## DIRECTORATE OF EDUCATION(COLLEGES) LAHORE DIVISION, LAHORE.



## **CHECK LIST FOR FAREWELL GRANT CASE**

- 1. Covering Letter by the Principal.
- 2. Attested Copy C.N.I.C Card.
- 3. Farewell Grant Application Form.
- 4. Attested Copy of Retirement Notification.
- 5. Attested Copy of Last Computerized Pay Slip.
- 6. Attested Copy of Last Pay Certificate.

NOTE: THE CASE SHOULD BE IN DUPLICATE (TWO SETS)

\*\*\*\***MZM**\*\*\*\*