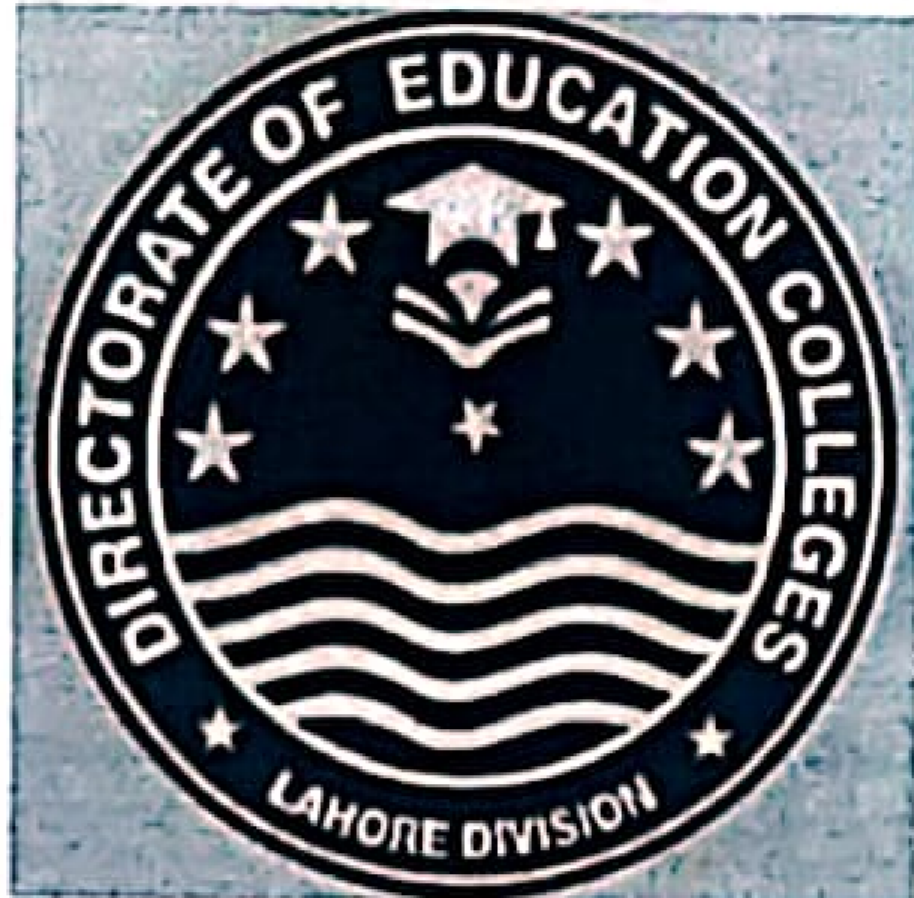


J-1

Directorate of Education (Colleges)

Lahore Division, 9-A, Hall Road, Lahore



Standard Bidding Documents

**Procurement of Plant & Machinery for
The Govt. Graduate College, Township, Lahore**


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Directorate of Education (Colleges), Lahore Division,
9-A Hall Road, Lahore

Tel: 042-99205109
042-99205223

Http:directorcollegeslahore.edu.pk
Email director.lhr.hed@gmail.com

Standard Bidding Document

**Procurement of Plant & Machinery for
The Govt. Graduate College, Township, Lahore.**

Important Note

In order to conduct procurement process in a fair & transparent manner and to bring value for money to the Procuring Agency i.e., Govt. Graduate College, Township, Lahore through national and open competitive bidding, Tender/Bidder(s) (who intend to take part in the instant Tender) are required to submit the requisite information and documents mentioned in the Tender/Bidding Document. Bids received without, undertakings, legitimate documentary evidence, relevant documents and contrary to the method of submission as per requirement mentioned in the Bidding Document or Certificates are liable to be rejected abinitio i.e. at the initial stage. The supporting data along with valid documentary evidence for critical components as detailed herein should be submitted in the form of Index by the Tender/Bidder for scrutiny.


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

CHECK LIST (Mandatory)

Sr. No.	Description	Attachment (Yes/No)	Valid/Invalid	Page #
1	Copy of CNIC of the Owner of Firm			
2	Complete address where business is being Run			
3	Address of the firm/Company/bidder must be mentioned as per FBR record/address.			
4	Copy of CNIC of the Authorized person if any			
5	Power of Attorney / Authority Letter (In case any person has been authorized)			
6	Registration Certificate of Company / Firm / Corporation- / Supplier etc under the laws of Pakistan.			
7	Valid Income Tax Registration and active tax payer / return filer / Certificate			
8	Copy of Income Tax and GST Returns submitted to the FBR for the last Fiscal year			
9	Financial position / Bank statement of last Two Years			
10	Compliance to the specifications of item(s)/ goods (all items) to be procured mentioned in this document (Undertaking)			
11	In full compliance of the Execution Schedule and Delivery period mentioned in Tender Document (Undertaking of same on legal Stamp paper)			
12	Submission of required undertaking on stamp paper duly attested by notary public that the firm is not blacklisted by any of Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan etc.			
13	Bid Security = 5% of Estimated Price			
14	Last Two Years Audit Report of the Firm			
15	Certificate to the effect that rates are not abnormal			


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Directorate of Education (Colleges), Lahore Division,
9-A Hall Road, Lahore
Single Stage Two Envelopes
Terms & Conditions

1. Invitation to Bid

Firms registered under Income Tax / Sales Tax Act and active tax payer having good reputation are eligible to participate in the Tender. All Tenders should be on the name of **Director of Education (Colleges), Lahore Division, Lahore**. Procuring agency reserves the right to reject all tenders/bids within the provisions of Rule 35 of PPR-2014 updated. **The Tender procedure shall be "Single Stage Two Envelopes" as per rule 38 (2) a of PPR-2014 updated.**

2. Applicability of Punjab Procurement Rules

Punjab Procurement Rules 2014, which may be downloaded from website of Punjab Procurement Regulatory Authority, will be strictly followed (<http://ppra.punjab.gov.pk>). In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule made under Public / Punjab Procurement Regulatory Authority Act 2009 with reference to Punjab Procurement Rules 2014 (updated). All the provisions of PPR,2014 will be applicable.

