC:62109-2, IEC 61683, IEC 62116, IEC 61727, UL:1741/IEEE:1547, 60068-2. (as amended to date.

III. Hybrid Solar Inverter

1.	Inverter Make	500MW or above deployment in last five years. Renowned and verifiable brand having successful performance history in similar climatic conditions. Pure Hybrid
2.	Inverter Type	Inverter
		Grid synchronized Pure Sine wave, Hybrid
3.	Phase	3 Phase IN /3 Phase OUT. Also able to synchronize with generators on site.
	PV INPUT	Belletators on site,
4.	Max DC Input Voltage	900 VDC
5.	Minimum MPPT Range	250~850 VDC

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6.	Reverse Polarity Protection	Yes
7.	Photo voltale array isolation control	Yes
8.	AC Grid Connection	Three-Phase
9,	Management	Intelligent Energy Management System
10.	AC INPUT	The state of the s
11.	Minimum AC Input Voltage Range	180~260 VAC per phase
12.	GRID OUTPUT	
13.	Nominal Output Voltage	230 VAC (P-N)/400 VAC (P-P) +/- 5%
14.	Output Voltage Range	184~265 VAC per phase
15.	Environmental	
16.	Ambient Temperature Range	-5°C~+55°C
17.	Relative Humidity	4100% condensing
18.	Acoustic noise emission level	<50 dB@ lm
19.	Safety and EMC standard	IEC/EN 62109,IEC/EN 62109-2, IEC 62477- 1, EN 61000-6-3, EN 61000-3-2,EN 61009-3- 3, EN61000-3-11, EN61000-3-12 (as amended to date)
20.	1P Protection	IP 20 or better
21.	Frequency	5011z +/- 3%
22.	Standby power consumption	Max 3 Watt.
23.	Max. efficiency / Euro-eta	95% or above
24.	Protections	Short Circuiting Surge Protection PV reverse polarity protection Leakage current protection Iligh Insulation Input Over voltage (PV) (if built-in) Harmonics filter as per IEC standards Output Over voltage (AC)
25.	THD	≤ 3%, As per IEC 61000-3-2 (as amended to date).
26.	Genset	Compatible with Auto start/stop feature
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27.	Communication	With Remote Monitoring Feature, Mobile App, Web server user interface, Cloud Connected
28.	Guarantee	3 years Replacement Guarantee
29.	Warranty	5 Years or above transferrable warranty from the original inverter manufacturer shall be provided or as defined in the RFP.

IV. Charge Controller

- 1. IEC:62509
- 2. Maximum Power Point Tracking (MPPT) tracing efficiency > 98%
- 3. External/Built-In charge controller with Hybrid Inverter
- 4. Minimum 2 independent MPPTs.
- 5. Warranty- 5 Years transferrable warranty from the original manufacturer.

V. Smart Energy Storage:

Minimum Technical Specifications of Energy Storage System:

- 1. 15 Years life
- 2. Manufacturing date of batteries must not be more than 6 months old at the time of installation.
- 3. High Energy, Compact packs.
- 4. Elegant, Highly compact and energy dense.
- Battery Management Unit (BMU), BMS (Battery Management System) controls cell temperature, over charging, DOD, Voltage levels & Cell charging current.
- 6. Fast and Efficient Charging
- 7. Extended Cycle Life minimum 5000 cycles at 80% DoD.
- 8. Temperature control unit.
- 9. IEC 61427 certified.
- 10. Warranty- 5 years

The following technical data but not limited to these only shall be provided, wherever applicable for, such as inverter, charge controller, batteries;

S. No	Characteristic
1	Manufacturer Name & Country of Manufacturing
2	Type/Model number/Date of Manufacturing
3	Datasheet
4	Relevant International Certifications
5	Warranties
6	Installation Guide
7	Operating Manual

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VI. Solar PV Panel Mounting Structure

ollowi	ng are tentative outl	ines, actual design will be site dependent and may varies;
1.	Roof Structure material	Hot Dip Galvanized (min 90 Micron) or Aluminum Frame. With more than 20 years of proven life.
2.	In case of Pole Mounting	The height of the pole shall not be less than (3) meters. Also be used for parking purpose, strong supporting structure, made of stainless steel or hot dip galvanized iron with minimum galvanization of 90 Microns.
3.	Theft Protection	The mounting structure must come with an anti-thest protection to impede demounting of modules.
4.	Material Gauge	SWG 14 or better / as per design. Fasteners (Nut, Bolts, Clamps) must be of stainless steel type.
5.	Material and Wind loading	 Mounting structure to support the module must be made of durable material, resistant to sandstorms, high wind speeds (up to 40 m/s), Corrosion (passing the salt spray test IEC 61701, among other verification), and UV induced degradation. The material must be compatible with the module frame material so as to avoid any adverse electrolytic/galvanic effects.
6.	Civil work	 Structure should support the existing roof top/ground mounting The design shall be able to withstand the maximum wind loading requirements of 40m/s. Design shall be supported with proper calculations. The stability of the supporting structure after installation shall be guaranteed by the bidder. To avoid the drilling in roofs, use appropriate arrangements for strengthen the structure without damage the roofs. Pointed dead-loads on rooftop surface must be avoided. Additional beams can be casted to avoid drilling on roofs Water drainage must not be considered; separate water channels must be maintained for water drainage. The supporting structure must be grounded for short-circuit and lightning protection through independent earthing.

