MUHAMMAD ZAHID MIAN'S RESUME



Director of Education (Colleges) Lahore Division Higher Education Department, Govt. of the Punjab. Cell# 0300-4128970 College Landline #042-99332575

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CAREER OBJECTIVE: -

To serve the humanity with love, dedication, honesty, Professional, Academic and research-oriented expertise to make the youth of Pakistan and the nation great.

ACADEMIC QUALIFICATIONS: -

- ❖ Ph.D in English Linguistics Riphah Institute of Language and Literature, Riphah International University, (Research Scholar).
- **❖** MS/M.PHIL in Applied English Linguistics from the University of Management and Technology (UMT), Lahore.
- ❖ M.A in English Literature (Presidential Gold Medalist), Govt. F.C. College, Lahore.
- **❖** M.A in Urdu Literature External Candidate University of the Punjab.
- ❖ B.A (First Division)-B.Ed (First Division) AIOU Islamabad, Lahore Campus.
- Diploma in Applied English Linguistics (PU-Topper), Department of English Language & Literature, University of the Punjab, Lahore.
- Diploma in Teaching of English as a Foreign Language-TEFL (First Division), Allama Iqbal Open University, Lahore.
- Course in TESL (Teaching of English as a Second Language), BeaconHouse National University, Lahore.
- **❖** Diploma in Computer Applications-Comsats/NCBA &E-GULBERG, LAHORE.

TEACHING/PROFESSIONAL EXPERIENCE: -

- ❖ Taught the subject of English Language & Literature to M.A. English-Part-I & II, Degree and Inter Classes at Govt. Postgraduate College, Sheikhupura. (2011-12)
- **❖** Taught the subject of English to Intermediate and Degree classes at Government Degree College, Narang Mandi, Sheikhupura. (2002-2006)
- **❖** Taught the subject of English to Inter, BS-4-Years (Functional English) and M.A. English, Part I (Poetry) and Part II (Linguistics) at Government Islamia College, Civil Lines, Lahore. (2006 to April, 2011)
- Taught the subject of English to Graduate & Postgraduate Students at Govt. College Township, Lahore. (2013-2014)
- **❖** Taught the subject of English Linguistics to BS 4YDP & Intermediate English Classes at Govt. Shalimar Graduate College, Baghbanpura, Lahore as an Associate Professor of English/HOD (BS-19).

ADMINISTRATIVE EXPERIENCE

- ❖ Worked as Deputy Director of Education (Colleges), District Kasur, Govt. of the Punjab, Higher Education Department, Lahore w.e.f July 9, 2012 to June 3, 2013).
- **❖** Worked as Deputy Director (Budget, Planning & Administration) Lahore Division, Government of the Punjab, Higher Education Department Lahore w.e.f. 13-06-2012 to 12-01-2020. (08-YEARS)
- ❖ Worked as Director of Education Colleges Lahore Division, Lahore w.e.f August 13, 2016 to February 19, 2017, Government of the Punjab, Higher Education Department, Lahore on look after charge basis.
- ❖ Worked as Director (Planning & Budget) Punjab, Govt. of the Punjab, Higher Education Department, in O/O Director Public Instruction (Colleges) Punjab Lahore w.e.f 12-10-2018 to 10-04-2019 (Additional charge granted by Honourable Secretary Govt. Of the Punjab, Higher Education Department).
- ❖ Worked as Director (Administration) Punjab, Lahore, Office of the Director Public Instruction (Colleges) Punjab, Lahore, Higher Education Department, Govt. of the Punjab, Lahore, w.e.f. 31-11-2018 to 20-01-2019. (Look after charge granted by DPI Colleges, Punjab, Lahore)
- Worked as Deputy Director (Trainings) at the Directorate of Public Instruction (Colleges) Punjab, Lahore for one year.
- **❖** Worked as Vice Principal (Administration) & Co-financial signatory at Govt. Graduate College Sabzazar, Lahore w.e.f. 13-02-2021 till 03-08-2022.