3. Methods of Advertisement (s)

- I. In compliance to Rule 12 (1&2) of Punjab Procurement Rules 2014, this Tender is being advertised / placed on the website of the Authority's website <http://ppra.punjab.gov.pk>, on the website of the procuring agency (**Director of Education (Colleges), Lahore Division, Lahore**) director.lhr.hed@gamil.com
- II. This Tender may also be published / advertised in at least two national daily newspapers of wide circulation, one in English and one in Urdu. (If applicable, under rule 12 (2) of PPR-2014, in case of estimated cost/price of the procurement exceeding [three million] rupees).

4. Type of Open Competitive Bidding

As per Rule 38 (2)(a), "Single Stage Two Envelopes" Bidding Procedure shall be used/ followed. The said procedure is contemplated as follows:

- (i) The bid shall be a Single Stage comprising Two Envelopes, containing separately the 'financial' and 'technical' proposals;
- (ii) The envelopes shall be marked as "Financial Proposal" and "Technical Proposal";
- (iii) In the first instance, the "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the procuring agency;
- (iv) The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements;
- (v) During the technical evaluation no amendments in the technical proposal shall be permitted;
- (vi) After the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period;
- (vii) The financial proposal of the bids found technically non-responsive shall be retained unopened and shall be returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later:
provided that the procuring agency may return the sealed financial proposal earlier if the disqualified or non-responsive bidder, contractor or consultant submits an affidavit, through an authorized representative, to the effect that he is satisfied with the proceedings of the procuring agency;
- (viii) The lowest evaluated bidder shall be awarded the contract;
- (ix) The Technical Proposals / envelopes shall be opened in public / presence of the bidders at the date & time advised/mentioned in the Bidding Document. The Work/Supply order is issued/contract is awarded to the lowest Bidder whose Bid has been determined to be the lowest / evaluated substantially responsive Bid.
- (x) The bid found to be the lowest/evaluated bid shall be accepted and Bidder(s) shall be awarded the Contract.

5. INSTRUCTIONS TO BIDDER(S)

Bid Security (Earnest Money) @ 05% of estimated price in shape of Call Deposit Receipt in favour of **Director of Education (Colleges), Lahore Division, Lahore** duly issued by any Scheduled Bank of Pakistan must be attached with the Technical Tender / Bid.

Plant & Machinery Price Rs.82,87,000/- CDR 5% Rs.4,14,350/- (Must be attached with Technical Bid/Proposal)
Regarding purchase of Plant & Machinery only registered firm / manufacturer / Authorized partner may be allowed to participate in the Tender/bid. The bidder must declare that the supplied plant & machinery equipments / material will be original, shall not be replica, refurbished, repaired or used and are also verifiable from the original manufacturer.. Successful firm / manufacturer / authorized partner / company will provide warranty details (Verifiable from original Manufacturer). The firm will ensure the genuine parts and after sale warranty services. The firm / authorized partner / manufacturer must be attached with the request for the purchase of Tender form/bid. In case of mis-statement this office may take any punitive action deemed appropriate.

- I. The bids complete in all respect as prescribed and required under this Tender Documents, must be got executed into Tender Box, placed at **Directorate of Education (Colleges), Lahore Division, Lahore**, not later than **1:00 P.M** on last date of submission of bids i.e. **10-05-2024**
- II. Bids submitted late / after due date & time shall not be considered/ entertained.
- III. Bid security shall be returned to successful bidder(s) / firm(s) after furnishing of 10% performance guarantee which shall have to be provided soon after issuance of work / supply order and the same shall be returned after manufacturer warranty period which shall not be less than One year.

The bid security of unsuccessful firm(s) / bidder(s) shall be returned after issuance of work / supply order to successful firm(s) as per provisions contained in Clause "Bid Security" of the Terms and Conditions of the Tender in this bidding document mentioned hereinafter.

The bids shall be publically opened in the meeting / presence of bidders, at **2:00 P.M** on **10-05-2024**.


