



GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT

Dated Lahore the 25th January, 2021

NOTIFICATION

No.S.O(AB)2-10/PS/SHE-37-2010(P-I) In partial modification of the notification of even number dated 13.07.2018, the following revised criteria for issuance of NOC to educational institutions for starting BS Four Years Degree Programme is hereby implemented with immediate effect:

CRITERIA FOR STARTING BS FOUR YEARS DEGREE PROGRAMME		
1.	Number of Faculty Members	Natural Sciences / Social Sciences / Humanities & Languages: The college shall appoint at least three regular teachers for each subject in the initial two years of BS Four Years Degree Programme. The number of teachers for each subject shall be increased in the subsequent semesters, as per the course requirements, and their total number, in any case, shall not be less than four (04) in the last two years of the degree programme. Furthermore, the college shall also appoint teachers of minor subjects according to the scheme of studies of the affiliating university.
2.	M.Phil / Ph.D Faculty in relevant BS programme	The college shall appoint one PhD or two teachers holding M.Phil degrees for each subject.
3.	Number of Classrooms	At least 03 class rooms for each subject.
4.	Numbers of Books	250 books of different titles for each subject in which BS Four Years Degree Programme will be offered. A separate room shall be available for the college library.
5.	Computer Laboratory	Functional computer laboratory with at least 25 computers with internet facility.
6.	Experimental Laboratories	Separate experimental laboratories for BSFYDP students with laboratory equipment for each subject (where required). A separate computer laboratory shall also be established for Computer Science/IT students with at least 15 computers.
7.	Local Research Journals	Subscription of at least one local or international research journals for each subject.

STANDARD OPERATING PROCEDURE FOR ISSUANCE OF NOC

1. TIMELINE CALENDAR FOR ISSUANCE OF NOC FOR STRATAING BSFYDP:

1.	Opening date for submission of applications	01.02.2021
2.	Last date of submission of applications on the prescribed proforma by Private Colleges directly to the Directorate of Public Instruction (Colleges), Punjab, via courier services	31.03.2021
3.	Deadline for scrutiny/evaluation	01.04.2021
4.	Conveyance of deficiencies in BSFYDP	01.05.2021 till 10.05.2021
5.	Visit of Inspection Committee	15.05.2021 till 14.06.2021
6.	Issuance of NOC/conveyance of observations	15.06.2021 till 30.06.2021
7.	Removal of deficiencies, if any, identified by the Inspection Committee in BSFYDP of colleges during its visits	01.07.2021 to 15.07.2021
8.	Re-visit / issue of NOC, if any, to recommended colleges	16.07.2021 till 31.07.2021

2. INSPECTION / VERIFICATION OF INFORMATION:

A committee comprising of the following members is hereby constituted for conducting inspection and authentication/verification of information provided by public/ private colleges before issuance of NOC for starting BS Four Years Degree Programme (BSFYDP):

- i. Additional Secretary, Higher Education Department, or his nominee not below the rank of BS-18.
- ii. Director Public Instruction (Colleges), Punjab, Lahore, or his nominee not below the rank of BS-18
- iii. Representative of PHEC not below the rank of BS-18.
- iv. Deputy Director (Colleges) of the concerned district.
- v. Any co-opted member (subject experts)

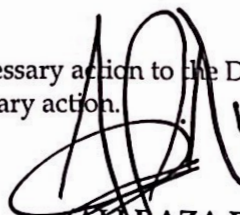
Note:

- A checklist and other details regarding the application process may be seen at the DPI (Colleges), Punjab's official website://hed.punjab.gov.pk/DPIC

SECRETARY
HIGHER EDUCATION DEPARTMENT

No. & Date Even

A copy is forwarded for information and necessary action to the Director Public Instruction (Colleges), Punjab, Lahore for inform\ necessary action.


(ALIRAZA RIZVI)
DEPUTY SECRETARY (G)
25th Jan, 2021