Worked as Head of English Department/Associate Professor of English (BS-19), Govt. Shalimar Graduate College, Baghbanpura, Lahore w.e.f. 04-08-2022

UNIQUE ADMINISTRATIVE DISTINCTIONS

- ❖ I have been rated as an "OUTSTANDING OFFICER" for SEVEN YEARS 2015, 2016, 2017, 2018 & 2019 and then 2021 & 2023 by all Divisional Directors of Lahore Division Lahore, Higher Education Department, Govt. of the Punjab and all Director Public Instruction (Colleges) Punjab, Lahore, Higher Education Department, Govt. of the Punjab, Lahore, for the subject six years.
- ❖ I am very fortunate and lucky enough to be the youngest officer of the Higher Education Department, Govt. of the Punjab, Lahore, who performed duties as Deputy Director Colleges (BS-18) (Administration) Lahore Division, Lahore, Director (Planning & Budget) Punjab (BS-19) Additional charge, in DPI Colleges Punjab Office & as Director (Administration) Punjab (BS-19) Look After Charge in DPI Colleges Punjab Office simultaneously in the years 2018-2019.

WORKING AS AN ADVISOR/SUBJECT SPECIALIST ENGLISH LANGUAGE & LITERATURE & MEMBER OF BOGs AT DIFFERENT OFFICIAL FORA.

- ❖ Advisor/Subject Specialist (English) on the Panel of Punjab Public Service Commission, Lahore for the Selection/Recruitment of Grade 11 to 18 posts for Punjab Government & Services & General Administration Department, Govt. of the Punjab, Civil Secretariat, Lahore.
- ❖ Remained Member Board -Punjab Board of Technical Education Allama Igbal Town, Lahore.
- **❖** Member Recruitment/Appointment Committee of the Punjab Board of Technical Education Lahore.
- ❖ Remained Appointing Authority for the recruitment of the posts ranging from Grade-BS-4 to BS-15-Higher Education Department Collegiate Branch in the Public Sector Colleges of District Lahore.
- **❖** Member Bulk Purchase Committee, Board of Intermediate & Secondary Education 86-Mozang Road, Lahore.
- Member Discipline Committee, Board of Intermediate and Secondary Education 86-Mozang Road, Lahore.
- **❖** Technical Expert for Tender Documentations for all Purchases at the Board of Intermediate & Secondary Education 86-Mozang Road, Lahore.

- Inquiry & Probe officer Board of Intermediate & Secondary Education 86-Mozang Road, Lahore.
- Inquiry & Probe Officer Punjab Board of Technical Education Allama Iqbal Town, Lahore.
- Convener, Annual Purchase Demand Rationalization/Scrutiny Committee, Board of Intermediate and Secondary Education, 86-Mozang Road, Lahore.
- Member, Chairman Squad, Board of Intermediate and Secondary Education 86-Mozang Road, Lahore.
- **❖** Member Financial Investments Committee of Board of Intermediate and Secondary Education Lahore.
- **Member Syndicate, University of the Punjab, Lahore.**
- **❖** Member Academic Council, University of the Punjab, Lahore.
- Member Syndicate, Government College University, Lahore. (GCU)

CURRENTLY RENDERING SERVICES AS A RESOURCE PERSON FOR IN-SERVICE TRAININGS, INDUCTION TRAININGS, PLT, SHORT COURSES AND WORKSHOPS AT:-

- 1. The Management & Professional Development Department (MPDD), Government of the Punjab, Lahore since 2010. (All Service Matters)
- 2. The Punjab Higher Education Commission, Lahore for the Induction Trainings of Lecturers (BS-17), Assiatant Professors (BS-18), Associate Professors (BS-19) and Professors (BS-20) (Male and Female) of Higher Education Department, Promotion Linked Trainings to Lecturers, Assistant Professors, Associate Professors, Professors, Principals, Deputy Directors, Directors & the Support Staff & officers of the Punjab Higher Education Commission, Lahore, on PEEDA ACT-2006, PPRA (UPDATED), PER Writing Instructions, Revised Leave Rules 1981, Recruitment & Contract Appointment Policy-2004 & Official Correspondence/Noting & Drafting.
- 3. The Higher Education Department for the In-Service Trainings to the Principals (Grade-17 to 20), Lecturers/Instructors (BS-17 to BS-18) (BS-18 to 19) and (BS-19 to BS-20) & Deputy Directors/Directors of Education Colleges in the Punjab.
- 5. University of Education, Township Campus Training Academy for the Promotion Linked Trainings on PEEDA ACT 2006 to the Senior Instructors (BS-18) & Assistant Professors (Male/Female) of Higher Education Department, Government of the Punjab.