Assistant Director
Directorate of Education
Lahore Division

- V. Alternative bids shall not be considered. Bidder(s) must read the provisions/instructions of this Tender Document contained in Clause regarding Invoke "Determination of Responsiveness of Bid" and "Rejection/Acceptance of the Tender" for making bids substantially responsive to the requirements of Bidding Documents.
- VI. It is sole responsibility of the Bidder(s) that he has read and understood all provisions, instructions, terms & conditions contained in this Tender Document before submitting the Bid. Neither any claim whatsoever including those of financial adjustments in case the contract is awarded under this Bid Process, will be entertained by the Procuring Agency nor any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder(s).
- VII. Instructions, Terms & Conditions and Specifications are devised for strict compliance and enforcement. No escalation of cost, except arising from increase in quantity by the Bidder(s) on the demand after approval of the Procuring Agency / the Office, will be permitted throughout the period of the contract / Work/Supply Order.
- VIII. The successful Bidder (s) will be responsible for all the deliveries and deliverables to the concerned colleges within stipulated time or otherwise locations described as per provision regarding delivery time or execution schedule of the Tender Documents. (if provided)
- IX. Bidder(s) shall communicate all queries via Director office.
- X. Bidder(s) are required to state clearly, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the Bidder(s)'s authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- XI. The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore** will not bear any cost or expense incurred by Bidder(s) in connection with preparation or submission of bids.
- XII. An affidavit / undertaking on stamp paper of Rs.100/- must be submitted by the bidder that the firm has not been Disqualified / Blacklisted earlier in the past by any Public Sector / Organization / Department.
- XIII. Communication address, E-mail, Telephone Numbers etc for the same should be provided with Technical Bid
- XIV. An agreement between **Director of Education (Colleges), Lahore Division, Lahore** and successful firm shall be executed on Stamp paper @ Rs.0.25% of total value of Supply order. The cost of stamp paper shall be borne by the firm(s) / bidder(s). Photocopies of CNIC of the owner of Firm and two witness/authorized persons as well as original authority letters must be attached / provided.
- XV. Supply period for items **30-days**, from the date of issuance of work /Supply order. After due date of delivery Rs.0.067% of total amount of contract / supply order's value per day fine shall be charged up-to 10% of the Contract price However the **Director of Education (Colleges), Lahore Division, Lahore** is empowered to extend the supply period, on the request of supplier submitted before the completion period subject to the request having force majeure i.e. the reason beyond the ability of the bidders. However, the final decision lies with the **Director of Education (Colleges), Lahore Division, Lahore exclusively in this regard.**
- XVI. In case Firm / Supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the **Director of Education (Colleges), Lahore Division, Lahore** may impose the penalty / fine other than above said fine / forfeit CDR or may take any punitive action as he deem appropriate.
- XVII. Supplies shall have to be delivered in the concerned colleges as required by **concerned Colleges / Director of Education (Colleges), Lahore Division, Lahore**. Arrangement of Labor and charges thereof shall be the responsibility of the Firm/Supplier.
- XVIII. Supply must be in accordance with the office specifications / approved sample, otherwise supply will be rejected. In such event the Directorate may forfeit CDR / Pay Order and take any punitive action as deemed appropriate.
- XIX. Payment of bill will be made after due process, on receipt of satisfactory report of user(s) and Inspection Committee as per rules.
- XX. All Government Taxes (Federal /Provincial) including Income Tax / Sales Tax, S.E. Duty and Professional Tax, PRA Tax / PST etc. will have to be paid by the firm(s) under the prevailing procedure / law. All taxes imposed by the Government will be applicable and deduction will be made under the Rules. Only FBR Exemption will be accepted whereas Bill of Entry / GD Import documents will not be accepted.
- XXI. The office may reject conditional / torn out / overwritten Tender(s). Downloaded or Photo copy of bidding documents will not be accepted.
- XXII. **Warranty period** offered for by the manufacturer shall be accepted which shall be not less than One year in any case.
- XXIII. Rates must be quoted in Pakistani Currency including all Taxes.
- XXIV. Validity period of offered rates should not be less than **120-days**.
- XXV. The envelope of Tender must be sealed properly with transparent tap / wax and there should be written on corner of envelope and filled in as "**Tender For Plant & Machinery**" or obtaining any other information regarding Tenders Stores Section can be visited during office hours on any working day.
(Ph. No. 042-99205223 & 042-99205109)
- XXVI. Whenever, the word/expression/phrase "Imported" will be used, Tax exemption will only be allowed subject to provision of exemption certificate duly issued by Commissioner Inland Revenue Department(FBR).
- XXVII. The Bidding Documents containing comprehensive details can be obtained from **Budget Branch of Directorate of Education (Colleges), Lahore Division, 9-A Hall Road, Lahore** during the working office hours after paying the Purchase Fee.
6. **Determination of Responsiveness qualification of the Bid (Tender)**
The Procuring Agency **Director of Education (Colleges), Lahore Division, Lahore**, prior to the Tender evaluation, determine the substantial responsiveness of the Bid to the Tender Documents. A substantially responsive Tender is one which:
- meets the eligibility criteria given in Tender Documents for provision of Items;
 - meets the Technical Specifications for the Miscellaneous Items against each Item.
- A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Procuring Agency's rights or the Bidder(s)'s obligations under the Contract.
The Tender determined as not substantially responsive shall not subsequently be made responsive by the Bidder(s) by correction or withdrawal of the material deviation or reservation.
7. **Rejection/Acceptance of the Bid**

The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to any Bidder(s), the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall

Incur no liability, solely, by virtue of invoking discretion provided under sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the Bidder(s).

However, prospective Bidder(s) shall be informed in due course about the rejection of the bids if any (As per Rule 35 of Punjab Procurement Rules, 2014).

The Tender shall be rejected if it is:

- i. substantially non-responsive in manner prescribed in the Tender Document; or
- ii. submitted in other than prescribed forms & documents and specified manner; or
- iii. incomplete, partial, conditional, alternative, late; or
- iv. bid not submitted and relevant bid security is not submitted;
- v. *subjected to Interlineations / cuttings / corrections / erasures / over writings; or*
- vi. the Bidder(s) refuses to accept the corrected Total Tender Price; or
- vii. the Bidder(s) has conflict of interest with the Procuring Agency/Purchaser; or
- viii. the Bidder(s) tries to influence the Tender evaluation/Contract award; or
- ix. the Bidder(s) engages in corrupt or fraudulent practices in competing for award of the Contract;
- x. the Bidder(s) fails to meet the evaluation criteria requirements;
- xi. the Bidder(s) has been black listed by any public or private sector organization;
- xii. the Bidder(s) has been served any legal notice or displeasure letters by any public sector organization on serious failure to provide satisfactory Goods;
- xiii. the Bidder(s) has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.
- xiv. the Bidder(s) submits financial conditions as part of its bid which are not in conformity with Tender Document.
- xv. non-submission of verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements.
- xvi. Bidder is not authorized Dealer/Supplier/Distributor of manufacture Company.