VII. Cabling, Combiner Boxes and Earthing

1. All exposed wiring (with the possible exception of the module interconnects) must be covered in conduits/duct. Wiring through roofing, walls and other structures must be protected through the use of bushings. Wiring through

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roofing must form a waterproof seal (applicable for wiring only).

For conduit and duct flexible PVC material with suitable size must be use, so that 1/4 spaces in a conduit should be empty.

Field installed wiring must be joined using terminal strips or screw connectors. Soldering or crimping in the field must be avoided if at all possible. Wire nuts are not allowed. The rated current carrying capacity of the joint must not be less the circuit current rating. All connections must be made in junction boxes. Fittings for lights, switches, and polarity sensitive socket outlets may be used as junction boxes where practical.

All wiring shall be color coded as per IEC standards and labeled at

termination point.

No conduit or fitting shall be attached directly to thatch or any other nonsupportive surface.

Especially avoid installing the conduit direct over the roof, there must be distance not less than 2 inches between the roof surface and conduit/duct.

Cables must be joined by the use of junction boxes, screw-connectors, and block connectors, MC 4 or equivalent connectors must be used for PV joints.

All wires must be terminated with proper end sleeves and wire thimbles with different colors for positive and negative polarity.

Size, voltage grade and manufacturer name should be printed on every cable

10. Cable voltage drop specifications are as followed that must be verified through software simulation/ Calculations.

11. Earthing as per NEPRA net metering rules for all sites.

12.	Solar PV to inverter:	Voltage drop less than 2% tin coated (Stranded and flexible),
13.	Grid / LV Distribution	99.9 % pure copper fire resistive insulation
	Board to Inverter	Voltage drop less than 2%, 99.9 % pure copper fire resistive insulation

Solar PV Combiner Box (Junction Box)

1.	Soar PV Input	As per design
2.	Solar PV Max. Input Voltage	1000VDC (IEC) or Higher
3.	Number of Solar PV array inputs	As per design
		Lightening Protection
		DC over voltage protection
4.	Protections	Short circuit Protection
		Fuse/Breaker Protection.
-		AC & DC disconnecting switch
5.	Protection Class	IP 66 or better
6.	Relative humidity	10~90%





Enclosure Cabinet for Inverters and Batteries

1. The hybrid inverters, batteries, charge controller and any protection devices such as fuses and circuit breakers shall be mounted in an enclosure cabinet.

2. The enclosure cabinet along with the components shall be installed inside the building. The selection of the required space shall be made by the contractor, approved by the employer.

3. The cabinet shall have maximum three compartments.

4. Inverter and Charge Controller

5. Protection devices, breakers/fuses, isolation switch

6. Battery/Electricity storage system

7. Adequate natural ventilation shall be present for efficient cooling and prevent excessive heat build-up. The compartment design shall ensure that each component will be operating within its operating temperature.

8. The enclosure shall be made of M.S sheet with 18 SWG or better, powder

9. The IP rating of the enclosure cabinet shall be IP 54 or higher.

IX. Lightning/air termination rod and Surge Protection devices;

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Saw)	This mineral and the state of	Vineshiedini Areninyalah
1.	Air termination rod material	99 % Pure Copper
2.	Air termination rod length	As per design
3.	Earthing Pit	Less than 2 Ohm (NEC Codes) 99 % Pure copper plate/ rod. Size & weight of plate/rod varies from site to site
4.	Air termination rod diameter	As per design
5.	Air termination rod	As per design
6.	Cable for structure	2.5 mm ² or higher, 99.99% pure copper (strip or single conductor)
7.	Cable for interconnecting/ Grounding metal structure	6 mm ² or higher, 99.99% pure copper
8.	Insulated Spacer	As per design
9.	Cable Bracket	As per design
10.	Stand – Fang Fix system	As per design
11.	Recommended method for calculation	Rolling sphere method



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Functional Compliance 12.

IEC 62305-3 (EN62305-3) IEC62305-3 (EN 62305-3) or equivalent

Surge Arrester(with or without counter)

1	La the hour of the second	Both DC side & AC sides
20	The state of the s	min. 20kA (8/20 µ see.)
١.	Applications	min. 20ker (6 20 pt
2.	Discharge current (I max)	min. 25kA (10/350µ see.)
3.	Impulse current (1 imp)	5 50 n see
4.	Response time	5.1 mA
5.	Leakage current	2000 V AC @ 1 minute
6.	Dielectric strength	minimum 2 (1) and (2) minimum
7.	Protection Class	and the party of the contract
8.	Discharge voltage	(matching the size of
		Minimum 1P20 (placed in IP 65 Box
9.	Ingress Protection	along with other protections)

Note: The external surge arrestors/protection AC/DC may be added by the procuring department/agency, if required according to the specific site requirement.