- 6. Government of the Punjab, Special Education Department, Lahore for the trainings to BS-17 officers for promotion to BS-18 (Promotion Linked)-PEEDA ACT 2006, Audit Paras & How to get them settled.
- 7. Board of Intermediate and Secondary Education Mozang, Lahore for the trainings of officials and officers from BS-15 to BS-18 for all service matters and PPRA rules.

EDITTED, CONTRIBUTED & PREPARED SERVICE-RELATED MATERIAL DULY RECOMMENDED BY THE SECRETARY-HED & PITB FOR THE USE OF 840 PUBLIC SECTOR COLLEGES IN THE PUNJAB.

- ❖ Prepared the whole material/contents for the first ever website of DPI Colleges Punjab.
- ❖ Contributed in the preparation of the <u>"PRINCIPAL'S GUIDE BOOK"</u> for the Principals of the Public Sector Colleges of the Higher Education Department in the Punjab containing all service matters duly inaugurated by Honourable Minister for Higher Education, Raja Yasir Humayoun Sarfraz.
- Prepared the Bidding Documents for the purchase of the desktop computers for almost 850 public sector colleges in the Punjab duly approved by the Higher Education Department, Govt. of the Punjab, Lahore, and the Punjab Information & Technology Board, Arfa Karim Technology Park IT-Purchase Wing.
- ❖ Prepared the "MANUAL OF COLLEGE FUNDS, THEIR UTILIZATION & ROLE OF COLLEGE COUNCILS" for the Public Sector Colleges in the Punjab duly approved by the Higher Education Department, Govt. of the Punjab, Lahore.
- ❖ Prepared the concept paper for <u>"INITIATION OF LAW CLASSES"</u> in the Public Sector Colleges in the Punjab on the direction of the Secretary-HED.
- ❖ Prepared the concept paper for <u>"INITIATION OF A-LEVEL CLASSES"</u> in the Public Sector Colleges in the Punjab on the direction of the Secretary-HED.
- Contributed in the preparation of the <u>"LIFE SKILLS MODULES"</u> for the Public Sector Colleges in the Punjab.
- ❖ Prepared and presented the <u>"SOUTH PUNJAB SECRETARIAT CONCEPT PAPER"</u> on the direction of the Secretary-HED, Govt. of the Punjab, Lahore.
- ❖ First ever Deputy Director (Training) at the DPI Colleges Punjab who made it possible to impart the PLT & Induction Trainings to the teachers of Public Sector Colleges in the Punjab and achieved the milestone of getting almost 3500 teachers trained during the tenure of just one year.

- Contributed in the preparation of the material for the Revival of Sports in Public Sector Colleges in the Punjab on the directions of the Secretary-HED.
- **❖** Developed the Standard Operating Procedures (SOPs) for the initiation of Second Shift Classes in the Public Sector Colleges in the Punjab.
- ❖ Prepared the first ever detailed JOB DESCRIPTION for Directors of Education Colleges, Deputy Director of Education Colleges, Assistant Directors of Education Colleges & Extra Assistant Director of Education Colleges in the Punjab.
- ❖ Prepared the draft for delegation of administrative powers 2021 for the officers of lower formations.
- Prepared the Inspection of public sector colleges parameters for Directors & Deputy Directors of Education along with proformas for evaluation of Colleges, Principals & Feedback of students about teachers.
- Contributed for the preparation and launch of the Continuous Professional Development framework (CPD) along with budget in the subjects of English, Mathematics, Physics, Chemistry, Biology and Economics.
- Contributed in the preparation of the 1st Ever Promotion Linked Training, Induction Trainings & Workshops Research Policy, 2023.
- **❖** Prepared 1st Ever Public Sector College Excellence Policy, 2024.
- **Contributed in the making of the First Ever Higher Education Policy 2024.**
- **❖** Contributed to make Lahore Division the Champion in the Punjab in the 2nd HED Provincial Sports Events 2023-2024.

ARRANGED, MANAGED & SUPERVISED TRAININGS FOR THE COLLEGE TEACHERS, DIRECTORS & DEPUTY DIRECTORS COLLEGES & OFFICIALS IN THE PUNJAB WHILE WORKING AS DEPUTY DIRECTOR TRAININGS AT DPI COLLEGES PUNJAB OFFICE, LAHORE. 2020-2021.