8. Headings and Titles

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

9. Notice

Wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions between the Bidder/Contractor and the Procuring Agency/ Purchaser, the same shall be:

- i. In writing;
 - ii. Issued within reasonable time;
 - iii. served by sending the same by special messenger, courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose;
- The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

10. Tender Cost

The Bidder(s) shall bear costs/expenses with regard to preparation and submission of the Tender(s) and the Procuring Agency shall not be responsible/liable for those costs/ expenses.

11. Amendment of the Tender Document

The Procuring Agency may, at any time prior to the deadline for submission of the Tender, at its own initiative vested with exclusive discretion or in response to a clarification requested by the Bidder(s), amend the Tender Document, on account of any reason, where after all such amendment(s) shall be considered part of the Tender Document and binding on the Bidder(s) as per Punjab Procurement Rules, 2014 Rule 25(4).

12. Preparation/Submission of Tender

The Bidder(s) is required to bid for all items according to Form of Bid;

- a. Tender as well as documents related to Tender, exchanged between the Bidder(s) and the Procuring Agency, shall be in English or Urdu or in both. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English as well as Urdu translation which shall govern for purpose of interpretation of Tender;
- b. Tender shall be submitted in prescribed manner elaborated herein and all documents shall be typed, completely filled in, stamped and signed by Bidder(s) or his Authorized Representative. Only signed and stamped documents shall be submitted. In case volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape with proper index or table of contents;

13. Tender Price

The quoted price shall be:

- a. best/final/fixed and valid until completion of all obligations under the Contract i.e. not subject to variation/escalation;
- i. In Pak Rupees;
 - ii. inclusive of all taxes, duties, levies, insurance, freight, etc.;
 - iii. including all charges up to the delivery point / place at the **concerned college.**
- b. If not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per the above requirements;
 - c. where no prices are entered against any item(s), the price of that item shall be deemed free of charge, and no separate payment shall be made for that item(s);
 - d. In case of locally produced item, the price shall include all customs duties and sales and other taxes already paid or payable on the components and raw materials used in the manufacturing or assembling of the item.

14. Bid Security (Earnest Money)

- a. **The Bidder(s) shall furnish the Bid Security (Earnest Money) as under:**
Plant & Machinery **Rs.82,87,000/-** CDR 5% **Rs.4,14,350/-** (Must be attached with Technical Bid/Proposal)

- i. for a sum equivalent to 5% of the estimated price of Items as per Forms of Bid given in this Tender Document in the form of Demand Draft/Pay Order/Call Deposit Receipt, in the name of **Director of Education (Colleges), Lahore Division, Lahore**
 - ii. denominated in Pak Rupees;
 - iii. have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender.
- b. The Bid Security (Earnest Money) shall be forfeited by the Procuring Agency, on the occurrence of any or all of the following conditions:
 - i. If the Bidder(s) withdraws the Tender during the period of the Tender validity specified by the Bidder(s) on the Tender Form; or
 - ii. If the Bidder(s) does not accept the corrections of his Total Tender Price;
 - iii. If the Bidder(s), having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, in accordance with the Tender Document.

15. Tender Validity

The Tender shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender. The Procuring Agency / Purchaser may solicit the Bidder(s) consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder(s) agrees extension of validity period of the Tender, the validity period of the Bid Security (Earnest Money) shall also be suitably extended. The Bidder(s) may refuse extension of validity period of the Tender, shall allow to withdraw the bid without forfeiting the Bid security (Earnest Money).

16. Modification/Withdrawal of the Tender

- a. The Bidder(s) may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.
- b. The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiry of the period of the Tender validity, shall result in forfeiture of the Bid Security (Earnest Money).

17. Opening of the Tender

- a. Tenders shall be opened at **2:00 P.M** on **10-05-2024** in the presence of the Bidder(s) for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014.
- b. The Bidder(s)'s name, modifications, withdrawal, security, attendance of the Bidder(s) and such other details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and/or recorded.

18. Clarification of the Tender

The Procuring Agency shall have the right, at its exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the Procuring Agency.

19. Correction of Errors/Amendment of Tender

- a. The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:
 - i. If there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern;
 - ii. If there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected;
 - iii. If there is a discrepancy in the actual sum of the itemized total prices and the total Tender price quoted in the Price Schedule, the actual sum of the itemized total prices shall govern;
- b. The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Bidder(s).
- c. Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price.
- d. No credit shall be given for offering delivery period earlier than the specified period.
- e. PPRA Section 33(2) (The procuring Agency may if necessary after the opening of the bids seek and accept such clarification/s of the bid as do not change the substance of the bid) shall be apply.

(A) TECHNICAL EVALUATION CRITERIA:

As per specifications / good quality and samples.

Satisfactory report of Technical Committee is mandatory to qualify.

Plant & Machinery Price Rs.82,87,000/- CDR 5% (Rs.4,14,350/-)

Regarding purchase of Plant & Machinery only registered firm / manufacturer / Authorized partner may be allowed to participate in the Tender/bid. The bidder must declare that the supplied plant & machinery equipments / material will be original, shall not be replica, refurbished, repaired or used and are also verifiable from the original manufacturer.. Successful firm / manufacturer / authorized partner /company will provide warranty details (Verifiable from original Manufacturer). The firm will ensure the genuine parts and after sale warranty services. The firm / authorized partner / manufacturer must be attached with the request for the purchase of Tender form/bid. In case of mis-statement this office may take any punitive action deem appropriate.

(B) FINANCIAL EVALUATION CRITERIA:

Financial Proposals/bids Evaluations will be made according to the specifications and the best quality on the basis of lowest rates, of technically responsive/qualified bid(s) proposals.

The Proposal/bid evaluated substantially responsive as per office specifications and the best quality on the basis of lowest rates of each item.

Note: For all items, the minimum requirement has been specified. However, equivalent or higher products could be quoted but selection is subject to the decision of the Purchase Committee.