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Assistant Director (C) Director to Beaution (C) Lahole Division Lahole

Lahore,	Dated	/2024
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Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges), Lahore Division, 9-A, Hall Road, Lahore

Subject: <u>SUBMISSION OF BID</u>

Dear Sir,

- a) Having examined the Tender related documents we, the undersigned, in conformity withthe said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per tender / financial bid.
- We undertake, if our proposal is accepted, to provide the tender items within time framespecified, starting from the date of signing of the Contract.
 We agree to abide by our proposal for the contract.
- d) We agree to execute a Contract in the form to be communicated by the Procuring Agency.
- Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract agreement.
- We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray anyexpenses incurred by us in bidding.

Authorized Signatures with Official Seal

Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

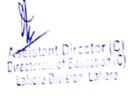
(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the assignment) in response to the Tender invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this	_day of	_20
For		
(Signature) (Name, Designation and Addre Accepted	ess)	

(Signature) (Name, Title and Address of the Attorney) Dated:



Annexure "C"

FORM OF UNDERTAKING

(On Firm/Company letterhead)

It is	certified th	at the Inforr	nation submi	tted/furnl	shed h	erein a	s per Te	nder D	ocument
with regard	to								
is true & cor	tions and	l terms &	een conceale conditions	containe	d in	the	Tender	Docum	ent for
actionfor fur	nishing fal	se informatio	n/documents						
Dated this_		day of			2	0		-	
Signature	-								
(Firm / Con	npany Sea	al)							
In the capa	city of	_							
Duly author	rized to si	gn bids for a	and on beha	If of:					
Assistant D Directorate of E Lahore Divis	iro ctor (C) Idusation (C) ion, Lahora								



Annexure "D"

Form of Integrity Pact

We (Name of the Bidder(s)/supplier)
being the first duly sworn on oath submit, that Mr./Ms
[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
[The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.
Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.
Signature & Stamp
Subscribed and sworn to me thisday of2024.
Notary Public
Assistant Director (C)
Assistant Director (C) Directorate of Education (C) Lahore Division, Lahore

Annexure "E"

CONTRACT /AGREEMENT FORM

(Here	This agreement is made on ctorate of Education (Col in after called 1 st party) and M/s it bidder. The 1 st Party intends to proc fications and quantity mentioned as und	l e g e s) , urethe follow	 Lahore Div (Herein	ision, Lai after called 2	nore 2 nd party)/				
Sr. No	Detail / Specifications of Items / Material to be Procured.	Quantity	Approved Rates	Total Amount	Delivery Period				
					45-Days				
	TED	MS OF AGR	EEMENT						
1.	Supply / Installation should be completed within 45 days after issuance of work / supply order. After prescribed period 0.067% of contract amount per day fine shall be charged up-to 10% of the Contract price However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supply period, on the request of supplier submitted before the completion period.								
2.	the Director of Education (Colleges fine other than above said fine / forfer appropriate	In case supplier fails to make supply or inordinate delay occurs, keeping in viewresulting loss, the Director of Education (Colleges) , Lahore Division , Lahore may impose the penalty / fine other than above said fine / forfeit C.D.R or may take any punitive action as he deem							
3.	10% performance guarantee of supply	order's value	in shape of CDF returned as per r	R / soon after ule.	issuance of				
4.	Cumbic must be in accordance with the o	supply order shall have to be provided, which shall be returned as per rule. Supply must be in accordance with the office specifications / Tender Terms & Conditions /approved sample etc, otherwise supply will be rejected. In such event 1st Party may forfeit CDR							
5.	Supply shall have to be made at concern Firm /bidder.								
6.	Payment of bill of Purchase /supply / receipt of satisfactory report of Technical	inspection co	ommittee.						
7.	All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. will have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (in vogue). Only FBR Exemption will be accepted whereas Bill of Entry / GD import documents will not be accepted.								
8.	Tenders Terms & conditions shall also b delete any condition deems appropriate.	Tenders Terms & conditions shall also be applied. Moreover procuring Agency may revise add /							
9.	In case of any dispute arising between the parties regarding this contract, the matter will be referred to the Chairman, Purchase Committee i.e. Director of Education (Colleges), Lahore Division, Lahore who shall act as Arbitrator in terms of the Arbitration Act 1940 and his decision will be final and binding upon the parties.								
10.	In case of any legal remedy/dispute` res the courts of Lahore city only.	olution /case	/ writ / plaint, the	e matter will be	agitated in				
11.	IN WITNESS HEREOF, the Director of Edbehalf of and Mr				duly				
	authorized by the M/spresents on the day and year first above				gned these				
	Secretary Purchase Committee For and on behalf of		Signed by For and on behalf of the firm						
	DEC, Lahore Div: Lahore.		M/s		•				
	WITNESSES WITNESSES								
	Name	Signature Signatue Name Name Branch Designation							
	Branch		Designation Address		_				
1	CNIC#		CNIC#		-				
1	WITNESSES Signature		WITNESSES						
+	Signature		Signatue Name						
	Branch		Designation		•				
ant Dire	ector (C)		Address		-				
ite of Edi	ucation (C)								
re Division	i, Lahore								