- **❖** Two weeks' Leadership and Management Training of all Principals of the Public Sector Colleges in the Punjab through Punjab Higher Education Commission, Lahore. (783 Principals) June 7, 2021 to September 17, 2021.
- ❖ 900 teachers, Principals and Coordinators of Associate Colleges in the Punjab were got trained through National Evaluation and Examination Foundation (NEEF) online via Zoom software w.e.f. 07-07-2021 to 01-10-2021.

- ❖ One week Leadership and Management Skills Course was arranged FOR 37 Deputy Directors and 09 Directors of Education Colleges in the Punjab through MPDD w.e.f. 21-06-2021 to 25-06-2021.
- **❖** 04 Week Promotion Linked Training of Assistant Professors Male through PHEC online w.e.f. 12-07-2021 to September 17, 2021. In 04 batches. (Total 500 APs Male) from Seniority No.3-A to 638/G.
- ❖ Arranged one day training on "Procurement of Revenue Component" for Public Colleges Directors, Assistants, Senior Clerks and Junior Clerk of all 09 Directorates through Transparency International on 29-07-2021 9:45 AM to 1:45 PM online via zoom. (120 officers and officials were got trained).
- ❖ Almost 420 District Subject Coordinators (DSCs) were trained at Lahore in three colleges Govt. Dyal Singh Graduate College, Lahore, Govt. MAO Graduate College, Lahore & Govt. Islamia Graduate College for Women, Cooper Road, Lahore. I arranged the lodging and boarding of the teachers of other divisions at Lahore in three Colleges i.e. Govt. Graduate College for Women, Township, Lahore, Govt. Graduate College for Boys, Gulberg, Lahore and Govt. Islamia Graduate College, Civil Lines, Lahore.
- ❖ Arranged, Managed and supervised the Promotion Linked Trainings for the Lecturers, Instructors (Male & Females) through PHEC online almost 5000 Public Sector Colleges from BS-17 to BS-20 male and female.
- ❖ Arranged Managed and supervised the Promotion Linked Trainings for Assistant Professors Male and Associate Professors Male and Females (almost 1000 teachers) through PHEC online.

ACTED AS FOCAL PERSON NOMINATED BY HED, DPIC & DIRECTORATE OF EDUCATION COLLEGES LAHORE DIVISION, LAHORE DURING THE TENURE AS DEPUTY DIRECTOR, DIRECTOR LAHORE, DIRECTOR ADMINISTRATION AND DIRECTOR BUDGET AND PLANNING DPI OFFICE LAHORE.

- **Provincial Focal Person for Tree Plantation Drive of the Government.**
- **❖** Provincial Level Focal Person for the 14TH August Celebrations of Pakistan.
- ❖ Divisional level Focal Person for the Horse and Cattle Show Lahore.
- Provincial Level Focal Person for the Anti-Narcotics-measures and SOPs for Public Sector Colleges.
- **Provincial Focal Person for the preventive measures regarding Dengue.**
- **❖** Provincial Focal Person for the preventive measures regarding Covid-19.
- ❖ Provincial Focal Person regarding Cricket Matches arranged by PCB & HED.

- Provincial Focal Person for all kinds of Trainings of College Teachers, DDCs, DECs and officials.
- Provincial Focal Person for Career Counseling centres in all the Public Sector Colleges in the Punjab.
- ❖ Provincial Focal Person for the Quality Enhancement Cells in the Public Sector Colleges in the Punjab.
- Provincial Focal Person for the Income Tax Awareness Campaign launched in the Public Sector Colleges by the Federal Board of Revenue.
- ❖ Provincial Focal Person for the Anti-Corruption Awareness Campaign launched in all Public Sector Colleges by the National Accountability Bureau.
- Provincial Focal Person for the Sports revival activities in the Public Sector Colleges in the Punjab.
- ❖ Provincial Focal Person for the Automation of Higher Education Department, Govt, of the Punjab in collaboration with PITB for the automation of E-Registration of Privately Managed Colleges in the Punjab, OCAS application & E-Monitoring Application in the Punjab.
- **❖** Member District Security Committee nominated by Deputy Commissioner Lahore for the smooth conduct of the General Elections 202.
- ❖ Served as Assistant Returning Officer nominated by the Election Commission of Pakistan for the General Elections 2024.