20. Acceptance Letter/Purchase Order

The Procuring Agency shall issue the Acceptance Letter/Purchase Order to the successful Bidder(s), within reasonable time of announcement of bid evaluation report (Rule-55 of PPRA Rules, 2014) and prior to the expiry of the original bid validity period or extended bid validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.


Assistant Director
Directorate of Education
Lahore Division

21. Terms & Conditions of Contract Form

Terms & condition laid down in contract document/form are part & parcel of the Bid documents and shall be applied to the successful bidder under the Tender.

22. Redressal of Grievances by the Procuring Agency

- a. The Procuring Agency may constitute a Committee comprising of odd number of persons / members, with proper powers and authorizations, to address the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency/ Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- c. The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

23. Instruction For Preparation Of Power Of Attorney/Letter of Authority

- a) To be executed by an authorized representative of the Bidder(s) on Firm/ company letterhead enclosing attested Copy of National Identity Card.
- b) The mode of execution of the Power of Attorney/Letter of Authority should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- c) Also, wherever required, the Bidder(s) should submit for verification the extract of the charter documents such as a resolution/ power of attorney in favor of the person executing the Power of Attorney/Letter of Authority for the delegation of power hereunder on behalf of the Bidder(s).
- d) In case the Tender Documents are signed by an authorized Director/ Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney/Letter of Authority.

24. FORM OF BID:

Forms, Terms & Conditions, Specifications, List of Items, Bill of Quantities and Detail of Standards of Tender/Items are attached.

25. GENERAL OR SPECIAL CONDITIONS OF CONTRACT

i. Contract Documents and Information

The Contractor shall neither disclose any document, specification, sample, information nor make use of the Contract or disclose any of the provisions contained therein, furnished by or on behalf of the Procuring Agency, without prior permission of the Procuring Agency, to any person other than a person employed by the Contractor in performance of the Contract and such disclosure shall be only for purpose of performance of the Contract.

ii. Contract Language

The language of the Contract and other relevant documents between the Contractor and the Procuring Agency shall be English or Urdu and in case of any translation the cost shall be borne by the Contractor.

iii. Standards

The Goods provided/supplied under the Contract shall conform to latest industrial quality standards.

iv. Commercial Availability

The commercial availability of the Goods required to be supplied under the Contract shall be ensured at the time of signing of the Contract.

v. Patent Rights

The Contractor shall indemnify and hold the Procuring Agency harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use/supply of the Goods or any part thereof.

vi. Execution Schedule

The Contractor shall ensure delivery of Goods mentioned in the Bidding Document on top priority within 45 days of the intimation/receipt of work / supply order.

vii. Delivery

The Contractor shall deliver the Goods/Items at according to purchase / work / supply order as specified by the Procuring Agency.

The Contractor shall be responsible for physical custody of the Goods until the delivery, testing and taking over of the Goods is completed.

The Goods shall be delivered completely by the Contractor and if there is any apprehension of incomplete delivery, the Contractor shall complete the missing delivery immediately at his expenses.

The Contractor is required to provide a comprehensive logistics plan including supporting details regarding transportation, mobilization and personnel scheduling during warranty period.

The Contractor shall arrange and pay for the transport and maintenance of the Goods to the place of destination as specified in the Contract.

viii. Inspection and Testing

Technical & Inspection Committee shall inspect and test the Goods at the time of delivery in order to verify their conformity to the Technical Specifications. The Procuring Agency may reject the Goods if they are not in conformity to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Procuring Agency. The Procuring Agency's / Purchaser's post-delivery right to inspect, test and, where necessary, reject the Goods shall in no way be limited or waived by reason of pre-delivery inspection, testing or passing of the Goods.

Nothing contained in this document shall, in any way, release the Contractor from any Warranty or other obligations under the Contract.

ix. Warranty

The Contractor shall warrant to the Procuring Agency, Manufacturer's warranty for minimum one (1) year (hereinafter referred as Warranty Period) that the Goods supplied under the Contract are genuine, brand new, non-refurbished, un-altered, imported through proper channel, without any defect and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract. The Contractor shall provide replacement of defective/damaged items within 24 hours of intimation. The Contractor shall

clearly mention Terms and Conditions for the Goods supplied after the expiry of Initial warranty period. The Client shall, by written notice served on the Contractor with a copy to the Procuring Agency / Purchaser, indicate any claim(s) arising under the warranty. The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective/damaged Goods or parts thereof, without any cost to the Procuring Agency. The end user licenses, end user warranties and end user contracting support Goods shall be in the name of Procuring Agency / Purchaser, for the Goods supplied under the Contract.

x. Ownership of Goods and Replaced Components

Goods to be supplied to the Procuring Agency/ Purchaser, pursuant to the Contract, shall become the property of the Procuring Agency when the Goods are taken over by the Procuring Agency / Purchaser. Defective components to be replaced by the Contractor, pursuant to the Contract, shall become the property of the Contractor as and where it lies.

xi. Defects Liability Expiry Certificate

The Contractor shall, after expiry of the warranty period, by written notice served on the Client with a copy to the Procuring Agency / Purchaser, apply for a Defects Liability Expiry Certificate. The Client shall, within seven days of receipt of such notice, either Issue the Defects Liability Expiry Certificate to the Contractor with a copy to the Procuring Agency / Purchaser, stating the date of expiry of the Warranty Period for all the Goods supplied and fulfillment of all obligations by the Contractor, under the Contract; or reject the application giving the reasons and specifying the work required to be done by the Contractor to enable the Defects Liability Expiry Certificate to be Issued.

xii. Payment

The Contractor shall provide all necessary supporting documents along with Invoice. The Contractor shall submit an Application for Payment to the Procuring Agency / Purchaser. The Application for Payment shall be accompanied by such Invoices, receipts or other documentary evidence as the Procuring Agency / Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods supplied up to the date of the Application for Payment and subsequent to the period covered by the last preceding Payment, if any. The Procuring Agency / Purchaser shall get verified the details of Goods delivered against the specifications given by the concerned colleges/Technical & Inspection Committee and Payment shall be made on complete delivery of Goods after Issuance of satisfactory certificate by concerned colleges/ Technical & Inspection Committee, as per details given in relevant Letter of Acceptance. The Procuring Agency / Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial deliveries. The Procuring Agency / Purchaser shall make payment for the Goods supplied to the Contractor, as per Government policy, in Pak Rupees, through treasury cheque. Payment to contractor will be made after getting 10% performance guarantees in shapes of CDRs which will be released after expiry of the warranty period as the case may be. (if applicable). All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan, for the whole period starting from Issuance of Acceptance Letter till termination of the signed contract in this regard.

xiii. Price

The Contractor shall not charge prices for the Goods supplied and provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

xiv. Contract Amendment

The Procuring Agency / Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations.

The Contractor shall not execute any Change until and unless the Procuring Agency / Purchaser has allowed the said Change, by written order served on the Contractor with a copy to the Client.

The Change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

No variation or modification in the Contract shall be made, except by written amendment signed by both the Procuring Agency / Purchaser and the Contractor.

The BOQ contains estimated quantities which can be varied to meet any emerging need keeping in view the provisions of PPRA Rules.

xv. Assignment/Subcontract

The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Procuring Agency's / Purchaser's prior written consent. The Contractor shall guarantee that any and or all assignees / subcontractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the contract.

xvi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, without prejudice to any other right of action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the Goods, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency / Purchaser, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xvii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Procuring Agency / Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PITB Procurement Regulations and Guidelines.

26. Termination for Default

If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor.

Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as the Client may allow in writing), after

receipt of such notice. If the Procuring Agency / Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Procuring Agency / Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

27. Termination for Insolvency

If the Contractor becomes Bankrupt or otherwise Insolvent, the Procuring Agency / Purchaser may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor with a copy to the Client, indicate the nature of the Insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

28. Force Majeure

For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other Industrial actions (except where such strikes, lockouts or other Industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government agencies.

If a Force Majeure situation arises, The Contractor shall, by written notice served on The Procuring Agency / Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Procuring Agency / Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or Agents or Employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations here under.

Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

29. Dispute Resolution and Redressal of Grievances by the Procuring Agency

- a. The Procuring Agency / Purchaser may constitute a Committee comprising of odd number of persons, with proper powers and authorizations, to redress the complaints of Bidder(s) that may occur prior to enforcement of the Procurement Contract.
- b. Any Bidder(s) feeling aggrieved by any act of the Procuring Agency / Purchaser after the submission of bid may lodge a written complaint concerning grievances not later than ten days after the announcement of the bid evaluation report.
- c. The Committee may investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- e. The Procuring Agency/Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

30. Taxes and Duties

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on Income tax/Sales Tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan/Punjab.

31. Contract Cost

The Contractor shall bear all costs / expenses associated with the preparation of the Contract and the Procuring Agency / Purchaser shall in no case be responsible / liable for those costs / expenses. The successful Bidder(s) shall provide legal Stamp Papers of relevant value according to Government.

- Note:**
- i) There should be Signature and Stamp of the Firm on all the pages of bidding documents.
 - ii) No Financial bid shall be entertained that will not mention the Total price in words.

Signature & Stamp of the bidder

Director of Education (Colleges)
Lahore Division, Lahore
(Procuring Agency)

Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore



DIRECTORATE OF EDUCATION (COLLEGES)
LAHORE DIVISION, LAHORE

TECHNICAL PROPOSAL / BID
(PURCHASE OF PLANT & MACHINERY)
Govt. Graduate College, Township, Lahore
Date & Time : 10-05-2024 at 2.00 PM

Sr. No.	Name of Items / Material.	Detail of Specifications	Specifications Agreed / Not Agreed / offered by the bidder	Remarks of Technical Evaluation Committee
1	Multimedia Projector	White Brightness 2,800 ANSI Lumens / 1,600 Lumens (Eco). Color Brightness 2,800 Lumens CLO. Resolution 1024x768. Aspect Ratio 4:3 (XGA). Display Type 2 cm 3LCD Chips. Video Modes 720p, 1080i, 1080p/60, 1080p/50, 576i, 576p, 480p, 480i. Lamp Type 215W UHP bulb. Lamp Life 10,000 hours (Eco). Included Lens 1.2x manual zoom, manual focus. Optional Lenses No. Lens Shift No. Internal Speakers 1.0 Watts Mono. Power 293 Watts 100V - 240V. Connection Panel Audio In: Mini Jack Audio Out: Mini Jack. Composite: RCA, HDMI. VGA In: Dsub-15pin.		
2	Solar System i/e Installation (35-KW)	(Tier 1 on-grid solar panels with inverter, civil works, wiring, DB Boxes and potation with a net-metering) (complete in all respects)		

5% Bid security of estimated price (Rs.4,14,350/-) must be attached with Technical Bid.