MAJOR AREAS OF INTEREST: -

- English Literature (Poetry) & Linguistics
- Administration & Imparting of Trainings
- Service Rules.
- ❖ Financial Management & Audit and Settlement of Audit Paras.
- Teaching English as a Foreign and Second Language (TESL+TEFL)
- English Grammar
- Phonetics & Phonology
- Language Skills
- Psycholinguistics & Sociolinguistics
- ***** Business Communication Skills
- **❖** Functional English

COMPUTER LITERACY: -

- Use of SPSS (Statistical Package for Social Sciences)
- Microsoft Office (Word, Excel, Power Point)

- Internet Applications
- **❖** Typing Speed 65 w.p.m

AWARDS RECEIVED/DISTINCTIONS

- Gold Medal from the President of Pakistan for standing first in Master of English Literature, Govt. F.C. College, Lahore.
- Certificate of Excellent Performance from Chief Minister Punjab for the successful conduct of Punjab Youth Festival.
- Certificate of Excellent Performance from Secretary, Govt. of the Punjab, Higher Education Department. (Twice)
- Certificate of Excellent Performance as Director of Education Colleges, Lahore Division, Lahore from Additional Secretary (Establishment) Govt. of the Punjab, Higher Education Department.
- **Certificate of Excellent Performance from DPI Colleges, Punjab, Lahore.** (Four Times).
- **❖** Certificate of Excellent Performance from the Director of Education Colleges, Lahore Division, Lahore (Thrice).
- ❖ Rated as an "OUTSTANDING OFFICER" by Rana Nasim Akhter Anjum the Director Colleges Lahore Division and countersigned by Mr. Khalid Javaid the then DPI Colleges, Punjab, Lahore in the PER for the year 2015.
- * Rated as an "OUTSTANDING OFFICER" by Rana Nasim Akhter Anjum, the Director Colleges Lahore Division and countersigned by Mr. Khalid Javaid the then DPI Colleges, Punjab, Lahore in the PER for the year 2016.
- ❖ Rated as an "OUTSTANDING OFFICER" by Muhammad Zafar Inayat Anjum, the Director Colleges Lahore Division and countersigned by Ch. Jahangir Ahmed, the DPI Colleges, Punjab, Lahore in the PER for the year 2017.
- ❖ Rated as an "OUTSTANDING OFFICER" by Muhammad Zafar Inayat Anjum, the Director Colleges Lahore Division and countersigned by Dr. Muhammad Nasrullah Virk, DPI Colleges, Punjab, Lahore in the PER for the year 2018.
- ❖ Rated as an "OUTSTANDING OFFICER" by Mr. Muhammad Zafar Inayat Anjum, the Director Colleges Lahore Division and countersigned by Mr. Jehangir Ahmed Ch, DPI Colleges, Punjab, Lahore in the PER for the year 2019.
- ❖ Have been issued "LETTER OF APPRECIATION" by Dr. Muhammad Nasrullah Virk, DPI Colleges Punjab for excellent performance as Director (Planning, Budget & Administration), Punjab, Directorate of Public Instruction (Colleges), Punjab, Government of the Punjab, Higher Education Department, Lahore, for the period served as such in 2018.
- **❖** Declared and recommended as the best English Teacher in the year 2007.

- ❖ Got letter of appreciation from Director of Education (Colleges), Lahore Division, Lahore, for managing, administering, planning, conducting and being the Resource Person on (PEEDA & DDO Powers of Officers and their role and duties) for the First Ever Promotion Linked Training (PLT) of Lecturers (BS-17-all subjects)-Male & Female of the Public Sector Colleges of Higher Education Department, Government of the Punjab, Lahore w.e.f. 30-09-2019 to 12-10-2019 (Two Weeks).
- * Received letter of appreciation/commendation from the DG NAB Lahore for the conduct of NAB Awareness Activities (November-December-2021).
- ❖ Received outstanding manager, administrator and Supervisor of 1st and 2nd Higher Education Department Sports Events conducted at District, Divisional and Provincial Levels for 2023-2024 from the Secretary to Government of the Punjab Higher Education Department for steering Lahore Division ahead as a Champion out of all other 08 Divisions

EXAMINATION RELATED PROFILE

PAPER SETTER AT THE UNIVERSITY OF THE PUNJAB, LAHORE.

Paper Setter for 13 BS4YDPs English Papers of University of the Punjab, Lahore.

HEAD EXAMINER AT THE UNIVERSITY OF THE PUNJAB, & BISE LAHORE.