Name & Address of the Firm (according to FBR) _____

C.N.I.C. No. _____ (Copy attached)

Phone No. _____ Mobile _____ Email. _____

Sales Tax Registration No. _____ Income Tax No. _____

C.D.R. No. _____ Dated _____ Amount 5% Rs.4,14,350/-

Signature _____ Stamp _____ Rs.2000/-


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore



DIRECTORATE OF EDUCATION (COLLEGES)
LAHORE DIVISION, LAHORE

FINANCIAL PROPOSAL/BID
(PURCHASE OF PLANT & MACHINERY)
Govt. Graduate College, Township, Lahore

Sr. #	Detail / Specifications of Items / Material to be Purchased.	Quantity	Rates Exclusive Sale Tax of Each Item	Rate of Sales Tax	Rates Including Sales Tax of each Item	Value of Total quantity Including Sales Taxes
1	<u>Multimedia Projector</u> White Brightness 2,800 ANSI Lumens / 1,600 Lumens (Eco). Color Brightness 2,800 Lumens CLO. Resolution 1024x768. Aspect Ratio 4:3 (XGA). Display Type 2 cm 3LCD Chips. Video Modes 720p, 1080i, 1080p/60, 1080p/50, 576i, 576p, 480p, 480i. Lamp Type 215W UHP bulb. Lamp Life 10,000 hours (Eco). Included Lens 1.2x manual zoom, manual focus. Optional Lenses No. Lens Shift No. Internal Speakers 1.0 Watts Mono. Power 293-Watts 100V - 240V. Connection Panel Audio In: Mini Jack Audio Out: Mini Jack. Composite: RCA,HDMI. VGA In: Dsub-15pin.	04- Nos.				
2	<u>Solar System I/e Installation (35-KW).</u> (Tier 1 on-grid solar panels with inverter, civil works, wiring, DB Boxes and potation with a net-metering) (complete in all respects)	01				

All columns must be filled in

Name & Address of the-Firm (according to FBR) _____

C.N.I.C. No. _____ (Copy attached)

Phone No. _____ Mobile _____ Email. _____

Sales Tax Registration No. _____ Income Tax No. _____

C.D.R. No. _____ Dated _____ Amount 5% Rs.4,14,350/-

Signature _____ Stamp _____ Rs.2000/-


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "A"

Form of Covering Letter

To

The Director of Education (Colleges),
Lahore Division, 9-A, Hall Road, Lahore

Subject : SUBMISSION OF BID

Dear Sir,

- a) Having examined the Tender related documents we, the undersigned, in conformity with the said document, offer to provide the said Items on terms of reference to be signed upon the award of contract for the sum indicated as per tender / financial bid.
- b) We undertake, if our proposal is accepted, to provide the tender items within time frames specified, starting from the date of signing of the Contract.
- c) We agree to abide by our proposal for the period of ___ days from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- d) We agree to execute a Contract in the form to be communicated by the Procuring Agency.
- e) Unless and until a formal agreement is prepared and executed, this proposal together with your written acceptance thereof shall constitute a binding contract agreement.
- f) We understand that you are not bound either to accept the lowest or any bid you receive, or to give any reason for rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Authorized Signatures with Official Seal


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "B"

FORM OF POWER OF ATTORNEY/LETTER OF AUTHORITY

(On Stamp Paper of relevant value or Firm / Company letter head duly signed and stamped)

Know all men by these presents, we (name of the Firm / company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of (name of position) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the assignment) in response to the Tender invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bld.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated this _____ day of _____ 2024

For _____

(Signature)
(Name, Designation and Address)
Accepted

(Signature)
(Name, Title and Address of the Attorney)
Dated:


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "C"

FORM OF UNDERTAKING

(On Firm/Company letterhead)

It is certified that the information submitted/furnished herein as per Tender Document with regard to _____ is true & correct and nothing has been concealed or tampered with. We have gone through all the instructions and terms & conditions contained in the Tender Document for _____ and are liable to any punitive action for furnishing false information/documents.

Dated this _____ day of _____ 2024

Signature _____

(Firm / Company Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:


Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "D"

Form of Integrity Pact

We (Name of the Bidder(s)/supplier) _____

being the first duly sworn on oath submit, that Mr./Ms. _____ (If participating through agent / representative) is the agent / representative duly authorized by (Name of the Bidder(s) Firm/Company) hereinafter called the Contractor to submit the attached bid to the (Name of the Procuring Agency). Affiant further states that the said M/s (Bidding Firm/Company Name) _____ has not paid, given or donate or agreed to pay, given or donate to any officer or employee of the (Name of the Procuring Agency) _____ any money or thing of value, either directly or indirectly, for special consideration in the letting of the contract, or for giving undue advantage to any of the Bidder(s) in the bidding and in the evaluation and selection of the Bidder(s) for contract or other forms of non-compliance.

[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.

Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.

Signature & Stamp

Subscribed and sworn to me this _____ day of _____ 2024.

Notary Public



Assistant Director (C)
Directorate of Education (C)
Lahore Division, Lahore

Annexure "E"

CONTRACT / AGREEMENT FORM

This agreement is made on _____ between the Directorate of Education (Colleges), Lahore Division, Lahore (Herein after called 1st party) and M/s _____ (Herein after called 2nd party) / lowest bidder. The 1st Party intends to procure the following articles/items/material as per specifications and quantity mentioned as under:

Sr. No	Detail / Specifications of Items / Material to be Procured.	Quantity	Approved Rates	Total Amount	Delivery Period
					45-Days

TERMS OF AGREEMENT

- Supply / Installation should be completed within 45 days after issuance of work / supply order. After prescribed period 0.067% of contract amount per day fine shall be charged up-to 10% of the Contract price. However the Director of Education (Colleges), Lahore Division, Lahore is empowered to extend the supply period, on the request of supplier submitted before the completion period.
- In case supplier fails to make supply or inordinate delay occurs, keeping in view resulting loss, the **Director of Education (Colleges), Lahore Division, Lahore** may impose the penalty / fine other than above said fine / forfeit C.D.R or may take any punitive action as he deems appropriate.
- 10% performance guarantee of supply order's value in shape of CDR / soon after issuance of supply order shall have to be provided, which shall be returned as per rule.
- Supply must be in accordance with the office specifications / Tender Terms & Conditions / approved sample etc, otherwise supply will be rejected. In such event 1st Party may forfeit CDR and cancel supply order.
- Supply shall have to be made at concerned colleges. Unloading shall be the responsibility of the Firm / bidder.
- Payment of bill of Purchase / supply / services / contract will be made after due process, on receipt of satisfactory report of Technical Inspection committee.
- All Government Taxes (Federal/Provincial) including Income Tax / Sales Tax, PRA / PST etc. will have to be paid by the firm(s) as per prevailing Rule/Law/policy/rule (In vogue). Only FBR Exemption will be accepted whereas Bill of Entry / GD Import documents will not be accepted.
- Tenders Terms & conditions shall also be applied. Moreover procuring Agency may revise add / delete any condition deems appropriate.
- In case of any dispute arising between the parties regarding this contract, the matter will be referred to the Chairman, Purchase Committee i.e. Director of Education (Colleges), Lahore Division, Lahore who shall act as Arbitrator in terms of the Arbitration Act 1940 and his decision will be final and binding upon the parties.
- In case of any legal remedy/dispute resolution / case / writ / plaint, the matter will be agitated in the courts of Lahore city only.
- IN WITNESS HEREOF, the Director of Education (Colleges), Lahore Division, Lahore, for and on behalf of and Mr. _____ duly authorized by the M/s _____ for and on behalf of the firm signed these presents on the day and year first above written.

Secretary Purchase Committee
For and on behalf of
DEC, Lahore Div: Lahore.

WITNESSES

Signature _____
Name _____
Branch _____
CNIC# _____

WITNESSES

Signature _____
Name _____
Branch _____
CNIC# _____

Signed by _____
For and on behalf of the firm
M/s _____

WITNESSES

Signature _____
Name _____
Designation _____
Address _____
CNIC# _____

WITNESSES

Signature _____
Name _____
Designation _____
Address _____
CNIC# _____


Assistant Director
Directorate of Education
Lahore Division, Lahore

ٹینڈر نوٹس برائے سال 2023-2024

لاہور ڈویژن کے درج ذیل کالج میں درج ذیل سامان کی خریداری کے لیے اچھی شہرت کی حامل سبز ٹیکسٹائلز ایف ایم ٹیکسٹائلز جسر ڈفرموس سے سربمہر ٹینڈر درکار ہیں۔

نمبر شمار	نام کالج	سامان
1-	گورنمنٹ گریجویٹ کالج، ٹاؤن شپ، لاہور	(1) پلانٹ اینڈ مشینری آئیٹمز (ملٹی میڈیا + سولر سسٹم 10kw، انسٹالیشن 35-KW)

شرائط و ہدایات:-

- 1- ٹینڈر وصول کرنے کی آخری تاریخ مورخہ 10.05.2024 دوپہر 01:00 بجے تک ہوگی۔ ٹینڈر مورخہ 10.05.2024 کو 02:00 بجے بعد از دوپہر دفتر ہذا میں کھولے جائیں گے۔
- 2- ٹینڈر کے ہمراہ جسر ڈفرموس سے زرعیانہ کال لاپارٹ سیکورٹی کی صورت میں ٹینڈر کی تخمینہ مالیت کا 5% پانچ فیصد زبردستی کے نام آنا چاہیے جو کہ قابل واپسی ہوگا۔ یہ بیعانہ ٹینڈر کی کامیاب تکمیل کے بعد واپس کیا جائے گا۔ جبکہ CDR کی تصدیق کرنے کے بعد سپلائی اورک آرڈر جاری کیا جائے گا۔
- 3- ٹینڈر دہندگان تمام ٹیکسز اور ڈیوٹی کی ادائیگی کے ذمہ دار ہوں گے۔
- 4- کامیاب ٹینڈر دہندگان کو سپلائی اورک آرڈر کے اجرا کے بعد 30 یوم کے اندر مطلوبہ سامان کی فراہمی ضروری ہوگی۔ ورنہ CDR ضبط اور سپلائی اورک آرڈر منسوخ کر دیا جائے گا۔ مزید برآں ہسپرا کے مروجہ قوانین کے مطابق کارروائی عمل میں لائی جائے گی اور کم از کم نرخ پیش کرنے والی فرم کو فراہمی سامان کا سپلائی آرڈر جاری کر دیا جائے گا۔ اگر وہ تمام شرائط پر اترتا ہوگا۔
- 5- مطلوبہ شرائط پوری نہ ہونے اور مقررہ تاریخ کے بعد وصول ہونے والے ٹینڈر قابل قبول نہ ہوں گے اور نہ ہی زبردستی آئیں گے۔
- 6- بلیک لسٹ فرموں کے ٹینڈر پر غور نہیں کیا جائے گا۔ اگر بعد از سپلائی آرڈر بھی زبردستی کے علم میں آیا کہ فرم بلیک لسٹ ہے اور حقیقت چھپائی گئی ہے تو سپلائی آرڈر کنسل کر کے ہسپرا کے تحت کارروائی عمل میں لائی جائے گی۔
- 7- تمام رٹس مروجہ قوانین کے تحت ہوں گے۔
- 8- سامان متعلقہ کالج کے اندر پرنسپل کے حوالے کرنا ہوگا۔ اور ڈیوری چالان دفتر ہذا میں جمع کروانا ہوگا۔
- 9- ٹینڈر فارم بمعہ شرائط و ضوابط دفتر ہذا سے تاریخ اشاعت کے بعد مبلغ 2000/- روپے (تقابل واپسی) جمع کرا کر دفتری ادقات میں فوری طور پر حاصل کیے جاسکتے ہیں۔ مزید ہسپرا کی ویب سائٹ دفتر ہذا کی ویب سائٹ directorcollegeslahore.edu.pk پر بھی دیکھے جاسکتے ہیں۔

چیرمین اڈائرکٹرز آف ایجوکیشن (کالجز) لاہور ڈویژن، A-9 ہال روڈ، لاہور