Head Examiner for 06 English Papers at the University of the Punjab, Lahore.

SUB-EXAMINER IN THE SUBJECT OF ENGLISH

Sub Examiner English for 10 English Papers for different Universities of Public Sector in the Punjab.

THESES EVALUATOR & VIVA EXPERT AT

- ✓ Department of English Language & Literature, University of the Punjab, New Campus, Lahore.
- ✓ Department of English Language & Literature, Lahore College for Women University, Jail Road, Lahore.

✓ University of the Punjab for the Public Sector College BS-4YDPs 8th Semester Thesis Evaluator and Viva Expert.

PROFESSIONAL COURSES/TRAININGS RECEIVED

- "Project Management" --- Training received from the Management & Professional Development Department, Lahore, Govt. of the Punjab. (MPDD) Lahore.
- ❖ <u>"PEEDA ACT 2006"</u> -----Training received from the Management & Professional Development Department, Govt. of the Punjab, Lahore. (MPDD).
- "Financial Management Skills, PPRA, Audit, Pension and Pay Fixation Rules, Travelling Rules, Budget Making" from the Management & Professional Development Department (MPDD) Govt. of the Punjab, Lahore.
- **❖** Course in <u>Human Resource Management</u> (Recruitments and related matters) from the Management & Professional Development Department (MPDD) Govt. of the Punjab, Lahore.
- **❖** 2-Days Training of Principals & Deputy Directors Colleges (29-12-2017 to 30-12-2017) by Higher Education Department, Govt. of the Punjab, Lahore.
- Promotion Linked Training (04-Week) received from Punjab Higher Education Commission, Lahore. (Academic & all Service Matters)
- Accountability Laws & Rules from the Management and Professional Development Department, Government of the Punjab, Lahore.
- Contract Management from the Management and Professional Development Department, Government of the Punjab, Lahore.
- Public-Private Partnership from the Management and Professional Development Department, Govt. of the Punjab, Lahroe.
- **E-Procurement Skills** from the Management and Professional Development Department, Government of the Punjab, Lahore.

MEMBER APEX FORA OF PUNJAB

- Member Academic Council, University of the Punjab.
- Member Syndicate, University of the Punjab.
- Member Syndicate, University of Engineering and Technology, Lahore.
- ***** Member Syndicate, Government College University, Lahore.
- Member Board of Governors, Board of Intermediate and Secondary Education Lahore.

RESEARCH ARTICLES PUBLISHED IN NATIONAL AND INTERNATIONAL JOURNALS

- 1. "Obstacles in Teaching English as a Second Language (ESL) among Pre-University Students of District Mianwali (Pakistan) a Pakistani Case Study". Published in International Journal of Pure and Applied Researches-India; 2017 Vol. 1(1), ISSN: 2455-474X Published on 25-03-2017.
- 2. "Obstacles in Teaching English to Pre-University Large Classes: A Qualitative Case Study of the Punjab (Pakistan)". http://ijopaar.com; 2017 Vol. 2(1); pp. 47-53, ISSN: 2455-474X. Published in International Journal of Pure and Applied Researches-India June, 2017.
- 3. "Exploring Strategies for English Language Teaching to Large Classes at Intermediate Level in Public Sector Colleges of Lahore". Published in Science International Lahore. Sci.Int.(Lahore),28(4),689-695, 2016 ISSN 1013-5316' PDEN: SINTE 8.
- 4. "Needs Analysis of English for Specific Purposes for Receptionists Working in Private Sector Hospitals of Lahore". (Pakistan): Science International (Lahore) 28(4), 741-746.2016 ISSN 1013-5316: CODEN: SINTE 8.
- 5. "CALL Integration: Difficulties and Barriers Faced By ELT Teachers" Science International (Lahore) 28(4), 483-490.2016 ISSN 1013-5316: CODEN: SINTE 8.
- 6. Intrinsic and Extrinsic Motivation for Learning English as a Second Language (ESL) Among Pre-University Students of Pakistan-Published in International Journal of Research and Innovation in Social Science (IJRISS) Volume III, Issue XI, November 2019 ISSN 2454-6186.
- 7. Testing Reading Skills of Social Science Students in English Language published in Pakistan Social Sciences Review (PSSR) DOI Number 10.35484/pssr.2021(5-II)75,DOI Link http://doi.org/10.35484/pssr.2021(5-II)75 Page Nos. 967-976 Volume & Issue v5-2.
- 8. Politeness Strategies in Imran Khan's Maiden Speech as Prime Minister of Pakistan, DOI Number 10.35484/pssr.2021(5-II)71, DOI Link http://doi.org/10.35484/pssr.2021(5-II)71 Page Nos. 908-924 Volume & Issue v5-2
- 9. Exploring Factors linked to difficulties with Pakistani English Language Learners' English Essay writing skills. Link https://ojs.plhr.org.pk/journal/issue/view/8 Volume 7 No.4 (2023) October to December, Published 10-01-2023 P-ISSN 2708-6453, O-ISSN 2708-6461

- Using Writing Assessment Rubrics to Assess English Paragraphs of Pakistani College Level EFL Learners
 P-ISSN: 2709-6254 Journal of Development and Social Sciences Oct-Dec 2023, Vol. 4, No. 4, O-ISSN:2709-6262 https://doi.org/10.47205/jdss.2023(4-IV)54 [614-627]
- 11. Critical Discourse Analysis of Quaid-e-Azam's Addresses to Pakistani Civil Servants P-ISSN: 2790-6795 Annals of Human and Social Sciences Oct-Dec 2023,Vol. 4, No. 4 O-ISSN:2790-6809 http://doi.org/10.35484/ahss.2023(4-IV)59 [617-625] RESEARCH PAPER
- 12. Motivational Factors Influencing L2 Reading among ESL Pre-University Students of Pakistan P-ISSN 2708-6453 Pakistan Languages and Humanities Review Oct-Dec 2023, Vol. 7, No. 4 O-ISSN 2708-6461 https://doi.org/10.47205/plhr.2023(7-IV)56 [646-656]
- 13. Impact of Recasts in Improving English Essay Writing Skills of Pakistani College-level EFL Learners P-ISSN 2708-6453 Pakistan Languages and Humanities Review Jan-Mar 2024, Vol. 8, No. 1 O-ISSN 2708-6461 https://doi.org/10.47205/plhr.2024(8-I)22 [251-260] www.plhr.org.pk
- 14. Linguistic Landscape Analysis of Shop Sings: A Case Study P-ISSN 2708-6453 Pakistan Languages and Humanities Review Jan-Mar 2024, Vol. 8, No. 1 O-ISSN 2708-6461 https://doi.org/10.47205/plhr.2024(8-I)42 [467-

RESEARCH PAPERS READ AT:

- 1. ABSTRACT NO.ETCSS-2016-17-"Parental Encouragement and Family Influences for Motivation towards learning English as a Second Language (ESL) among graduate students of Government College for Boys, Mianwali & Government College for Women, Mianwali" the paper was read at First National Conference on Emerging Trends and Challenges in Social Sciences (ETCSS) 15th & 16th November, 2016, Department of Sociology, Bahauddin Zakriya University, Multan, Pakistan.
- 2. "Needs Analysis of Medical Representatives" Paper read at the 1st ever National conference on Language, Literature and Linguistics at Govt. College of Science, Wahdat Road, Lahore arranged by the Department of English Language & Literature.
- 3. Exploring Factors linked to difficulties with Pakistani English Language Learners' English Essay writing skills the paper was read at the International Conference on Modern Trends in Applied Linguistics at the Department of Humanities COMSATS University, Islamabad Lahore Campus on 30-11-2023.

4. Research Paper has been accepted at the International Conference to be held in April 2024 at the University of Management and Technology, Johan Town, Lahore. (UMT).

RESEARCH ORIENTED WORKSHOPS & SEMINARS ATTENDED

- Quantitative Data Analysis Using SPSS: A Hands-on Practical Session, January 13, 2024. Riphah International University, Annual Academic Research Skills Series of Workshops & Seminars.
- Contemporary Trends in Linguistic Research, January 20, 2024. Riphah International University, Annual Academic Research Skills Series of Workshops & Seminars.
- Qualitative Data Analysis Using NVivo: A Hands-on Practical Session on January 27, 2024, Riphah International University, Annual Academic Research Skills Series of Workshops & Seminars.
- Contemporary Trends in Literary Research on February 4, 2024, Riphah International University, Annual Academic Research Skills Series of Workshops & Seminars.
- Corpus Analysis: A Hands-on Practical Session on February 18, 2024 Riphah International University, Annual Academic Research Skills Series of Workshops & Seminars.

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